



2016-2017 Independent V5 Verification Worksheet

Your 2016-17 *Free Application for Federal Student Aid* (FAFSA) was selected for verification. This verification process compares the information you submitted on your FAFSA with the information we are requesting on this form. If the information received results in a correction, you will receive a new Student Aid Report. To continue the processing of your federal financial aid, you must complete and return all requested documentation. You will not be awarded federal financial aid until all requested information has been submitted and processed.

A. Independent Student's Information

Last Name	First Name	M.I.	(WCCC ID)
Street Address (include apt. no.)			Date of Birth
City,	State	Zip Code	Email Address
Home Phone Number (include area code)		Alternate or Cell Phone Number	

B. Independent Student's Family Information

List below the people in your household. **You must include:**

- Yourself.
- Your spouse, if you are married.
- Your children, if any, if you will provide more than half of their support from July 1, 2016, through June 30, 2017, or if the child would be required to provide your information if they were completing a FAFSA for 2016–2017. Include children who meet either of these standards, even if they do not live with you.
- Other people if they now live with you and you provide more than half of their support and will continue to provide more than half of their support through June 30, 2017.
- Include the name of the college for any household member who will be enrolled at least half time, in a degree, diploma, or certificate program at a postsecondary educational institution any time between July 1, 2016, and June 30, 2017. *If more space is needed, attach a separate page with your name and your WCCC ID Number at the top.*

Full Name	Age	Relationship	College
		Student	WCCC

Student's Name: _____

WCCC# _____

C. Independent Student's Income Information to Be Verified

TAX RETURN FILERS—Important Note: If the student filed, or will file, an amended 2015 IRS tax return, the student must contact the financial aid administrator before completing this section.

Instructions: Complete this section if the student, filed or will file a 2015 income tax return with the IRS. *The best way to verify income is by using the IRS Data Retrieval Tool that is part of FAFSA on the Web. If the student has not already used the tool, go to FAFSA.gov, log in to the student's FAFSA record, select "Make FAFSA Corrections," and navigate to the Financial Information section of the form. From there, follow the instructions to determine if the student is eligible to use the IRS Data Retrieval Tool to transfer 2015 IRS income tax information into the student's FAFSA. It takes up to two weeks for IRS income information to be available for the IRS Data Retrieval Tool for electronic IRS tax return filers, and up to eight weeks for paper IRS tax return filers. If you need more information about when, or how to use the IRS Data Retrieval Tool see your financial aid administrator.*

Check the box that applies:

- I used the IRS Data Retrieval Tool in FAFSA-on-the-Web to transfer 2015 IRS income tax information into my FAFSA. *[The income tax information from your FAFSA will be used to complete the verification process.]*
- I did not (or could not) transfer my 2015 income information to the FAFSA using the IRS Data Retrieval Tool. I have attached a copy of my **2015 IRS Tax Return Transcript** to this worksheet.
- I have not filed (and am not required to file) a 2015 federal income tax return and I had no income earned from work in 2015.
- I have not filed (and am not required to file) a 2015 federal income tax return, but I had income earned from work in 2015 as listed below. *[List every employer and the amounts earned in 2015, even if they did not issue an IRS Form W-2. Attach copies of all 2015 IRS Forms W-2 that were issued to you by employers.]*

If more space is needed, attach a separate page with student's name and your student ID# at the top.

Employer's Name	2015 Amount Earned	2015 IRS Form W2 Attached?
<i>Example: ABC Company</i>	<i>\$1367.75</i>	<i>Yes</i>

Student's Name: _____

WCCC# _____

D. Independent Student Other Information to Be Verified

1. Complete this section if someone in the student's household (listed in Section B) received benefits from the **Supplemental Nutrition Assistance Program** or **SNAP** (formerly known as food stamps) any time during the 2014 or 2015 calendar years.

One of the persons listed in Section B of this worksheet received SNAP benefits in 2014 or 2015. If asked by the student's school, I will provide documentation of the receipt of SNAP benefits during 2014 and/or 2015.

2. Complete this section if one of the student's household members **paid child support** in 2015.

One (or both) of the student's household members listed in Section B of this worksheet paid child support in 2015. The student has indicated below the name of the person who paid the child support, the name of the person to whom the child support was paid, the names of the children for whom child support was paid, and the total annual amount of child support that was paid in 2015 for each child. If asked by the school, I will provide documentation of the payment of child support. *If you need more space, attach a separate page that includes the student's name and your Student ID# at the top.*

Name of Person Who Paid Child Support	Name of Person to Whom Child Support was Paid	Name of Child for Whom Support Was Paid	Amount of Child Support Paid in 2015
<i>Marty Jones</i>	<i>Chris Smith (example)</i>	<i>Terry Jones</i>	<i>\$6,000.00</i>

E. High School Completion Status

Please provide one of the following documents that indicate your (the student's) high school completion status when you will begin college in 2016-2017:

- A copy of your high school diploma.
- A copy of your final official high school transcript that shows the date when the diploma was awarded.
- A copy of your General Educational Development (GED) certificate or GED transcript.
- An academic transcript that indicates you successfully completed at least a two-year program that is acceptable for full credit toward a bachelor's degree.
- A transcript or the equivalent, signed by your parent or guardian, which lists the secondary school courses you completed and documents the successful completion of a secondary school education in a homeschool setting.
- An academic transcript from a school outside of the U.S. that is professionally translated and notarized.

Student's Name: _____ WCCC# _____

F. Documentation of Identity/Statement of Educational Purpose

*****DO NOT COMPLETE THIS SECTION UNTIL YOU ARE EITHER **IN PERSON** AT THE OFFICE OF STUDENT FINANCIAL AID OR IN **THE PRESENCE OF A NOTARY*******

In order to complete the Verification process, you will need to appear **in person** at the Financial Aid Office and present an unexpired valid government-issued photo ID (such as a driver's license, military ID, passport, etc.) and this verification worksheet to the Office. The Financial Aid Office will need to validate the statement below at the time of submission by maintaining a copy of your photo ID and by providing a signature and date. **If you cannot appear in person to submit this worksheet, you will need to provide a copy of your government- issued photo ID and this worksheet notarized by a public notary to the Financial Aid Office.**

Statement of Educational Purpose

I certify that I _____ am the individual signing this Statement of Educational Purpose and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Westmoreland County Community College for 2016-2017.

Student's Signature Date Office of Student Financial Aid Signature Date

OR

WCCC# Signature of Notary Date

If the student is unable to appear in person, please have a notary complete the information below:

Notary's Certificate of Acknowledgement:

State of _____ City/County of _____ on _____
Date

before me, _____ personally appeared, _____
(Notary's Name) (Printed name of signer)

and proved to me on basis of satisfactory evidence of identification _____
(Type of government-issued photo ID provided)
to be the above-named person who signed the foregoing instrument.

WITNESS my hand and official seal

Notary's Signature Date Notary's commission expires

Seal:

G. Certification and Signatures

Each person signing this worksheet certifies that all of the Information reported on it is complete and correct.

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

Student's Signature (required)

Date

Spouse's Signature (optional)

Date

Do not mail this worksheet to the U.S. Department of Education. Submit this worksheet to the financial aid office at Westmoreland County Community College.

You should make a copy of this worksheet for your records.