MISSION
Westmoreland County Community College improves the quality of life of everyone we touch through education, training and cultural enrichment.

VISION
Westmoreland is a learning-centered college focused on student success, a catalyst for economic growth, a leader in workforce development, and a hub for cultural and artistic experiences.

VALUES
Westmoreland has a framework of cultures and values that embraces
- Commitment to Teaching and Learning
- Accountability
- Diversity
- Collaboration and Cooperation
- Social Responsibility
- Integrity
- Innovation

Personal Enrichment Classes – Page 4
Get into shape
Gain new cooking skills
Start a hobby
Learn a new skill

Online Education2Go Classes – Page 28
Grantwriting
Photography
Web Design
QuickBooks

Business & Professional Development Classes – Page 23
Accounting Fundamentals
Project Management
Microsoft Project

Public Safety/Healthcare/ Emergency Medical Services Classes – Page 30
Health care certificate programs
Firefighting courses
Law enforcement courses

On the cover from left: Chef Scott Schmucker, Ed.D., CEC, CCC, assistant professor, Culinary Arts/Hospitality programs. For Chef Schmucker’s continuing education class, see page 9. For culinary credit classes, visit wccc.edu.
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Continuing Education Units (CEUs)
Continuing Education Units (CEUs) are awarded to a student at the rate of 1 CEU for every 10 hours of contact. The CEU is a nationally recognized unit of measure to record an individual’s continuing education. CEUs do not correlate to college credit classes. The college maintains student records of CEU accomplishments and copies are available through the Records Department.

Notice of Nondiscrimination
Westmoreland County Community College will not discriminate in its educational programs, activities or employment practices based on race, color, national origin, sex, sexual orientation, disability, age, religion, ancestry, union membership or any other legally protected classification. Announcement of this policy is in accordance with state law including the Pennsylvania Human Relations Act and with federal law, including Titles VI and VII of the Civil Rights Act of 1964, Title IX of the Educational Amendments of 1972, Section 503 and 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, and the Americans with Disabilities Act of 1990. Inquiries should be directed to the Affirmative Action Officer (presently Sylvia Detar) at 724-925-4190 or in Room 4190D, WCCC Business & Industry Center, Youngwood, PA 15697.
ARTS & CRAFTS

Chainmaille Jewelry
Construct your own stylish chainmaille bracelets using various metals and designs. A GIA certified bench jeweler will guide you on the basic theory of chain weaving, the proper technique of working with jump rings and on the selection of clasps, ring size and thickness. You will leave class with three finished bracelets. Registration closes one week prior to class start date. Elizabeth Krajc, $39 tuition + $75 material fee, .75 CEUs
PRDX 0854-01 3 Mondays starting October 10, 6-8:30 p.m.

NEW - Contemporary European Arrangement
Create a fresh flower arrangement in a glass vase using a multi-selection of fresh flowers accenting by galaxy foliage and lily grass. Flowers will be arranged by shape and color. Registration closes one week prior to class start date. Georgeanna Spinello, $15 tuition + $35 material fee, .3 CEUs
CRFX 0999-01 Monday, October 24, 6-9 p.m.

Machine Embroidery
Increase the use of your embroidery machine. The projects you can create with your machine grow as you become more knowledgeable about your machine’s capabilities. You will complete at least one small project each class. Bring your embroidery machine, power cord, manual, hoops, thread and device to transfer designs to your machine (USB, card reader) to class. A supply list will be provided the first night of class. Registration closes one week prior to class start date. Leslie Bouldin, $65 tuition + $7 material fee, 1.5 CEUs
PRDX 4899-01 5 Tuesdays starting October 4, 6-9 p.m.

NEW - Decorative Painting
A beginner's class where 4 seasonal projects will be finished while learning the basics of surface preparation, pattern transfer, base coating, shading, highlighting and linework. Various surfaces and techniques will be explored along with an explanation of different types of brushes, acrylic paints and mediums. A paint and brush list will be mailed prior to class. Registration closes September 29. Jenny Obstarczyk, $59 tuition + $20 material fee, 1.25 CEUs
CRFX 1326-60 5 Mondays starting October 10, 6-8:30 p.m.
(Westmoreland-Latrobe)

NEW - Miniature Pastry Shop
Have you ever gazed at a beautiful dollhouse in a window or been captivated by images of breathtaking miniatures on Pinterest and wished you could make your own? You can. Come create a charming cottage-style pastry shop, complete with wallpaper, furnishings, shingled roof and outdoor garden. You will learn a variety of tips and techniques for creating professional looking miniatures without spending a fortune. Whether you are an experienced miniaturist or brand new to the hobby, you will leave this class with a dollhouse that is enchanting and whimsical. Go to https://wccc.edu/pastry to view pictures. Bring glue gun and scissors. Registration ends September 14. Deanna Ferry, $119 tuition + $89 material fee, 3.0 CEUs
CRFX 5317-01 10 Mondays starting, September 26, 6-9 p.m.

Felted Wool Flowers
Using basic hand-sewing of simple shapes (no patterns needed), make realistic flowers from recycled wool clothing, such as slacks, skirts and blouses. Your flowers can be glued to a base or made into pins or hat ornaments. Bring sewing needle, neutral-colored thread, sharp scissors, wire cutters and, if available, wool fabric. To see instructor’s work go to: www.fancywoolflowers.com. Registration closes one week prior to class start date. Nan Loncharich, $9 tuition + $5 material fee, .15 CEUs
CRFX 2173-01 Thursday, October 13, 6-7:30 p.m.
NEW - **Dining with Diabetes**
Learning that you have diabetes can be overwhelming at first. There are many new things to learn, and it can be difficult to know where to start. A registered dietitian from Penn State Cooperative Extension will lead discussions to help you understand some of the most important things you need to know to manage your diabetes. She’ll address important numbers you need to know, planning healthy meals, healthy food preparation and the importance of physical activity. Classes are offered weekly for four weeks, with a three-month follow-up class. The first class meets for two and a half hours, with remaining classes meeting for two hours. Lab tests will be offered at no additional charge to measure your A1c. You will receive handouts and a variety of resources, including a complete collection of Dining with Diabetes recipes. If you have been told you have Type 2 diabetes, you will want to attend this class. This class is offered in partnership with Penn State Cooperative Extension. Registration ends October 13. Tuition is $50 per student. A family member may accompany the student for $15. Both must register. Dori L. Campbell, MS, RD, LDN, Carrie Masterson, 1.5 CEUs
Fridays, October 21, 28, November 11, 18 and January 20. 10:00 a.m.-12:30/12:00 p.m.

NEW - **C. Diff - What You Need to Know!**
Clostridium difficile (C. Diff) causes diarrhea linked to 14,000 American deaths each year. Those most at risk are people, especially older adults, who take antibiotics and/or are immunocompromised. You will learn what C. Diff is and how it is transmitted, define the main clinical symptoms, recognize how caregivers can reduce the spread of the infection, identify patients at risk for developing C. Diff infection, understand the differences between C.Diff colonization and C. Diff infection and discuss complications and treatment. Robert DeJesus, M.D., $29 tuition, .3 CEUs
MEDX 0956-01 Tuesday, September 27, 6:30-9:30 p.m.

**Cook Smart, Eat Smart**
Prepare simple, healthy and delicious foods for you and your family using simple healthy preparation techniques, simple ingredients and simple equipment. Each session contains demonstrations on basic cooking techniques and discussions on eating and preparing food at home. Great class for those new to cooking on their own, such as retirees, college students, young adults or anyone who wants to learn how to cook. The class is offered in partnership with Penn State Cooperative Extension. Dori L. Campbell, MS, RD, LDN and Carrie Masterson, $65 tuition, .8 CEUs
PRDX 0941-01 4 Thursdays starting September 22, 6-8 p.m.

**Reducing Dietary Inflammation**
Many diseases share a common cause: chronic, persistent, low-grade inflammation. You will explore the role inflammation has in the human body, learn the difference between acute and chronic inflammatory states and the causes of inflammation, gain a basic understanding of the drugs designed to inhibit inflammation and discuss the role nutritional supplements and diet can have to combat inflammation. Joshua M. Sokolowski, D.C., $39 tuition + $3 material fee, .75 CEUs
MEDX 7106-01 3 Tuesdays starting October 4, 6:30-9 p.m.
A Dietitian at Home
Discover healthy eating strategies that will work for most lifestyles. The benefits of the Mediterranean diet, the pros and cons of some popular fad diets as well as tips on meal planning for yourself or a family.
Emily Flynn, $15 tuition, .25 CEUs
MEDX 1381-01 Tuesday, October 4, 6-8:30 p.m.

Gluten-Free Diets
Do you know the difference between Celiac disease, wheat allergies and gluten-sensitivity and the complications that result from these conditions? Would you like to learn why the gluten-free diet is the latest fad? Learn how to avoid gluten contamination at parties and when cooking, as well as from your medication. Helpful supplements, alternative grains and good nutrition will be presented. Jane Rittenhouse, $15 tuition + $2 material fee, .3 CEUs
MEDX 2655-01 Tuesday, October 4, 6-9 p.m.

Happy Healthy Living:
Chinese Exercises & Acupressure
Chinese Medical Exercises and acupressure massage therapy is based on the traditional Chinese medicine meridian theory which has been used in the treatment and prevention of illness for over two thousand years. You'll learn and practice these exercises that consist of pressing one's own pressure points and stimulating areas of the body that will help you develop muscle tone, boost your immune system, balance emotions, flush out toxins and open blockages to improve circulation and energy flow and balance Yin and Yang. Lingzhi Cai, MD, PhD, $55 tuition + $2 material fee, 1.2 CEUs
MEDX 3009-60 6 Thursdays starting September 22, 6-8 p.m. (Westmoreland-Latrobe)

Health & Well-Being Sampler
Bring balance into your life through four short Qi Gong techniques; guided meditation, breathing, self-massage and “focus wheel.” Wear comfortable clothes and shoes to class. Linda Vucelich, $13 tuition, .2 CEUs
MEDX 3036-01 2 Wednesdays starting October 19, 10:30-11:30-a.m.

Heartsaver CPR AED with Pediatric AED
A classroom, video-based, instructor-led, American Heart Association course that teaches adult and child CPR and AED use, as well as how to relieve choking. Teaches skills with AHA’s research-proven Practice-While-Watching (PWW) technique, which allows the instructor to observe you, provide feedback and guide your learning of skills. For anyone with limited or no medical training who needs a course completion card in CPR and AED to meet job, regulatory or other requirements. Two-year certification awarded upon successful completion. This course meets OSHA-compliant first aid training requirements. Textbook available at the college Bookstore. $29 tuition + $9 material fee + required text (review of textbook prior to class is required), .4 CEUs
MEDX 1019-01 Wednesday, September 21, 6-10 p.m.
MEDX 1019-N1 Monday, September 26, 5:30-9:30 p.m. (Westmoreland-Indiana County)
MEDK 1019-96 Saturday, September 24, 9 a.m.-1 p.m. (Ages 10-17)

Heartsaver First Aid
A classroom, video-based, instructor-led, AHA course that teaches critical skills to respond to and manage an emergency in the first few minutes until emergency medical services (EMS) arrives. You will learn skills such as how to treat bleeding, sprains, broken bones, shock and other first aid emergencies. For anyone with limited or no medical training who needs a course completion card in first aid to meet job, regulatory or other requirements. Two-year certification awarded upon successful completion. This course meets OSHA-compliant first aid training requirements. Textbook available at the college Bookstore. $25 tuition + $9 material fee + required text (review of textbook prior to class is required), .3 CEUs
MEDX 1028-01 Wednesday, September 28, 6:30-9:30 p.m.
NEW - Mediterranean Cuisine Comes to You
Discover the scientific support for the health benefits associated with a Mediterranean lifestyle. Explore culinary practices related to the Mediterranean way of eating and how you can incorporate them into your own life using regionally produced local foods. Cost includes lunch, recipes/cookbook, handouts and food tastings/samplings throughout the day. The workshop is offered in partnership with Penn State Cooperative Extension. Registration ends October 20.
Dori L. Campbell, MS, RD, LDN, Carrie Masterson and Rayna Cooper, MS, RD, LDN, $80 tuition, .55 CEUs
PRDX 5021-01 Saturday, October 29, 9:30 a.m.-3 p.m.

