

WESTMORELAND COUNTY COMMUNITY COLLEGE

YOUNGWOOD, PENNSYLVANIA 15697

FINANCIAL AID OFFICE

TELEPHONE: 724-925-4063

FAX: 724-925-5802

SAP Appeal Term Requested

Fall 2016

Spring 2017

Summer 2017

MAXIMUM TIMEFRAME EXTENSION APPEAL FORM FOR FINANCIAL AID RECIPIENTS

Federal regulations limit financial aid eligibility to 150% of the number of credits required to complete a degree, certification or diploma program. All attempted credits are counted toward this limit, regardless of whether or not financial aid was received. You may be required to file a Maximum Timeframe Extension Appeal if you have already earned an Associate's Degree. ***If approved, financial aid will only cover the courses listed by the advisor below.*** If you take classes not listed by the advisor below, financial aid will be suspended.

PLEASE PRINT CLEARLY

STEP 1: STUDENT INFORMATION

Name _____ Student ID# _____

Full Address _____

Primary Telephone # _____ E-Mail Address _____

To file a Maximum Timeframe Extension Appeal:

1. Attach a ***signed written statement*** to this form. In your statement be sure to answer the following questions:
 - What is your educational goal?
 - Why you have attempted so many credits and not completed your educational goal?
 - Why you need additional time to complete your program of study? (i.e. pursuing a 2nd Associate's degree, changed major, other extenuating circumstances, etc.)
2. Submit any supporting documentation for this appeal, for example: doctor's notes, court documents, and/or statement of support.
3. Fill our Part I and have an academic advisor fill our Part II of this form.
4. Submit this form with your written statement and academic plan to the Financial Aid Office.

Part II. Academic Plan (To be completed by an Academic Advisor)

Student's Current Major (s): _____

How Many additional credits are **required** to complete this program(s) of study: _____

Please attach academic plan to complete program of study, required courses and offered terms.

Advisor's Name (Please Print)

Advisor's Signature

Date

Student's Signature

Date