



SATISFACTORY ACADEMIC PROGRESS (SAP)
ACADEMIC PLAN – SECOND APPEAL

SAP Appeal Second Term
Probation Status Cont.
Fall 2017
Spring 2018
Summer 2018

Student Name

Westmoreland ID Number

Student Phone

Student Email

Advisor/Counselor Name

Advisor/Counselor Email

INSTRUCTIONS: Make an appointment to meet with your academic advisor and/or counselor after you have written your financial aid SAP appeal. Students enrolled in declared majors should meet with their department academic advisors. If you are uncertain as to your academic advisor, please contact the Academic advising Center in Enrollment Services to set up an appointment. Your academic advisor will help you formulate an academic plan detailing the classes you must take and the minimum grades you must earn. The academic plan should cover one academic year in order for you to either meet the SAP standards (2.0 GPA and 67% completion rate) or graduate from your degree program, whichever is earliest. The maximum length for an academic plan is two semesters. Your academic progress for the receipt of financial aid will be reviewed each semester. You will need three copies of your academic plan: one for your academic advisor and/or counselor, one for the Financial Aid Office, and one for you to keep.

The Satisfactory Academic Progress Appeal’s Committee will review your progress to verify that you have fulfilled the terms of your academic plan. If you have not followed your academic plan, you will be ineligible for financial aid and any aid you have been awarded may be revoked.

CURRENT STATUS
Current attempted credit hours: _____ Current completion rate _____
(earned ÷ attempted)
Current earned credit hours: _____ Current cumulative GPA _____

SEMESTER PLAN

Circle one: FALL SPRING SUMMER Year: _____

Course		Credits	Minimum Grade*
_____		_____	_____
_____		_____	_____
_____		_____	_____
_____		_____	_____
_____		_____	_____
_____		_____	_____

SEMESTER PLAN

Circle one: FALL SPRING SUMMER Year: _____

Course		Credits	Minimum Grade*
_____		_____	_____
_____		_____	_____
_____		_____	_____
_____		_____	_____
_____		_____	_____
_____		_____	_____

ADDITIONAL COMMENTS FROM ACADEMIC ADVISOR (optional):

ADDITIONAL COMMENTS FROM STUDENT (optional):

ADVISOR'S STATEMENT: This student and I have discussed his/her academic progress and goals to prepare this academic plan. I believe this academic plan is attainable for this student and appropriate for progressing in his/her course of study.

Advisor's Signature

Date

STUDENT'S STATEMENT: I have discussed my academic progress with my advisor/counselor and contributed to communicating in writing my academic plan. I agree that this academic plan is attainable for me and I agree to adhere to the terms of this academic plan. I understand that I must complete the requirements of this academic plan to receive financial aid. I understand that my financial aid will be revoked or denied if I do not complete the requirements of this academic plan. If at any time I feel that I am unable to complete the requirements of this academic plan, I agree to contact my academic advisor and the Financial Aid Office to discuss my situation and options.

Student's Signature

Date