Qi Gong for Energy & Health
In four sessions, you will learn a complete nine minute system of 13 simple, flowing movements. This practice increases and strengthens the immune system’s functioning and promotes overall harmony and well-being with movement, breathing and repetition. Qi Gong (Qi means energy and Gong means practice) is the foundation of Tai Chi. No experience needed. Wear comfortable clothes. Linda Vucelich, $35 tuition, .5 CEUs
MEDX 6913-60 4 Wednesdays starting October 12, 7:30-8:45 p.m. (Westmoreland-Latrobe)

Introduction to a Raw Food Lifestyle
A peek inside the world of raw food, how it can boost energy, change how you feel and taste delicious. Raw food is fresh fruit, vegetables, nuts, seeds, sprouts, grains, legumes, fermented and dehydrated food, seaweed, fresh herbs and spices. It does not come in a box, can or carton. Preparing raw foods is easier than you think. There will be tastings. Registration closes one week prior to class start date. Kelly Urban, $49 tuition, .25 CEUs
FODX 7110-01 Wednesday, November 9, 6-8:30 p.m.

Walk Live
Walk Live is an indoor aerobic walking program which has been helping people get fit for over 25 years. You will engage in a 3 mile heart pumping, calorie torching aerobic indoor walk geared for ALL fitness levels. If you can walk, you can do this program. The foundation of the program is three simple steps that the instructor will build on to show you how to suit it to YOUR fitness level. Benefits to participating in a walk live class include: Improved cardio respiratory functioning, increased endurance, reduced risk of coronary heart disease, reduced stress, elevated mood, improved sleep, weight loss and decreased risk for diabetes. Angie Tomer, $49 tuition, .8 CEUs
PHSX 9039-01 8 Thursdays starting October 6, 5:30-6:30 p.m. (no class November 10, 17 & 24)

NEW - History of Yoga
Yoga is more than postures and the breath. It has been practiced for thousands of years and has evolved over time. Understanding its rich tradition and history may help you incorporate it into your daily life. Jennifer Goebel, $35 tuition, .8 CEUs
PHSX 3057-01 4 Wednesdays starting October 12, 6-8 p.m.

Yoga of Awareness
Kundalini Yoga is a science of the flow of breath and movement of life. This type of yoga utilizes movement, sound, breath and meditation to relax and restore your mind and body while improving strength, flexibility and endurance. This effective form of yoga focuses on the immune, nervous and glandular systems to help bring you into balance. Each class will allow you to become aware of more than just the strength of the physical body and may facilitate a change for your whole being. Students from beginners to advanced welcome. Please bring a mat, a blanket and drinking water. Stacey McBeth, $49 tuition + $5 material fee, 1.05 CEUs
PHSX 9458-01 7 Saturdays starting October 8, 9:30-11 a.m.
Gentle Yoga
An introduction into yoga techniques for those who haven’t exercised lately or are limited in mobility. Learn to apply the principles of yoga to stimulate the body into more flexibility, the mind into awareness and peace and to unlock the potential that is within all of us. Bring a mat or towel to class. Nancy Micheals, $49 tuition + $2 material fee, 1.0 CEUs
PHSX 9485-01 8 Tuesdays starting October 4, 10-11:15 a.m.

Hatha Yoga
Yoga is an ancient practice that promotes a sense of inner peace through a series of physical exercises (asanas or postures) and breathing techniques. What sets yoga apart from fitness programs is an emphasis on the breath, as well as a noncompetitive attitude. Concentration is on Hatha Yoga stretches, centering and meditation. Meditations will have themes of yogic principles and peace. Poses are presented with different levels of difficulty and demonstrated. Yoga is all about breathing, smiling, feeling better and being more at peace. Bring yoga mat to class. For class held in Latrobe, also bring yoga block and strap. Saroja Chandra, $49 tuition, 1.0 CEUs
PHSX 9490-90 8 Tuesdays starting October 11, 6-7:15 p.m. (Westmoreland-Bushy Run)

Healing & Restorative Yoga
Restorative yoga combines breath work, meditative, mindfulness, props and the holding of postures to reach a deep level of relaxation. Slower movements can cultivate a space and deepen awareness of the pose. Simply put, a yogi may feel more grounded through this experience/practice of yoga. All levels are welcome – whether you practice yoga regularly or are exploring yoga for the first time. Bring yoga mat, block and strap, along with small pillow, light blanket or throw. Tracy Tryall Cedergren, $49 tuition, 1.0 CEUs
PHSX 3041-60 8 Mondays starting September 26, 6-7:15 p.m. (Westmoreland-Latrobe)

NEW - The Zika Virus
An evolving outbreak of Zika virus infections is currently spreading in the Americas. Zika virus spreads to people mainly through the bite of an infected mosquito. Based on current knowledge, the greatest risk for complications from Zika is to a pregnant woman’s fetus. Investigations of a link between Zika virus infection and Guillain–Barré syndrome are also ongoing. David Steffensen, M.D. and Jennifer Sarver-Steffensen, CRNP, Infectious Disease, will cover the definition, transmission, symptoms, treatment, prevention and high risk groups. $15 tuition, .2 CEUs
MEDX 9900-01 Wednesday, September 28, 6:30-8:30 p.m.

For more information about Personal Enrichment classes, contact Sylvia Detar, director/Continuing Education, 1-800-262-2103, ext. 4190 or detars@wccc.edu.

Unless otherwise noted, classes are for ages 18 and older.

To register, call 724-925-4204 or 1-800-262-2103, ext. 4204.
KITCHEN RULES
Open-toed shoes, sleeveless tops, shorts and capris are not permitted in the kitchen. Please wear non-skid shoes.

PERSONAL ENRICHMENT

Food

See Children’s Cooking classes, Page 46.

Cake Decorating I
Learn all the basics of cake decorating, including seven borders, 13 flowers, basket weave, lattice and transfers. The first session meets for only one hour to receive a material list and discuss supplies. Limit 12 students. Mary Lou Cinciripini, $85 tuition + $7 material fee, 1.5 CEUs
FODX 0460-01 8 Tuesdays starting September 27, 6-7 p.m. (first class 6-7 p.m.)

Palachinki & Green Bean Soup
A Slovak crepe filled with cottage cheese or lekovar served with a sour soup with green beans, potatoes, carrots and celery in a light cream broth. It is recommended you bring an apron. Deborah Moore, $22 tuition + $10 material fee, .4 CEUs
FODX 6495-01 Tuesday, September 20, 5:30-9:30 p.m.

Cheregi
A light Slovak knot doughnut rolled in powdered sugar or cinnamon sugar. You will go home with a couple dozen cheregi. It is recommended you bring an apron. Deborah Moore, $20 tuition + $13 material fee, .35 CEUs
FODX 0903-01 Tuesday, September 27, 6-9:30 p.m.

NEW - Chicken Chianti over Polenta
Reminiscent of a time when cooking made use of simple and readily available ingredients, we will prepare a whole chicken in a Chianti reduction served over a square of polenta. It is recommended you bring an apron. Sergio Maragni, $25 tuition + $18 material fee, .4 CEUs
FODX 0916-01 Thursday, September 29, 5:30-9:30 p.m.

NEW - Chop Like a Chef
Chopping your food beats a food processor for precision and consistency, and it is quicker, especially when you consider the cleanup time. In this hands-on class, Chef Schmucker will share his knife skills and chopping techniques that will have you chopping evenly, safely and quickly. He’ll also provide tips and information on different types of knives, knife maintenance and how to properly sharpen a knife. A chef’s knife and a standard paring knife are included in the cost of the class. It is recommended you bring an apron. Registration closes October 3. Chef Scott Schmucker, Ed.D., CEC, CCE. $19 tuition + $40 material fee, .2 CEUs
FODX 0978-01 Tuesday, October 11, 6-8 p.m.

For textbook prices and information, visit wccc.edu/bookstore.
Gnocchi
Homemade gnocchi with chicken flavored red sauce and sautéed mushrooms. It is recommended you bring an apron. Sergio Maragni, $25 tuition + $17 material fee, .4 CEUs
FODX 9547-01 Tuesday, October 18, 5:30-9:30 p.m.

Stir Fry
Shrimp with chicken stir-fry and a vegetable stir-fry served with wonton soup. It is recommended you bring an apron. Amy Gong, $22 tuition + $16 material fee, .35 CEUs
FODX 7566-01 Thursday, October 20, 6-9:30 p.m.

Fresh Mozzarella
Learn to make this Italian delicacy. A sweet cheese that is best enjoyed when freshly made. Easy to prepare and may be served in a variety of ways (as an appetizer, in salads, in sandwiches, with pasta, fried or simply by itself with a slice of bread). This humble cheese enriches anything it touches, and its versatility is limited only by your imagination. You’ll eat the food that is prepared. It is recommended you bring an apron. Sergio Maragni, $25 tuition + $18 material fee, .4 CEUs
FODX 5373-01 Saturday, October 22, 9 a.m.-1 p.m.

Pagach
Pagach is a yeast filled dough that is stuffed with potato and cheese, fried sauerkraut, fried sweet cabbage or cottage cheese. It is the Slovak version of a calzone. It is recommended you bring an apron. Deborah Moore, $25 tuition + $9 material fee, .4 CEUs
FODX 6490-01 Tuesday, October 25, 5:30-9:30 p.m.

Crab Cakes
A simple, delicious recipe served with sautéed zucchini and yellow squash topped with a basic aioli sauce. It is recommended you bring an apron. Sergio Maragni, $25 tuition + $18 material fee, .4 CEUs
FODX 0980-01 Thursday, October 27, 5:30-9:30 p.m.

“Real Potato” Halusky
Learn to make “real” halusky like Baba (grandma) made. Potato halusky (not noodle halusky) has been made for more than 100 years in eastern Slovakia. You will eat the fare that is prepared. It is recommended you bring an apron. Dennis Ragan, $22 tuition + $5 material fee, .3 CEUs
FODX 2900-01 Tuesday, November 1, 6-9 p.m.

Mom’s Nut Rolls
Come to class and learn how to make this traditional sweet bread pastry from scratch using yeast dough and a buttery, sweet walnut filling. You will take two nut rolls home. It is recommended you bring an apron. Deborah Moore, $29 tuition + $12 material fee, .4 CEUs
FODX 6005-01 Tuesday, November 8, 5:30-9:30 p.m.

Bolbaki
Light and airy balls of dough served with sauerkraut. It is recommended you bring an apron. Deborah Moore, $25 tuition + $12 material fee, .4 CEUs
FODX 0447-01 Tuesday, November 15, 5:30-9:30 p.m.

Italian Desserts
Come and make Tiramisu, one of Italy’s more famous desserts, along with a second dessert. While the desserts set up in the fridge, spaghetti e olio will be prepared. It is recommended you bring an apron. Sergio Maragni, $25 tuition + $18 material fee, .4 CEUs
FODX 3061-01 Thursday, November 17, 5:30-9:30 p.m.

NEW - Chicken alla Saltimbocca
A simple and delightful presentation of chicken, prosciutto and sage, topped with a simple sauce made from pan juices. It is recommended you bring an apron. Sergio Maragni, $25 tuition + $18 material fee, .35 CEUs
FODX 0926-01 Tuesday, November 29, 6-9:30 p.m.

Appetizers
Suppli (stuffed rice balls) with pesto and fresh mozzarella in carrozza will be prepared. Both are unique in their own way and enjoyable. It is recommended you bring an apron. Sergio Maragni, $25 tuition + $18 material fee, .35 CEUs
FODX 0095-01 Tuesday, December 6, 6-9:30 p.m.
Italian, Level I
In this introductory course in Italian, you will acquire basic speaking, reading and writing skills while learning about Italian culture. Grammar, tenses, structure and conversation are included. Textbook can be purchased at the college bookstore. Antonella DiFilippo-Petrucelli, $129 tuition + $2 material fee + required textbook, 3.0 CEUs
LNGX 3060-01 10 Mondays starting September 26, 11 a.m.-2 p.m.

