

# School of Social Work

To transfer to the Bachelor of Arts in Social Work major in the **School of Social Work**, a quality point average of 2.5 based on 4.00 is preferred (students with less than a 2.5 gpa will be reviewed for provisional admission) and you must have completed a minimum of 60 credits, distributed as follows:

**Humanities** - 9 credits in classes such as Communications, Foreign Languages, Literatures, Philosophy, Music, and Theatre Arts

**Social Sciences** - 9 credits in classes such as Anthropology, Black Studies, Economics, History, Political Science, and Sociology

**Natural Sciences** - 9 credits in classes such as Biological Sciences, Chemistry, Computer Science, Geology and Planetary Science, Physics, Psychology

**Other Courses** - preferably in the social sciences (33 credits)

Students who are seeking to transfer must submit a transfer application to:

**University of Pittsburgh**

**Office of Admissions and Financial Aid**

**4227 Fifth Avenue**

**Alumni Hall**

**Pittsburgh, PA 15260**

Transfer students must submit official transcripts of all courses taken at post-secondary educational institutions, colleges, universities, etc., whether or not it is intended that such credits be counted towards a degree. To be accepted, credits must be evaluated and recommended by the faculty advisor and approved by both the program director and the associate dean. If the student is admitted to the program, the advanced-standing credits are not used for future computation of the QPA.

All credits eligible for advanced standing are subject to the following limitations:

- ◆ Credits earned by the student at another institution will be accepted only if the quality of the credits earned is at least a C grade or better, per University of Pittsburgh Transfer Credit Policy.
- ◆ Academic credit for field work will be awarded only for field work completed at an undergraduate social work program accredited by the Council on Social Work Education when such work is evaluated as entirely comparable.
- ◆ Courses for which credit is sought must correspond with those offered by the University of Pittsburgh in objectives and content, as explicated in the University of Pittsburgh's [The Pitt Connection](#).
- ◆ The number of credits reduced or granted for a given course can neither exceed the number on the official transcript from the School where they were earned, nor the number earned in the corresponding course at the University of Pittsburgh.

- ◆ No transfer credits can be part of the final thirty credits required for the BASW degree. The final thirty credits must be earned in residence at the University of Pittsburgh.
- ◆ All transfer credits are subject to re-evaluation if and when the student transfers from one school to another within the University of Pittsburgh.
- ◆ Not more than 90 credits may be transferred from four-year schools and no more than 60 credits can be transferred from two-year schools. This decision is made on the basis of the last school attended, according to the University of Pittsburgh Transfer Credit Policy.
- ◆ If a course for which transfer credit has been awarded is repeated, the transfer credit is cancelled and the student must enroll in another course to make up those transfer credits.
- ◆ Transfer credits awarded by the University of Pittsburgh's College of General Studies from the College Level Examination Program (CLEP) will be accepted consistent with the aforementioned policies.
- ◆ Transfer credits awarded by the University of Pittsburgh's College of Arts and Sciences for advanced placement will be accepted consistent with the aforementioned policies.
- ◆ Consistent with the Council on Social Work Education's Educational Policies and Accreditation Standards, the School of Social Work's BASW Program does not grant transfer credits or exemptions for prior life or employment experience.
- ◆ Transfer credits for liberal arts courses in which the student has received a C grade or better do not have a statute of limitations, though the BASW Program reserves the right not to accept liberal arts courses for transfer if the content is deemed outdated.
- ◆ Transfer credit for social work courses in which the student has received a C grade or better must have been completed within the previous seven academic calendar years at a social work program accredited by the Council on Social Work Education when such work is evaluated as entirely comparable.
- ◆ Transfer credits will be calculated by the Student Services Specialist assigned to the BASW Program, and included in the student's permanent record prior to registration for the Spring Term following the student's matriculation into the BASW Program.
- ◆ A student may appeal a negative ruling regarding transfers credit to the Academic Review and Academic Integrity Committee, following the procedures described in the [Student Handbook](#) for filing student grievances.

Applicants will be evaluated on:

- A. Overall academic record
- B. Three letters of reference
- C. Individual response to a three-part question

For an admissions application and supplemental application materials, contact the Office of Admissions and Financial Aid. For further information, contact:

**Office of Admissions**  
**School of Social Work**  
**University of Pittsburgh**  
**2108 Cathedral of Learning**  
**Pittsburgh, PA 15260**  
**(412) 624-6302**  
[j.oliver@pitt.edu](mailto:j.oliver@pitt.edu)  
[www.social.work.pitt.edu](http://www.social.work.pitt.edu)