Italian, Level II
A continuation of Level I with an emphasis on speaking, reading and writing. You will build vocabulary through conversation while learning new verb tenses and grammar. Textbook can be purchased at the college bookstore. (Textbook is same as Level I). Antonella DiFilippo-Petrucelli, $129 tuition + $2 material fee + required textbook, 3.0 CEUs
LNGX 3081-01 10 Tuesdays starting September 27, 11 a.m.-2 p.m.

Italian, Level III
Take your Italian speaking to the next level in this advanced course. New grammar and verb tenses will be introduced, while keeping the emphasis on speaking and writing. Prerequisite: Italian Level II. Textbook can be purchased at the college bookstore. (Textbook is same as Levels I & II). Antonella DiFilippo-Petrucelli, $129 tuition + required textbook, 3.0 CEUs
LNGX 3082-01 10 Thursdays starting September 29, 11 a.m.-2 p.m. (no class November 24)

Slovak I – Language & Culture
Discover your Slovak heritage as you learn basic Slovak phrases and vocabulary, along with the rich traditions, culture, history of Slovakia, and the emigration of Slovaks to America. Dennis Ragan, $89 tuition + $5 material fee, 2.0 CEUs
LNGX 7585-60 8 Thursdays starting September 22, 6-8:30 p.m. (no class October 6) (Westmoreland-Latrobe)

Spanish, Level I
Learn Spanish, a language with roots in two continents - Europe and the Americas. This course emphasizes vocabulary, grammar and writing instruction in addition to Spanish and Latin American culture. Textbook can be purchased at the college bookstore. Dominic Palmieri, $129 tuition + optional textbook, 3.0 CEUs
LNGX 7831-01 10 Mondays starting September 26, 6-9 p.m.

Spanish, Level II
A continuation of Level I to reinforce the concepts you've already learned. You will also be introduced to grammatical content to enhance accuracy, and you'll build vocabulary through conversation. Textbook can be purchased at the college bookstore. (Text is same as Level I.) Dominic Palmieri, $129 tuition + optional textbook, 3.0 CEUs
LNGX 7551-01 10 Thursdays starting September 29, 6-9 p.m. (no class November 24)
Selling a Home in Today’s Market
Whether you sell your home on your own or go through an agent, this class will be beneficial for you. Preparing your home for the market, determining value, maximizing the selling price, avoiding problems, reducing selling time and understanding the contract will be covered. Scott Ludwick, $12 tuition, .2 CEUs
RESX 7500-01 Tuesday, October 18, 6-8 p.m.

Paying for Long-term Care
The average cost of nursing home care in the Commonwealth of Pennsylvania is now over $8,400 a month. What would your family do if faced with a nursing home stay? What is the difference between Personal Care, Assisted Living and Nursing Home Care? What options exist to allow loved ones to stay at home? What benefits are available to help pay for the care we need? Will I lose my house if I accept help from Medicaid? This class will discuss the answers to these questions and more. Colleen Bratkovich, Esquire, $25 tuition, .6 CEUs
FINX 4860-01 2 Wednesdays starting November 2, 6-9 p.m.

Real Estate Investments
Do the current conditions in the real estate market deter you from investing? Learn the tips necessary to succeed in real estate investing! Topics include: how to select profitable properties, execute a plan for renovations, screen tenants and manage your investments. Otis DiCerbo, $25 tuition + $2 material fee, .3 CEUs
FINX 6699-01 Thursday, September 22, 6-9 p.m.

Real World Retirement Planning
Americans will work more than 90,000 hours earning a living and building a nest egg, yet many spend less than ten hours preparing for a successful retirement. Don’t let this be you! Find out how to get the most from investments, social security and retirement plans. David Mickley, CLU, MSFS, ChFC, CFP®, CMP™, CLTC, $22 tuition, .3 CEUs
FINX 6700-01 Wednesday, October 12, 6-9 p.m.

For textbook prices and information, visit wccc.edu/bookstore.
**PERSONAL ENRICHMENT**

**Seasoned Investors**
Are you looking for ways to protect and grow your investment accounts? Learn why stocks and mutual funds fluctuate in value, and study various procedures to help you track your performance. Additional items covered will include mutual fund analysis, loss control strategies, professional charting techniques, free online research websites, portfolio management tools and stock selection methodologies. Designed for both conservative and aggressive investors. Investment experience preferred. Brett Pechersky, $49 tuition, .75 CEUs
FINX 3221-01  3 Tuesdays starting October 18, 6-8:30 p.m.

**Basic Will Writing**
Step-by-step instructions will be provided. You’ll leave with the knowledge to complete a basic will and, if desired, a living will and organ donor form. A basic will provides for general distribution of property; names a guardian/trustee for children, if needed; names a personal representative to administer the estate; and provides specific burial instructions, if desired. Attorney Mary Ann Grec, $27 tuition, .4 CEUs LAWX 5300-01 Monday, October 17, 6-10 p.m.

**The X Factor - Retirement Readiness for Generation X**
Generation X is the generation with birth dates ranging from the early 1960s to the early 1980s. Gen X is on a retirement collision course. These post boomers will start turning 67 (the full retirement age for social security benefits) one year before the Social Security Trust fund is projected to run out of money. As employer provided pension plans have become a thing of the past, it’s more important than ever that Generation X take personal responsibility in building their retirement savings. This course will address these issues and more. The good news: You have time to change your retirement destiny. Enroll now to find out what you need to do. David Mickley,CLU, MSFS, ChFC, CFP®, CMP™, CLTC, $22 tuition, .3 CEUs
FINX 9050-01 Wednesday, September 28, 6-9 p.m.

**Personal Interest**

**Achieving Success with Difficult people**
Improve your relationships with difficult bosses, coworkers, students, neighbors or relatives. Course runs for six weeks. Cost is $99. For class start dates and to register, go to www.ed2go.com/wcconed.

**NEW - The Art of Acting**
A comprehensive study of acting technique through work on scenes, monologues, improvisation exercises, and script analysis with a particular emphasis on character development. Learn the differences between working on stage and in film; auditioning; cold reading vs. prepared material; agents; pictures; resumes; image; the New York, Los Angeles and Pittsburgh markets; unions; contracts; and business goal setting. You should have a committed attitude and be willing to do some rehearsal outside class. The instructor is an actor, writer, producer and director. Among his acting credits are, “Lone Star,” “Corpsing” and the upcoming television series, “The Outsiders.” Jeff Monahan, $95 tuition + $2 material fee, 2.0 CEUs
THAX 0010-01  8 Wednesdays starting September 28, 6-8:30 p.m.
THAK 0002-96  8 Tuesdays starting September 27, 6-8:30 p.m. (Ages 13-17)

**International Impact of the American Civil War**
In the course of any war, commerce is disrupted, and the American Civil War was no exception. We will look at how the naval blockade of southern ports affected foreign economies, helped in the building of the Suez Canal and led to the rise of an extremist Islamic movement. Scott Perry, $15 tuition, .3 CEUs
HSTX 3800-01 Tuesday, October 11, 6-9 p.m.

**For more information about Personal Enrichment classes, contact Sylvia Detar, director/Continuing Education, 1-800-262-2103, ext. 4190.**
Origins of the American Revolution
What were the political, philosophical and economic causes of the American Revolution? We will examine how the French and Indian War caused taxation policies that were objected to by the colonial British subjects, how the two revolutions in the 17th century in England played a part in the later revolution in America, and how political writers influenced American revolutionary ideology. Scott Perry, $15 tuition, .3 CEUs
HSTX 6204-01 Thursday, October 27, 6-9 p.m.

Beginning Beekeeping
Beekeeping is a great hobby that could also turn into a profitable business. Topics covered include: Basics of beginning beekeeping; where to obtain bees; equipment; state inspectors and regulations; and honey safety guidelines. Plan now for bees in the spring. Registration closes September 15. John Albright, $59 tuition + $9 material fee, 1.2 CEUs
NTRX 0080-01 4 Mondays starting September 26, 6-9 p.m.

Introduction to Blogging
Have you ever thought about starting a blog? It can be overwhelming at first, but with the right tools and information, you cannot only start a blog but also make money doing it! You will be provided with the fundamentals of not only how to design your blog, but also how to write content, build relationships and conquer social media. Rachel Cunningham, $55 tuition + $2 material fee, 1.0 CEUs
PRDX 0512-01 4 Tuesdays starting October 25, 6-8:30 p.m.

Body & Bath Products at Home
Are you scared of all the chemicals in your bath products? Homemade body products are ideal if you have sensitive skin. Create a variety of body products using natural and locally available ingredients. You’ll review the fundamentals of the process and create your own lovely bath and body products to take home. Registration closes October 24. Adrienne Pingitore, $29 tuition + $18 material fee, .4 CEUs
PRDX 0441-01 2 Thursdays starting November 3, 6-8 p.m.

How to Operate Your Digital Camera
Learn how to use your digital camera with ease and confidence through practical exercises and explanations. This course will show you how to use the buttons, dials and switches on your digital camera for better photographic results. Bring your digital camera and manual to class. Textbook available at the college bookstore. Alan Laick, $49 tuition + optional textbook, .9 CEUs
DAPX 1478-01 3 Thursdays starting October 13, 6-9 p.m.

For more information about Personal Enrichment classes, contact Sylvia Detar, director/Continuing Education, 1-800-262-2103, ext. 4190.

We are always looking for new classes to offer the community. If you have special knowledge or a skill that you would like to share with others, please complete a course proposal. Visit our website at wccc.edu/CEProposal for a course proposal form and to view directions and deadlines for submission.

Denotes Online Class

ENROLL EARLY! Decisions to hold a class are based upon enrollment approximately one week prior to the start date.

To register, call 724-925-4204 or 1-800-262-2103, ext. 4204.
Essential Oils 101
Aromatic plants have long played an important role in human civilizations. Although the use of essential oils has evolved over the years, the basic principles remain the same. Oils extracted from aromatic plants have powerful, positive and therapeutic benefits to the mind and body. You will learn what essential oils are, why they work, and how to safely use them to boost the immune system, reduce stress and anxiety, improve sleeping and breathing, aid in digestion, soothe the body, balance emotions and elevate mood. During the last class, you’ll make a personalized oil blend to take home. Leigh Ann Brockhoff & Jamie Wieland, $35 tuition + $12 material fee, .6 CEUs
DAPX 1470-01  6 Wednesdays starting October 5, 6-9 p.m.

Get to Know Your eReader
(Kindle Fire)
Understanding key features of your device and utilizing advanced features will enhance your experience using this technology. Features reviewed will include setting up your eReader, downloading eBooks, customizing your home screen and using App shortcuts to borrowing eBooks from your local library, sharing your collection, identifying sources for free eBooks and transferring files from your computer to your eBook device. All user levels welcome. Bring your eReader and your library card (if you have one) to class. Anne Zemba, $15 tuition, .2 CEUs
PRDX 2551-01  Wednesday, October 12, 6-8 p.m.
Jam Sessions
Develop the skills needed to “jam” with other musicians. Includes lessons on chord progressions, lead guitar scales, improvising with multiple genres of music and much more! Must have some playing experience. Bring guitar (acoustic or electric-no amp) to class. Registration closes one week prior to class start date. Deborah Kazsimer, $49 tuition + $35 material fee, 8 CEUs
MSCX 2901-01 8 Mondays starting October 3, 8:20-9:20 p.m.

Google Apps
Discover the tools available by Google that allow you to access your information from any computer with an internet connection. The apps you will be introduced to include: Google+, Google Play, Google Drive, Google calendar, Google mail and Google maps.
Jeff Atkins, $29 tuition, 3 CEUs
DAPX 2305-01 Wednesday, October 12, 6-9 p.m.

Fundamentals of Guitar Playing
This guitar course is not only an introduction for the beginning guitarist, but is also for the guitarist who has been playing for years but cannot read music. You’ll learn how to sight read music, play chords and incorporate a variety of techniques in your playing styles, whether they be country, rock, jazz, folk, blues or classical. By the end of this course, you will have the essentials to play guitar as a soloist or to accompany another. Must provide your own acoustic guitar. Purchase your textbook in class ($10.99). Limit 10 students. Deborah Kazsimer, $55 tuition + $2 material fee + text, 8 CEUs
MSCX 2604-01 8 Mondays starting October 3, 6-7 p.m.
MSCX 2604-02 8 Mondays starting October 3, 7:10-8:10 p.m.

Golf (Ages 13 & older)
Beginners - learn the fundamentals. Recreational golfers - refine your skills. Focus is on grip, stance, driving, irons, chipping and putting. Bring any iron to first session, which is held at the Youngwood Campus, and be prepared to pay for a bucket of golf balls for classes two through six, which are held at the driving range. Willowbrook Mini Golf & Driving Range, 190 Slate Run Road, Greensburg. NOTE: Attendance at first classroom session is mandatory. Chad Seibel, $37 tuition, 6 CEUs
PHSX 2600-01 6 Tuesdays starting September 20, 5:30-6:30 p.m.
PHSX 2600-02 6 Tuesdays starting September 20, 6:30-7:30 p.m.
PHSX 2600-03 6 Wednesdays starting September 21, 5:30-6:30 p.m.
PHSX 2600-04 6 Wednesdays starting September 21, 6:30-7:30 p.m.

NEW - ♦ High Risk Behavior in Adolescence
Adolescence brings huge advances in everything from physical development to cognitive reasoning. This onset of ability to reason like an adult is tempered by thought patterns specific to adolescence such as the invincibility fable, the personal fable, the imaginary audience and adolescent egocentrism. These coupled with limited life experience often lead to engagement in risky behaviors. Whether these are behind the wheel, in relationships, drug and alcohol use, or tobacco to tattoos, they contribute to the sad fact that accidents are the leading cause of death in adolescence. Better understanding teenage development and thought patterns will strengthen communication skills and assist in alleviating the loneliness many adolescence feel. Patricia Guth, RN, CNP, EdD, $29 tuition, 3 CEUs
MEDX 3045-01 Tuesday, October 4, 6-9 p.m.

For textbook prices and information, visit wccc.edu/bookstore.

To register, call 724-925-4204 or 1-800-262-2103, ext. 4204.
Handguns - Home Safety & Personal Protection
Applicable “use of force” issues and information, self-protection tips, knowledge of civil liability issues and information on various gun permits are the focus of this course. Class includes six hours of shooting at our firearms range. Bring your own handgun and at least 150 rounds of factory ammunition. No hand-loaded ammunition is permitted on range. Shooting is not required, but you will attend the range sessions to be exposed to weapons, understand how they function and appreciate their capabilities and limitations. Bring a holster that fits your handgun and wear a belt to the range portion of the class. Donald Hess, $125 tuition + $10 material fee, 1.6 CEUs
LAWX 2050-01 Monday & Wednesday, October 10 & 12, 6-10 p.m. (Youngwood) and Saturday, October 15, 8 a.m.-5 p.m. (Public Safety Training Center)

Advanced Handguns - Home Safety & Personal Protection
Further develop your marksmanship, decision-making skills, personal survival skills and knowledge of use of force issues. Topics covered will include legal ramifications, shooting from behind cover, effective target acquisition, shooting while stationary and on the move, and practical applications of tactical shooting. Class includes six hours of shooting on Westmoreland's firearms range. Bring your own handgun and at least 150 rounds of factory ammunition. No hand-loaded ammunition is permitted on the range. Bring a holster that fits your handgun and wear a belt to the range portion of the class. Prerequisite: Handguns-Home Safety and Personal Protection. Donald Hess, $59 tuition + $10 material fee, .8 CEUs
LAWX 2051-78 Saturday, October 22, 8 a.m.-5 p.m. (Public Safety Training Center)

NEW - Advanced Handguns II
Continue your handgun training by shooting from various locations including the close confines of a vehicle using advanced target acquisition methods, shooting on the move, shooting from cover and speed shooting with accuracy. Bring your own handgun and at least 150 rounds of factory ammunition. No hand-loaded ammunition is permitted on the range. Bring a holster that fits your handgun and wear a belt to the range portion of the class. Prerequisite: Advanced Handguns (LAWX 2051). Donald Hess, $59 tuition + $10 material fee, .8 CEUs
LAWX 2053-78 Saturday, November 5, 8 a.m.-5 p.m. (Public Safety Training Center)

Dim Light/Darkness Shooting - Advanced Handgun Level 2
Master the challenges of dim light shooting that adds a whole new dimension to firearms handling. Most crimes involving firearms occur in the evening hours or later, when darkness provides easy cover to criminals. Skills learned will increase marksmanship and decision making as it relates to survival and use of deadly force. Have the edge when it comes to target acquisition and skills when it counts the most and know your rights. Prerequisite: Advanced Handguns-Home Safety & Personal Protection. Donald Hess, $69 tuition + $2 material fee, .6 CEUs
LAWX 2052-78 Saturday, October 29, 4-10 p.m. (Public Safety Training Center)

Herbal Tea Blends
Do you enjoy tea? Then join us for tips on making herbal tea and herbal tea blends for both taste and specific purposes such as relaxation and de-stressing. Ellen Marsili, $15 tuition + $2 material fee, .2 CEUs
PHSX 3045-60 Thursday, October 20, 7-9 p.m. (Westmoreland-Latrobe)

Unless otherwise noted, classes are for ages 18 and older.
The Versatility of Herbs
Herb gardening is relaxing and rewarding. Your own homegrown herbs can provide you with fresh flavors for cooking, teas, crafting, aromatics and even cleaning. Join us to learn more about growing, harvesting, drying and storing herbs. Ellen Marsili, $35 tuition, 6 CEUs
NTRX 8560-60 3 Thursdays starting September 29, 7-9 p.m.
(Westmoreland-Latrobe)

Keyboarding ✔
If you want to learn touch-typing or improve your existing typing skills, this is the perfect course for you! In these lessons, you’ll use the Keyboarding Pro 5 program, a typing tutorial designed for personal computers. Cost is $99. For class start dates and to register, go to www.ed2go.com/wccconed.

A Celebration of the Horror Film Genre
Horror films have been captivating and thrilling audiences since the 1890s, but any true lover of the genre knows that these works of art are not just vehicles meant to impose fear, but are creative endeavors with worthwhile messages that reflect the times and societies in which they exist. Through discussion, visual presentations, videos and handouts the classes will be divided into subgenres, such as vampires, serial killers, zombies and evil spirits. Popular films and the myths behind them will also be discussed. By popular demand, class was increased to four weeks. Adam Raviart, $49 tuition + $2 material fee, 1.2 CEUs
PRDX 3104-01 4 Wednesdays starting October 5, 6-9 p.m.

iMovie
Create movies and video clips from your digital pictures and video clips using iMovie, free software from Apple. Features include professional looking titles, transitions, music and narration. You can publish your production on YouTube or iMovie Theater to share with friends and family. You must be familiar with Macs. Bring a flash drive with digital pictures and videos. Lee Ann Roadman, $85 tuition, 1.2 CEUs
DAPX 3048-01 4 Thursdays starting October 6, 6-9 p.m.

Listening 101
How good of a listener are you? Listening is a communication skill that requires focus, purpose, and the appropriate feedback. Come practice listening in a variety of situations. Improving your listening skills can benefit all areas of your life! Ann Osborne, $12 tuition, .2 CEUs
PRDX 4866-01 Thursday, October 13, 6-8 p.m.

Medicare Basics
Many decisions need to be made when you become eligible for Medicare. To assist you in making these informed decisions, information will be presented on Medicare benefits, Medicare Advantage options, Medigap plans and the Medicare prescription drug benefit. Information will be presented by the APPRISE program which is a program of the Department of Aging. The program provides free information and counseling to anyone who is Medicare eligible. No tuition, .2 CEUs
PRDX 5019-60 Tuesday, September 20, 6-8 p.m.
(Westmoreland-Latrobe)
PRDX 5019-01 Tuesday, December 13, 2-4 p.m.

Photoshop, Level 1
With this hands-on course, you will enhance photos and artwork that will demonstrate the Photoshop basics and capabilities. Using the powerful tools of retouching, painting and drawing, you will be able to create dazzling images to make your presentations, newsletters or artwork pop. You should know how to use a computer, but no previous Photoshop experience is necessary. Victor Pilipovich, $89 tuition + $2 material fee, 1.5 CEUs
DAPX 6657-01 5 Mondays starting October 10, 6-9 p.m.

For textbook prices and information, visit wccc.edu/bookstore.
Photoshop, Level II
Take the basics learned in Photoshop, Level 1 to a higher level and expand the use of Photoshop application to manipulate your images. You will apply new applications through hands-on imaging exercises. Prerequisite: Photoshop, Level 1 or at least one year experience using Photoshop. Victor Pilipovich, $89 tuition + $10 material/lab fee, 1.5 CEUs
DAPX 6658-01  5 Tuesdays starting November 15, 6-9 p.m.

History of Poland
Discover the history of Poland from the beginning of the 14th century through the end of the 18th century. We will examine the merger with the Lithuanian crown in 1386, the Battle of Tannenburg and the relief of Vienna, as well as other topics during the period. Scott Perry, $15 tuition, .3 CEUs
HSTX 5728-01 Wednesday, October 19, 6-9 p.m.

Residential Lighting & Electric Basics
Electricity is a powerful energy source and electrical safety is the overriding theme to understanding your home's internal wiring and the operation of your lighting and electric appliances. Learn how to diagnose and repair common electrical problems, and most importantly, know when to call a professional. Introduction to the National Electric Code is offered through hands-on activities, simple Installations and repairs. Joseph Myers, $95 tuition + $15 material fee, 1.2 CEUs
HOBX 3100-A1  3 Saturdays starting October 8, 8 a.m.-noon (Advanced Technology Center)

Resume Writing Workshop
Discover the secret to transforming your tired, boring resume into a powerful tool that will get you interviews. Course runs for six weeks. Cost is $99. For class start dates and to register, go to www.ed2go.com/wcconed.

Starting a Small Business in Pennsylvania
Learn what’s necessary to start a business in Pennsylvania from selecting the appropriate entity, sole proprietorship, partnership, corporation/S Corporation or business trust, to satisfying state requirements for formation and continued operation. Worker's compensation, unemployment compensation and business management will also be covered. Attorney Mark Sorice, $17 tuition, .2 CEUs
SMBX 7630-01 Monday, October 17, 6-8 p.m.

Writeriffic – Creativity Training for Writers
Who doesn’t know the fear of the blank page? How can we transform our visions into the written word? Is it really possible to become a terrific writer? You’ll find the answer to these and more of your questions in Writeriffic. In this high-energy class you’ll learn lots of tricks from the published writer's toolbox. Course runs for six weeks. Cost is $99. For class start dates and to register, go to www.ed2go.com/wcconed.
Zentangle
Create beautiful images from repetitive patterns in an easy to learn format. This fascinating new art form increases focus and creativity while providing a fun and lighthearted way to relax and intentionally shift your attention. Additional Zentangle supplies will be available in class. Paulette Harvey, $12 tuition + $10 material fee, .2 CEUs
RTSX 9900-01 Monday, October 17, 6-8 p.m.

Zentangle II
Continue exploring your creativity with this intriguing art form in Zentangle II. Learn interesting new tangles and be introduced to the Zendala. This will shift your perspective to fit tangles into dynamic shapes of a circular format. Additional supplies will be available after class. Prerequisite: Zentangle. Paulette Harvey, $12 tuition + $10 material fee, .2 CEUs
RTSX 9901-01 Wednesday, November 2, 6-8 p.m.

Test Preparation

GED Prep
Three online classes are available to assist you to prepare for the GED exam. One class reviews all five subjects that appear on the exam, another one focuses on math and the third class reviews the language arts and writing parts of the exam. All courses run for six weeks. Cost is $99 per class. To register, go to www.ed2go.com/wcconed.

Praxis Core Preparation
Are you a prospective teacher who needs to pass the Praxis Core Exam? Have you already attempted the Praxis Core and not been successful? If you answered yes to either of these questions, then this course is for you! Test-taking strategies and practice questions that are similar to what is on the exam will be provided. You’ll have the opportunity to take a full-length practice test in each subject area. Using clear explanations, numerous examples, graphics, animation, and videos, this course will not only prepare you for the Praxis Core, but do so in a way that’s fun and interesting. Course runs for six weeks. Cost is $99. For class start dates and to register, go to www.ed2go.com/wcconed.

SAT/ACT Preparation – Part I
Master the reading, writing, English and science questions on the ACT and SAT. In addition to preparing you for the specific question types on both exams, you’ll be provided with pointers in time management, anxiety relief, scoring and general standardized test-taking. Course runs for six weeks. Cost is $99. For class start dates and to register, go to www.ed2go.com/wcconed.

SAT/ACT Preparation – Part II
Master the math questions on the ACT and SAT. In addition to preparing you for the specific question types on both exams, you will be provided with pointers in time management, anxiety relief, scoring and general standardized test-taking. Course runs for six weeks. Cost is $99. For class start dates and to register, go to www.ed2go.com/wcconed.
Canine Medic
Designed to train police, canine handlers, firefighters, EMT personnel and other service dog handlers, basic first aid for animals that are involved in trauma or disaster situations. You'll learn animal handling, first aid, CPR techniques, IV administration, shock treatment, oxygen administration, wound care and treatment of poisoning. Harvey R. Bendix, D.V.M., $29 tuition + $6 material fee, .4 CEUs
MEDX 0515-01 Monday, November 7, 6-10 p.m.

Basic Dog Obedience
This course teaches owners how to train a dog in obedience basics, the responsibilities owners have with pets and neighbors and proper care in areas such as noise, cleanup and breeding. Minimum dog age: four months. Requires a certificate from a veterinarian showing PHL w/Parvo given within the last nine months and rabies within the last two years. Bring your dog on a leash. Arlene Halloran, $55 tuition
NTRX 1360-01 8 Saturdays starting September 24, 9-10 a.m. (Science Hall Parking Lot)

Advanced Dog Obedience
This course offers advanced training for those dogs that have learned the basics and are ready to learn to work without leashes and prepare for obedience showing. Learn advanced commands, including retrieving and drop on recall. All dogs will be evaluated for prior training. Arlene Halloran, $55 tuition
NTRX 1351-01 8 Saturdays starting September 24, 10-11 a.m. (Science Hall Parking Lot)

Puppy Kindergarten
This course is for puppies less than six months old who have received all their shots. Puppies will learn how to socialize and behave in different situations. Owners will learn how to deal with housebreaking, chewing, aggression and other common problems. Puppies must wear a leash and a buckle collar to class. Proof of shots must also be provided. Arlene Halloran, $55 tuition + $2 material fee
NTRX 6654-01 8 Saturdays starting September 24, 11 a.m.-noon (Science Hall Parking Lot)

ENROLL EARLY! Decisions to hold a class are based upon enrollment approximately one week prior to the start date.
Safe Driving

AARP Smart Driver Course
This two-session classroom driver retraining program is designed to help adults age 50 and better improve their driving skills. The class covers the effects of aging and medications on driving, basic driving rules, license renewal, local traffic hazards, adverse road conditions, energy saving and accident prevention measures. $20 material fee payable at first class (check or money order only made payable to AARP, no cash). The fee is only $15 if you are a member of AARP (membership card must be presented). NOTE: You must be age 50 or older, have a valid driver's license and attend both sessions to receive a certificate.

RSVL 2150-90 Wednesday & Thursday, September 21 & 22, 9 a.m.-1 p.m. (Westmoreland-Bushy Run)
RSVL 2150-01 Monday & Tuesday, September 26 & 27, 9 a.m.-1 p.m.
RSVL 2150-02 Monday & Tuesday, October 10 & 11, 9 a.m.-1 p.m.
RSVL 2150-03 Wednesday & Thursday, November 9 & 10, 6-10 p.m.
RSVL 2150-60 Tuesday & Wednesday, November 15 & 16, 9 a.m.-1 p.m. (Westmoreland-Latrobe)

AARP Smart Driver Course
Four-Hour Refresher
This class will teach you how to handle adverse driving conditions and traffic hazards, in addition to learning about the effects of aging and medications on driving. Prerequisite: AARP Driver Safety eight hour class. You must bring the safety certificate from prior 55 Alive Driver Safety class as proof of completion. $20 material fee payable at first class (check or money order only made payable to AARP, no cash). $15 for AARP members (membership card must be presented)

RSVL 2154-90 Thursday, September 29, 9 a.m. - 1:30 p.m. (Westmoreland-Bushy Run)
RSVL 2154-01 Monday, October 3, 6-10 p.m.
RSVL 2154-60 Monday, October 17, 6-10 p.m. (Westmoreland-Latrobe)
RSVL 2154-71 Wednesday, November 2, 9 a.m.-2 p.m. (Latrobe Senior Center)
RSVL 2154-02 Monday, November 7, 6-10 p.m.

FREE Motorcycle Safety Classes at Westmoreland County Community College
The Pennsylvania Motorcycle Safety Program offers free training classes at the Youngwood Campus.
The MSP teaches riders of all skill levels the basic fundamentals needed to safely operate a motorcycle.
Courses are free to Pennsylvania residents with a valid motorcycle permit or motorcycle license. Visit www.pamsmp.com to create a profile now. You may also call 1-800-845-9533 for more information.

For textbook prices and information, visit wccc.edu/bookstore.
Food Safety Certification
ServSafe Blended Classes

A study of food and the methods needed to control contamination and microbial growth. The principals of HACCP and food safety standards and regulations will be presented. Emphasis is given to developing a working environment which will provide the consumer with wholesome, safe food that conforms to the standards of the regulatory agencies. This course is offered in conjunction with the Educational Foundation of the National Restaurant Association. Class total hours are 16. **Classes meet two times face-to-face with an additional 8-hour online component.** (You will need to access a computer to complete the online portion of activities). **You must complete all 16 hours to be eligible to sit for the Servsafe certification exam.** To be eligible to apply to the Pennsylvania Department of Agriculture for the Food Employee Certification, you must successfully pass the ServSafe exam (75%).

The textbook, ServSafe Manager, 6th Edition, is available in the college bookstore. Please purchase textbook and read before the first class. **Please purchase textbook and read before the first class.** Answer sheets can be purchased separately. 1 credit

For more information, call Lynn Toniolo at 724-925-5980.

FSM 101-BA 2 Thursdays, September 1 & 7, 9 a.m.-1 p.m., and 8 hours online
FSM 101-BB 2 Wednesdays, September 14 & 21, 5-9 p.m., and 8 hours online
FSM 101-BC 2 Thursdays, October 6 & 13, 9 a.m.-1 p.m., and 8 hours online
FSM 101-BD 2 Wednesdays, October 19 & 26, 5-9 p.m., and 8 hours online
FSM 101-BE 2 Thursdays, November 10 & 17, 9 a.m.-1 p.m., and 8 hours online

Market Like the Pros!
An in-depth look at traditional and social media strategies and tactics used by professionals to create dynamic and impactful marketing campaigns that deliver results. Janet Winters, $59 tuition + $3 material fee, 1.0 CEUs
JREX 4865-60 4 Tuesdays starting October 18, 6-8:30 p.m. (Westmoreland-Latrobe)

Starting a Small Business in Pennsylvania
Learn what’s necessary to start a business in Pennsylvania from selecting the appropriate entity, sole proprietorship, partnership, corporation/S Corporation or business trust, to satisfying state requirements for formation and continued operation. Worker’s compensation, unemployment compensation and business management will also be covered. Attorney Mark Sorice, $17 tuition, .2 CEUs
SMBX 7630-01 Monday, October 17, 6-8 p.m.

Writing Successful Grant Applications
Identify fundable projects and learn how to locate potential sources of funding from government agencies and foundations for these projects. Learn to develop competitive project applications by writing compelling narratives and creating a network of support, which will significantly enhance your ability to obtain funding for needed projects. Alyssa Cholodofsky, CFRE, $45 tuition + $2 material fee, .6 CEUs
JREX 9064-90 3 Thursdays starting October 6, 6-8 p.m. (Westmoreland-Bushy Run)
JREX 9064-01 3 Thursdays starting October 27, 6-8 p.m.

Business & Professional Development Needs
If there are business & professional development courses you would like offered, please complete an online survey at wccc.edu/cesurvey. Thank you.
Westmoreland partners with Ed2go to offer the following online courses.
Six weeks of instruction. 24-hour access. New course sessions begin monthly.
For class start dates and to register, go to www.ed2go.com/wcconed.

Accounting Fundamentals
Increase your financial awareness while also gaining a marketable skill. Learn the basics of double-entry bookkeeping, how to analyze and record financial transactions, how to handle payroll procedures, accounts receivable and accounts payable, prepare financial statements and close out accounts at the end of each fiscal period. Cost is $99.

Fundamentals of Supervision and Management
If you have recently been promoted to a supervisory or management position or want to learn how to become a more effective manager, this course will help you master the basics of business by learning the language of management. You’ll learn the skills required to delegate responsibility and motivate your employees. A large part of a manager’s job involves getting things done through other people, and this course will help you understand how to influence and direct other people’s performance. Finally, you’ll learn how to solve problems and resolve conflicts so you can accomplish your job more effectively. Cost is $99.

Introduction to Microsoft Project
Discover how to effectively plan, implement, and control projects using the world’s most popular project management software, Microsoft Project. From sequencing tasks, producing a baseline, and assigning resources and costs, to tracking progress, analyzing variances, and revising your project plan, Microsoft Project can help you organize all your project’s details quickly and effectively. Cost is $99.

Project Management Fundamentals
If you’re organized, perceptive, detail-oriented and an excellent communicator, you might have what it takes to succeed in the fast-growing field of project management. Discover and master the critical concepts you need to plan, implement, control and close any type of project. Cost is $99.

QuickBooks
Manage the financial aspects of your small business quickly and efficiently with this powerful accounting software program. QuickBooks is designed especially for the small to midsized business owners to create and print invoices, track payables and receivables, and more. Cost is $99.

Six Sigma: Total Quality Application
Learn how to effectively apply the elements and methods of Six Sigma. Understand how more than 25 tools and methods relate to the DMAIC (define, measure, analyze, improve, and control) model. Determine the relationship of basic statistics to Six Sigma and learn about the Six Sigma business case including strategic planning, the voice of the customer (VOC), quality function deployment (QFD), benchmarking, and financial investment methods. Discover how to use brainstorming, Pareto charts, and critical to quality help define processes, problems, and opportunities. Master the use of other key tools such as cause and effect diagrams, check sheets, scatter diagrams, failure mode and effects analysis (FMEA), and force field analysis. This course will help you prepare for the internationally-recognized Six Sigma Black Belt and Quality Manager exams offered by the American Society for Quality® (ASQ®). Cost is $99.

Go to www.ed2go.com/wcconed to register and for additional online classes.

The Youngwood Campus Bookstore will be closed October 19, 20 & 21, 2016.
All computer courses are conducted in an interactive learning environment where you complete lessons and exercises on a PC/Mac.

Access 2013 & 2016
Take control of your data. Harness the power of Microsoft Access to build, edit and maintain a database complete with tables, reports, forms, macros and queries to give you fast access to all your important information. Course runs for six weeks. For class start dates, prices and to register, go to www.ed2go.com/wcconed.

AutoDesk Inventor
3D CAD Basic Skills
Create and edit parts, make engineering drawings, and prepare for manufacturing by using only your keyboard and mouse! This course will allow you to design items in a virtual world and prepare them for 21st century production as you explore the capabilities of this industry-standard software. Topics include the parametric and editing module, the 3D drawing module, the assembly module and the presentation module for assemblies. Textbook available at the college bookstore. George Slezak, $410 tuition + required textbook, 2.4 CEUs
DAPX 0115-A1 8 Saturdays starting September 24, 9 a.m.-noon (Advanced Technology Center)

Computer Basics using Windows 10
A beginner course to help you become comfortable with using a personal computer (PC) for personal use or to develop better job-related skills. Become familiar with the Windows 10 interface and its basic capabilities, along with basic computer hardware and terminology, file saving and file management. Explore how to create documents, send email, browse the Internet and share information between applications and other users. Textbook available at the college bookstore. Bring flash drive to second class. Grace Sandy, $89 tuition + required textbook, 1.5 CEUs
DAPX 1041-01 5 Saturdays starting October 22, 9 a.m.-noon

Computers for Plus 50 using Windows 10
A beginner class especially for those 50 and better that provides a hands-on, relaxed approach to computer learning for personal use or to develop job-related skills. Become familiar with the Windows 10 interface and its basic capabilities, along with basic computer hardware and terminology, file saving, file management, creating documents, sending email, browsing the Internet and sharing information between applications and other users. Textbook available at the college bookstore. Bring flash drive to second class. Patricia Roose, $89 tuition, 1.5 CEUs
DAPX 0916-01 5 Thursdays starting October 13, 6-9 p.m.

For textbook prices and information, visit wccc.edu/bookstore.
Digital Photography
Would you like to learn how to use your camera more effectively? This digital photography course is designed to teach beginners how to maximize their images. Learn the basics of photography such as lighting, shutter speed, aperture, exposure and ASA to take photographs and transform them into digital creations using a computer. Victor Pilipovich, $95 tuition + $2 material/lab fee, 1.8 CEUs
DAPX 1470-01 6 Wednesdays starting October 5, 6-9 p.m.

Excel 2016, Level 1
You will be introduced to the essential Excel features. You will create worksheets by entering and editing data, manage and navigate worksheets and workbooks, create formulas, use functions, manipulate worksheet data, format worksheet contents and prepare, set up and print information. Windows knowledge is required. Textbook available at the college bookstore. Bring flash drive to class. Richard Martz, $69 tuition + required textbook, 1.2 CEUs
DAPX 1781-01 4 Thursdays starting October 6, 6-9 p.m.

Excel 2016 Workshop
You will be introduced to the essential Excel features. You will create worksheets by entering and editing data, manage and navigate worksheets and workbooks, create formulas, use functions, manipulate worksheet data, format worksheet contents and prepare, set up and print information. Windows knowledge is required. Textbook available at the college bookstore. Bring flash drive to class. 30 minute lunch on your own. Richard Martz, $49 tuition + required textbook, .6 CEUs
DAPX 1778-01 Saturday, October 15, 9 a.m.-3:30 p.m.

Facebook Security
Maintain control over who can access your Facebook page and what they can view by utilizing security features. It is recommended you have an active Facebook account. Heather Nedrow, $29 tuition, .3 CEUs
DAPX 1951-01 Tuesday, October 18, 6-9 p.m.

Google Apps
Discover the tools available by Google that allow you to access your information from any computer with an internet connection. The apps you will be introduced to include: Google+, Google Play, Google Drive, Google calendar, Google mail and Google maps. Jeff Atkins, $29 tuition, .3 CEUs
DAPX 2305-01 Wednesday, October 12, 6-9 p.m.

iMovie
Create movies and trailers from your digital pictures and video clips using iMovie, free software from Apple. Features include professional looking titles, transitions, music and narration. You can publish your production on YouTube or iMovie Theater to share with friends and family. You must be familiar with Macs. Bring a flash drive with digital pictures and videos. Lee Ann Roadman, $85 tuition, 1.2 CEUs
DAPX 3048-01 4 Thursdays starting October 6, 6-9 p.m.

For more information about Computer classes, contact Sylvia Detar, director/Continuing Education, 1-800-262-2103, ext. 4190 or detars@wccc.edu.

ENROLL EARLY! Decisions to hold a class are based upon enrollment approximately one week prior to the start date.
Introduction to the iPad
The iPad is an exciting, innovative device. Don’t be intimidated by all those features! Designed for you to get the most out of your new iPad, topics will include: Hardware; connectivity; apps; productivity; media; syncing and backup; and printing. Your iPad will soon become your trusty companion. Bring your iPad to class as this is a practical, hands-on course where you will participate in exercises for every topic and all points covered. Prerequisites: You must have the most current version of the iPad operating system, an active Google or Yahoo email account, the current version of an iTunes account as well as iTunes installed on a home personal computer. Patricia Roose, $39 tuition, .6 CEUs
DAPX 3075-01 2 Thursdays starting September 29, 6-9 p.m.

Keyboarding
If you want to learn touch-typing or improve your existing typing skills, this is the perfect course for you! In these lessons, you’ll use the Keyboarding Pro 5 program, a typing tutorial designed for personal computers. Cost is $99. For class start dates and to register, go to www.ed2go.com/wcconed.

Mac Basics
If you’re new to computers, need a refresher or are switching to a Mac from a PC, this class is your guide to using a Mac effectively and efficiently. Topics covered will include desktop features, the dock, using the mouse, opening applications, surfing the web, menu commands, keyboard shortcuts and email. Textbook available at the college bookstore. Alan Laick, $59 tuition + required text, .6 CEUs
DAPX 5299-01 2 Thursdays starting November 3, 6-9 p.m.

Photoshop, Level 1
With this hands-on course, you will enhance photos and artwork that will demonstrate the Photoshop basics and capabilities. Using the powerful tools of retouching, painting and drawing, you will be able to create dazzling images to make your presentations, newsletters or artwork pop. You should know how to use a computer, but no previous Photoshop experience is necessary. Victor Pilipovich, $89 tuition + $2 material fee, 1.5 CEUs
DAPX 6657-01 5 Mondays starting October 10, 6-9 p.m.

Photoshop, Level II
Take the basics learned in Photoshop, Level 1 to a higher level and expand the use of Photoshop application to manipulate your images. You will apply new applications through hands-on imaging exercises. Prerequisite: Photoshop, Level 1 or at least one year experience using Photoshop. Victor Pilipovich, $89 tuition + $10 material/lab fee, 1.5 CEUs
DAPX 6658-01 5 Tuesdays starting November 15, 6-9 p.m.

PowerPoint 2013 & 2016
Give your presentations a fresh new look. Create animated presentations formatted with color, text, pictures, shapes, charts and text and object hyperlinks. Course runs for six weeks. For class start dates, prices and to register, go to www.ed2go.com/wcconed.

QuickBooks
Manage the financial aspects of your small business quickly and efficiently with this powerful accounting software program. QuickBooks is designed especially for the small to midsized business owners to create and print invoices, track payables and receivables and more. Course runs for six weeks. Cost is $99. For class start dates and to register, go to www.ed2go.com/wcconed.

SQL
Gain a solid working knowledge of this powerful and universal database programming language. Course runs for six weeks. Cost is $99. For class start dates and to register, go to www.ed2go.com/wcconed.

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Denotes Online Class

Some computer classes require you to bring a flash drive to class. Please check descriptions carefully.

To register, call 724-925-4204 or 1-800-262-2103, ext. 4204.
Windows 10
Windows 10 is full of new features and improvements. This hands-on course will show you how to navigate the Windows 10 interface; use the Windows apps and desktop applications to complete day-to-day tasks; install new apps and multitask with multiple programs; work with files and folders by using File Explorer and OneDrive; use Cortana as your virtual personal assistant and Edge for web browsing; customize the Windows 10 environment and use the security features. Previous exposure to personal computers and the Internet is needed. Textbook available at the college bookstore. Bring flash drive to class. Patricia Roose, $79 tuition, 1.2 CEUs DAPX 9116-01 4 Tuesdays starting October 4, 6-9 p.m.

Word 2013 & 2016
Master all the basics of Microsoft Word. You’ll learn how to add, move through, and edit text; move words from one part of your document to another; work on two or more documents simultaneously; change the size or appearance of text; change margins and tab settings; automatically center, right align, justify, and indent text; use tools such as the grammar checker, spell checker, and thesaurus; and save, retrieve, copy, organize, and print your documents. By the time you’re done with the step-by-step lessons and hands-on activities, you’ll be able to use Word confidently at home or on the job. Class runs for six weeks. For class start dates, prices and to register, go to www.ed2go.com/wcconed.

ONLINE LEARNING
the solution for today’s busy adult
Convenient - Affordable - Effective

Take a course on topics ranging from A-Z Grant Writing, Photography, to Web Design and more all from the comfort of your home or office at times that are convenient for you.

Each course comes equipped with a knowledgable and caring instructor, lively discussions with your fellow students, and practical information that you can put to immediate use.

For more information visit our website!

www.ed2go.com/wcconed

Please note that the Senior Citizen Tuition Waiver does not apply to Ed2go classes. No credits nor CEUs are awarded for Ed2go classes.
AutoDesk Inventor 3D CAD Basic Skills
Create and edit parts, make engineering drawings, and prepare for manufacturing by using only your keyboard and mouse! This course will allow you to design items in a virtual world and prepare them for 21st century production as you explore the capabilities of this industry-standard software. Topics include the parametric and editing module, the 3D drawing module, the assembly module and the presentation module for assemblies. Textbook available at the college bookstore. George Slezak, $410 tuition + required textbook, 2.4 CEUs
DAPX 0115-A1 8 Saturdays starting September 24, 9 a.m.-noon (Advanced Technology Center)

Machining Fundamentals
Looking to learn how to use all the tools in your machine shop? Machining Fundamentals will help you master the basics of drills, saws, lathes and mills safely. This course is designed to help engineers and draftsmen expand your skills and translate what you draw into products. George Slezak, $395 tuition + $65 material fee, 2.4 CEUs
INDX 5317-A1 8 Thursdays starting September 29, 6-9 p.m. (Advanced Technology Center)

OSHA 10-Hour General Industry Safety Training
Safe work habits reduce organizational costs and improve employee performance and retention. This 10-Hour OSHA approved course will introduce the employee to the basic practices of identifying, reducing, eliminating and reporting hazards associated with work in the Environmental, Construction, or Manufacturing industries. This course is recommended for employees and supervisors who need initial OSHA training. The OSHA guidelines can be purchased online for class use. 30 minute lunch on your own. Renee Cowell, $157 tuition + $8 material fee, 1.0 CEUs
INDX 9537-A1 Tuesday & Thursday, October 11 & 13, 3:30-9 p.m. (Advanced Technology Center)
INDX 9537-A2 Monday & Wednesday, November 7 & 9, 3:30-9 p.m. (Advanced Technology Center)

NEW - OSHA GHS Hazard Communication
The OSHA Hazard Communication Standard provides a coherent approach through labeling and safety data sheets (SDS) by aligning with the Globally Harmonized System of Classification and Labeling of Chemicals (GHS). Learn how this regulation will allow organizations to classify and communicate hazardous information in the workplace. Gain valuable insight on how to implement a practical solution to comply with this OSHA standard. Renee Cowell, $68 tuition, .4 CEUs
INDX 9533-A1 Tuesday, October 25, 5-9 p.m. (Advanced Technology Center)

OSHA Recordkeeping
Overwhelmed by OSHA Recordkeeping procedures? Learn the history of OSHA recordkeeping and future changes expected. OSHA criteria will be examined to form the basis for completing forms 300, 300A and 301. Case studies will be used to review workplace injuries/illnesses to learn what is recordable and an introduction to the new submission process for 2017. Renee Cowell, $68 tuition, .4 CEUs
INDX 9532-A1 Thursday, December 1, 5-9 p.m. (Advanced Technology Center)

Industry Development Needs
If there are certain industry-related courses you would like offered, please complete the online survey at wccc.edu/cesurvey. Thank you.
Nursing CEU Courses

Westmoreland offers both face to face and online classes to satisfy the state licensure requirement. To meet your 30-hour CEU requirements, choose from the courses listed with the ♦ symbol.

NEW - ♦ C. Diff-What You Need to Know!
Clostridium difficile (C. Diff) causes diarrhea linked to 14,000 American deaths each year. Those most at risk are people, especially older adults, who take antibiotics and/or are immunocompromised. You will learn what C. Diff is and how it is transmitted, define the main clinical symptoms, recognize how caregivers can reduce the spread of the infection, identify patients at risk for developing C. Diff infection, understand the differences between C. Diff colonization and C. Diff infection and discuss complications and treatment.
Robert DeJesus, M.D., $29 tuition, .3 CEUs
MEDX 0956-01 Tuesday, September 27, 6:30-9:30 p.m.

NEW - ♦ High Risk Behavior in Adolescence
Adolescence brings huge advances in everything from physical development to cognitive reasoning. This onset of ability to reason like an adult is tempered by thought patterns specific to adolescence such as the invincibility fable, the personal fable, the imaginary audience and adolescent egocentrism. These coupled with limited life experience often lead to engagement in risky behaviors. Whether these are behind the wheel, in relationships, drug and alcohol use, or tobacco to tattoos, they contribute to the sad fact that accidents are the leading cause of death in adolescence. Better understanding teenage development and thought patterns will strengthen communication skills and assist in alleviating the loneliness many adolescents feel.
Patricia Guth, RN, CNP, EdD, $29 tuition, .3 CEUs
MEDX 3045-01 Tuesday, October 4, 6-9 p.m.

NEW - ♦ Wound & Ostomy Care
Gain an overview of wound and ostomy care which includes types, assessment, documentation, treatment and management of wounds and ostomies. You will have an opportunity to see and work with various types of wound and ostomy products.
Sandra Lee Hartman, BSN, RN, CWOCN, $29 tuition + $2 material fee, .3 CEUs
MEDX 9032-01 Wednesday, October 12, 6-9 p.m.

♦ Supervisory Skills for the Nurse Manager
Prepare for a role as a nurse manager. Organizational structures in health care, leadership and managerial responsibilities, factors influencing the role of the nurse manager and potential issues relevant to the nurse manager will be discussed.
Dolores O’Hara, $55 tuition + $2 material fee, .8 CEUs
MEDX 7566-01 4 Mondays starting October 3, 6-8 p.m.

For more information about classes for Health Care Professionals, contact Becky Lauffer, coordinator/Emergency Medical Services & Health Care Continuing Education Programs, at 1-800-262-2103, ext. 4082.

ENROLL EARLY! Decisions to hold a class are based upon enrollment approximately one week prior to the start date.

To register, call 724-925-4204 or 1-800-262-2103, ext. 4204.
Westmoreland partners with Ed2go to offer the following online courses. Six weeks of instruction. 24-hour access. New course sessions begin monthly. For class start dates and to register, go to www.ed2go.com/wcconed.

Nursing CEU Credentialing for these online classes are accredited through Allegra Learning Solutions, LLC.

♦ Certificate in Energy Medicine
Explore the use of healing energy medicine techniques in health care, including meditation, acupuncture, qigong, sound and music therapy, and gentle hand techniques such as Reiki and reflexology.
(10 contact hours)

♦ Certificate in Infectious Diseases and Infection Control
Designed for healthcare and medical professionals, this certificate program offers insights into common infectious diseases and procedures for controlling their spread.
(13 contact hours)

♦ Certificate in Food, Nutrition and Health
In this certificate program, you’ll gain a holistic overview of current food and nutrition issues and their impact on physical, social, emotional, and spiritual health.
(16 contact hours)

♦ Certificate in Violence Prevention and Awareness
Designed for medical professionals, this certificate program offers important insights into the signs of violence that may be presented by patients in a healthcare setting.
(13 contact hours)

♦ Certificate in Global Healing Systems
Deepen your knowledge of medical treatment by exploring alternative health care practices from India, China, Eastern Europe, and Central, North, and South America.
(13 contact hours)

♦ Spanish for Medical Professionals I
Are you struggling to communicate with your Spanish-speaking patients? If so, here’s the perfect solution. Whether you’re new to the Spanish language or just want a refresher, this fun and simple course will give you the basic tools you need to bridge the communication gap. By the end of this course, you’ll have a strong foundation in basic medical Spanish that you can build on for years to come.
(24 contact hours)
Health Care Certificate Programs

Nurse Aide Program
This program consists of 72 hours of lecture and 56 hours of clinical and provides the skills to function as a nurse aide in a long-term care facility and meets the mandates of the federal government (via OBRA). After successful completion of the program, you will be able to function at the entry level and be eligible to take the Pennsylvania Nurse Aide Certification exam. 12.8 CEUs will be awarded. You must complete a criminal history report and physical exam prior to enrollment. Textbook available at the college bookstore. $599 tuition + $10 material fee + required text
Youngwood:
Lecture & Clinical:
Mondays & Wednesdays,
6-10:15 p.m., and Saturdays,
8 a.m.-5 p.m.,
September 26-November 19
Application deadline: September 19
Indiana County Center:
Lecture & Clinical:
Tuesdays & Thursdays,
6-10:15 p.m., and Saturdays,
8 a.m.-5 p.m.,
September 27-November 19
Application deadline: September 20
For more information, go to wccc.edu/nurseaide, or contact Becky Lauffer, RN, BSN at 724-925-4082 or laufferb@wccc.edu.

IV Therapy Certification
Upon completion of this course, you will be able to properly assess appropriate veins of the upper extremities for access, select various access devices, confidently access veins and competently maintain accessed veins throughout the duration of therapy.
Prerequisite: current PA LPN or RN license. Katie Frick, MSN, RN, $75 tuition + $20 material fee, 1.2 CEUs
MEDX 3232-W1 October 3-8 (online)
Last class meets Saturday, October 8, 9 a.m.-3 p.m (Youngwood)
Registration deadline: September 28

RN Reactivation/Refresher
This course is designed to provide instruction and practice for the inactive licensed or unlicensed nurse to assist in the development of skills and knowledge required to assume a position as a staff nurse on a medical-surgical unit. This course consists of 120 hours of clinical and 60 hours of lecture on such topics as nursing process, pharmacology and drug administration, nursing trends, ethical/legal issues and current nursing practices. The clinical experience will run concurrently with lecture and will focus on application of knowledge and skills in a medical-surgical setting.
You will be required to have a physical exam, criminal record check, current CPR Basic Life Support for Health Care Providers card, professional liability insurance and college bookstore. Heather Sochko, MSN, RN, $999 tuition + $10 material fee + required text, 18.0 CEUs
MEDX 6999-01 Lecture: 15 Thursdays starting September 22, 5:30-9:30 p.m. (no class November 24 & December 29)
Clinical: 15 Mondays starting September 26, 7 a.m.-3:30 p.m. (Excela Health Latrobe Hospital) (no class November 21 & December 26)
Registration deadline: September 16
For more information, go to wccc.edu/rnreactresher, or contact Becky Lauffer, RN, BSN at 724-925-4082 or laufferb@wccc.edu.

For more information about classes for Health Care Professionals, contact Becky Lauffer, coordinator/Emergency Medical Services & Health Care Continuing Education Programs, at 1-800-262-2103, ext. 4082.

The Youngwood Campus Bookstore will be closed October 19, 20 & 21, 2016.

ENROLL EARLY! Decisions to hold a class are based upon enrollment approximately one week prior to the start date.

To register, call 724-925-4204 or 1-800-262-2103, ext. 4204.
Dental Radiology Review
Three-dimensional digital imaging in dentistry is quickly becoming the desired technology because of the accurate information that it provides to the dental team. The basic concepts of three-dimensional digital imaging, the terminology, the equipment, the fundamentals and the advantages and disadvantages of the technology will be discussed. Sandra Lee Boody, CDA, RDH, M. Voc Ed. Registration deadline: October 27. $99 tuition, .3 CEUs
MEDX 1347-01 Thursday, November 3, 6-9 p.m.

Dental Table Clinics
Westmoreland’s dental hygiene students will provide table clinics for dental professionals to earn continuing education credit. 1 CEU for every five table clinics attended. Up to 3 CEUs possible. Registration deadline: October 3. $25 tuition + $15 material fee (includes appetizers)
MEDX 1348-01 Monday, October 10, 6-9 p.m. (Science Hall Reception Area)

Exploring Local Anesthesia & Pain Management for the Dental Professional
Dental providers are judged by the pain experienced by a patient during care. Gain knowledge on new research, devices, anesthetic products and techniques that will improve patient outcomes. Continental breakfast is included. Dr. Sean G. Boynes, DMD, MS, $99 tuition + $10 material fee, .3 CEUs
MEDX 0102-01 Saturday, September 24, 9 a.m.-noon

NEW - What’s Trending?
E-Cigarette Vapor, Marijuana and the Dental Patient
Rising trends surrounding E-Cigarette Vapor, Marijuana and other recreational substances have a direct impact on the dental team in both public health and private practice. You will analyze the associated health risks and consequences surrounding product usage in order to implement appropriate treatment. Sandra Lee Boody, CDA, RDH, M. Voc Ed. $99 tuition + $2 material fee, .3 CEUs
MEDX 1744-01 Thursday, October 20, 6-9 p.m.
Emergency Medical Technician

Prepare to be an EMT! Develop competence in the following skills during the course: patient assessment/management of a trauma patient and a medical patient; cardiac arrest management/AED; bag-valve-mask ventilation of an apneic patient; spinal immobilization (both seated and supine patient); long bone fracture immobilization; joint dislocation immobilization; traction splinting; bleeding control/shock management; upper airway adjuncts and suction; mouth-to-mouth ventilation with supplemental oxygen; and supplemental oxygen administration to a breathing patient. The curriculum follows the new National EMS Education Standards. You must be 16 years old to register. You will be required to submit a PA Criminal History report, Child Abuse clearance, FBI clearance, evidence of 2-step mantoux current within the year, 11 panel urine drug screen, and evidence of immunizations prior to patient contact experiences. Upon successful completion of this class, ICS 100, NIMS 700 and HazMat certification, you will be eligible to take the state certification exam and the National Registry Exam. (Registry exam fees not included). Textbook available at the college bookstore. Stephen Zimmerman, $595 tuition + $25 material fee + required text (review of textbook prior to class is recommended), 16.0 CEUs

MEDX 1880-01 Tuesdays & Thursdays, 6-10 p.m., and some Saturdays, 8 a.m.-5 p.m., September 20, 2016-January 17, 2017

Registration Deadline: September 15

For more information, go to wccc.edu/emt, or contact Becky Lauffer, RN, BSN at 724-925-4082 or laufferb@wccc.edu.
Canine Medic
Designed to train police, canine handlers, firefighters, EMT personnel and other service dog handlers, basic first aid for animals that are involved in trauma or disaster situations. You will learn animal handling, first aid, CPR techniques, IV administration, shock treatment, oxygen administration, wound care and treatment of poisoning. Harvey R. Bendix, D.V.M., $29 tuition + $6 material fee, .4 CEUs
MEDX 0515-01 Monday, November 7, 6-10 p.m.

American Heart Association (AHA) Courses
The AHA strongly promotes knowledge of and proficiency in CPR and has developed instructional material for this purpose. Although these CPR courses are not sponsored by any AHA component, some or all materials utilized by faculty or students may be AHA materials supplied on a cost basis. Any fees charged for these courses do not represent income to the AHA. The AHA now requires students to purchase the appropriate CPR textbook prior to class. Instructor manuals are also required for instructor classes and instructor renewals.

♦ Advanced Cardiac Life Support (ACLS)
Designed for health care providers to enhance their skills in the treatment of an adult victim of a cardiac arrest or other cardiopulmonary emergencies. You will engage in simulated clinical scenarios that encourage active hands-on participation. Practical and written evaluations are required. A current Basic Life Support for Health Care Providers CPR card, a working knowledge of rhythm strip interpretation and completion of ACLS pretest are required for admittance. Registration closes one week prior to the start date of the class due to pre-course requirements. Textbook available at the college bookstore. $95 tuition + $10 material fee + required textbook (review of textbook prior to class is required), 1.35 CEUs from Westmoreland, 13.5 ConEd credits from PA DOH
MEDX 0085-01 Monday, September 12, 8 a.m.-5:30 p.m., & Tuesday, September 13, 8 a.m.-12:30 p.m.
MEDX 0085-02 Wednesday, November 16, 8 a.m.-5:30 p.m., & Thursday, November 17, 8 a.m.-12:30 p.m.
MEDX 0085-03 Thursday, December 8, 8 a.m.-5:30 p.m., & Friday, December 9, 8 a.m.-12:30 p.m.

♦ Approved Nursing CEU Course

For textbook prices and information, visit wccc.edu/bookstore.
HEALTH CARE & EMERGENCY SERVICES

♦ Advanced Cardiac Life Support (ACLS) Renewal
Provides previously trained health care providers a renewal of their Advanced Cardiac Life Support status upon successful completion of written and practical skills. A current ACLS card and completion of the ACLS pretest are required for admittance. Registration closes one week prior to the start date of the class due to pre-course requirements. Textbook available at the college bookstore. $59 tuition + $10 material fee + required text (review of textbook prior to class is required). 625 CEUs from Westmoreland, 6.25 ConEd credits from PA DOH

MEDX 0040-01 Wednesday, September 7, 8 a.m.-3 p.m.
MEDX 0040-02 Wednesday, September 14, 8 a.m.-3 p.m.
MEDX 0040-03 Wednesday, September 28, 8 a.m.-3 p.m.
MEDX 0040-04 Wednesday, October 19, 8 a.m.-3 p.m.
MEDX 0040-05 Wednesday, October 26, 8 a.m.-3 p.m.
MEDX 0040-06 Wednesday, November 2, 8 a.m.-3 p.m.
MEDX 0040-07 Tuesday, November 22, 8 a.m.-3 p.m.
MEDX 0040-08 Wednesday, December 7, 8 a.m.-3 p.m.
MEDX 0040-09 Wednesday, December 14, 8 a.m.-3 p.m.

♦ Pediatric Advanced Cardiac Life Support (PALS)
Utilizing a scenario-based team approach, pediatric health care providers will be taught how to efficiently and effectively manage critically ill infants and children. Practical and written evaluations are required. A current Basic Life Support for Health Care Providers CPR card, a working knowledge of rhythm strip interpretation and completion of PALS pretest are required for admittance. Registration closes one week prior to the start date of the class due to pre-course requirements. Textbook available at the college bookstore. $95 tuition + $10 material fee + required text (review of textbook prior to class is required). 1.4 CEUs from Westmoreland, 14 ConEd credits from PA DOH

MEDX 6822-01 Wednesday, October 5, 8 a.m.-4:30 p.m., & Thursday, October 6, 8 a.m.-2:30 p.m.

The Youngwood Campus Bookstore will be closed October 19, 20 & 21, 2016.

ENROLL EARLY! Decisions to hold a class are based upon enrollment approximately one week prior to the start date.
Pediatric Advanced Life Support (PALS) Renewal
Provides previously trained health care providers a renewal of their Pediatric Advanced Life Support status upon successful completion of written and practical skills. A current PALS card and completion of the PALS pretest are required for admittance. Registration closes one week prior to the start date of the class due to pre-course requirements. Textbook available at the college bookstore. $59 tuition + $10 material fee + required text (review of textbook prior to class is required). .85 CEUs from Westmoreland, 8.5 ConEd credits from PA DOH
MEDX 6823-01 Wednesday, September 21, 8 a.m.-5:30 p.m.
MEDX 6823-02 Wednesday, October 12, 8 a.m.-5:30 p.m.
MEDX 6823-03 Thursday, October 27, 8 a.m.-5:30 p.m.
MEDX 6823-04 Wednesday, November 9, 8 a.m.-5:30 p.m.
MEDX 6823-05 Thursday, December 1, 8 a.m.-5:30 p.m.

Basic Life Support for Health Care Providers (BLS/HCP): Adult/Child/Infant
Designed for health care providers and follows the AHA Guidelines for delivery of CPR for victims of all ages (including ventilation with a barrier device, a bag-mask device and oxygen), use of an AED on adults and children and relief of foreign body airway obstruction (FBAO) in responsive and non-responsive victims. Written testing and hands-on skill performance are required. A course card is awarded upon successful completion. Textbook available at the college bookstore. $45 tuition + $11 material fee + required text (review of textbook prior to class is required). .475 CEUs
MEDX 1101-01 Monday, September 19, 6-10:45 p.m.
MEDX 1101-02 Thursday, September 29, 6-10:45 p.m.
MEDX 1101-03 Saturday, October 8, 9 a.m.-1:45 p.m.
MEDX 1101-04 Tuesday, October 11, 6-10:45 p.m.
MEDX 1101-60 Tuesday, October 11, 5-9:45 p.m. (Westmoreland-Latrobe)
MEDX 1101-05 Monday, October 24, 6-10:45 p.m.
MEDX 1101-06 Wednesday, November 2, 6-10:45 p.m.
MEDX 1101-07 Monday, November 7, 6-10:45 p.m.
MEDX 1101-08 Tuesday, December 6, 6-10:45 p.m.
Basic Life Support for Health Care Providers (BLS/HCP) – Renewal
Renew your basic life support for health care providers by reviewing the 2015 AHA Guidelines. You will review the latest adult, child and infant CPR skills for one and two rescuers; practice skill development and foreign-body airway obstructions; the integration of an AED into adult and pediatric CPR and rescue breathing using barrier devices and the bag-valve mask. A current BLS for Health Care Providers CPR card is required for admittance. Written exam and skills evaluation required. Textbook available at the college bookstore. $35 tuition + $11 material fee + required text (review of textbook prior to class is required). .35 CEUs
MEDX 1106-01 Wednesday, September 28, 6-9:30 p.m.
MEDX 1106-02 Saturday, October 22, 9 a.m.-12:30 p.m.
MEDX 1106-03 Tuesday, November 15, 6-9:30 p.m.

Heartsaver CPR AED with Pediatric AED
A classroom, video-based, instructor-led, American Heart Association course that teaches adult and child CPR and AED use, as well as how to relieve choking. Teaches skills with AHA’s research-proven Practice-While-Watching (PWW) technique, which allows the instructor to observe you, provide feedback and guide your learning of skills. For anyone with limited or no medical training who needs a course completion card in CPR and AED to meet job, regulatory or other requirements. Two-year certification awarded upon successful completion. This course meets OSHA-compliant first aid training requirements. Textbook available at the college bookstore. $29 tuition + $9 material fee + required text (review of textbook prior to class is required). .4 CEUs
MEDX 1019-01 Wednesday, September 21, 6-10 p.m.
MEDX 1019-N1 Monday, September 26, 5:30-9:30 p.m. (Westmoreland-Indiana County)

Heartsaver First Aid
A classroom, video-based, instructor-led, American Heart Association course that teaches critical skills to respond to and manage an emergency in the first few minutes until emergency medical services (EMS) arrives. You will learn skills such as how to treat bleeding, sprains, broken bones, shock and other first aid emergencies. For anyone with limited or no medical training who needs a course completion card in first aid to meet job, regulatory or other requirements. Two-year certification awarded upon successful completion. This course meets OSHA-compliant first aid training requirements. Textbook available at the college bookstore. $25 tuition + $9 material fee + required text (review of textbook prior to class is required). .3 CEUs
MEDX 3028-01 Wednesday, September 28, 6:30-9:30 p.m.

Heartsaver First Aid: Adult/Child AED & CPR & Infant CPR
The AHA First Aid course incorporates basic first aid skills with adult CPR and automated external defibrillators (AEDs). It is designed for those in the workplace needing OSHA-compliant first aid and CPR training. The course includes instruction on rescuer safety, medical and injury emergencies, adult CPR and the AED and environmental emergencies. Wounds, bleeding, shock, stroke, allergic reactions, joint and muscle injuries, choking, bites and stings, heat and cold emergencies and poisonings are covered. The Heartsaver First Aid textbook is required. A course card is awarded upon successful completion. Textbook available at the college bookstore. $49 tuition + $9 material fee + required text (review of textbook prior to class is required). .8 CEUs
MEDX 3029-01 Saturday, October 15, 9 a.m.-5 p.m.

ENROLL EARLY! Decisions to hold a class are based upon enrollment approximately one week prior to the start date.
Firefighter

The following classes will be held at Westmoreland’s state-of-the-art Public Safety Training Center (unless otherwise indicated), located in South Huntingdon Township, two miles from exit 49 (Smithton) of Interstate 70. The facility features a six-story tower with an attached 2 1/2-story residential-style building that simulates industrial, commercial and residential structures. Also on site are a classroom/administration building, class A burn building, outdoor training props and water-supply pond. Call Bill Wright at the training center at 724-872-2447 with any questions.

Apparatus

Pump Operations I (PUOP)
This course provides the fire fighter with an introduction to basic pump construction and theory as well as operating techniques. Emphasis is placed on getting water to the pump, getting water from the pump for hose streams, and prevention of common mistakes in pump operations. Turnout gear required. Min. age, 18. Prerequisite: Fire ground Support. $40 tuition, 1.6 CEUs
PPRX 6658-79 Monday & Wednesday, September 26 & 28, 6:30-10:30 p.m., and Sunday, October 2, 8 a.m.-4:30 p.m.

Command

Instructional Techniques for Company Officers (ITCO)
Every fire officer is, or should be, a trainer. Being an officer, especially at the company (Lieutenant, Captain, etc.) level, always involves the act of training ones’ subordinates at one time or another. This course will give the officer or officer candidate the basic knowledge of adult educational principles needed to perform this important task at the level. Min. age 18. Prerequisite: Exterior FF. $40 tuition, 1.6 CEUs
PPRX 3630-79 2 Mondays & 2 Wednesdays starting November 21, 6:30-10:30 p.m. (no class November 23 & 28)

Managing Co. Tactical Operations: Preparation
The first in the series of programs designed to meet the needs of fire officers and crew leaders with responsibilities to manage the operations of one or more companies in structural firefighting operations. This course will provide a basic foundation for the management of one or more companies operating at a structure fire emergency. The focus of these five modules is a review of basic concepts and development of proficiency in critical skills. Key content includes Roles and Responsibilities, Readiness, Communication, Building Construction and Fire Behavior Factors, and Pre-incident Preparation. Min. age 18. Prerequisite: Interior Firefighter or Firefighter I. $40 tuition, 1.6 CEUs
PPRX 5303-79 2 Tuesdays starting December 6, 6:30-10:30 p.m. and Saturday, December 17, 8 a.m.-4:30 p.m.

Support Opporations

Educational Methodologies for Local Level Instructors (EMLL)*
Learn to become an emergency services instructor and a must course if you want to become a PA State Fire Academy field instructor. Presents the theory and practical concepts of adult education to teach others. Adult learning, instructor attributes, ethics and demeanor, class environment, writing effective learning objectives, selection and preparation of course materials including lesson plans and support materials and the Fire Service Instructor I certification examination included. Must have a minimum of five (5) years of emergency experience, be at least 23 years old and provide the text: Fire and Emergency Services Instructor, Eighth edition. Limit 20. $80 tuition + text, 4 CEUs
PPRX 1600-79 5 Mondays & 5 Wednesdays starting October 17, 6:30-10:30 p.m.
Fire Suppression

PA Entry Level Firefighting

PA Entry Level firefighting is comprised of seven different modules. Completion of all modules provides for the basis of more advanced training. Classes must be completed in order. Classes begin on September 6, and runs through December 4.

The textbook: *Essentials of Fire Fighting, 6th Edition* (ISBN 978-0-87939-509-4) is required. The text is available from the WCCC Book Store, 724-925-4174, or wherever text books are sold. A FREE skill booklet is provided. Must also provide a full set of turnout gear & a 20 ft. piece of rope (min. 7/16” dia.).

Certificates are awarded at the successful completion of each course. Junior firefighters may attend the first three courses. Minimum age for *Interior Firefighter* is 18 at the onset of the class.

<table>
<thead>
<tr>
<th>Course</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Introduction to the Fire Service</td>
<td>16</td>
</tr>
<tr>
<td>• Hazmat Awareness</td>
<td>4</td>
</tr>
<tr>
<td>• Fireground Support</td>
<td>32</td>
</tr>
<tr>
<td>• NIMS ICS 100 &amp; 700 (Online)</td>
<td>-</td>
</tr>
<tr>
<td>• Hazmat Operations</td>
<td>24</td>
</tr>
<tr>
<td>• Exterior Firefighter</td>
<td>52</td>
</tr>
<tr>
<td>• Interior Firefighter</td>
<td>40</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>168</strong></td>
</tr>
</tbody>
</table>

Introduction to the Fire Service (ELIS)

This course is designed to introduce new firefighters to basic information including an overview of the fire service, fire service organization, firefighter safety, personal protective equipment and terrorism awareness. This is the first of four courses in the curriculum. Students must provide; turnout gear, a note-book and pen/pencil. Min. age 14. $40 tuition, 1.6 CEUs

PPRX 3700-79  2 Tuesdays & 2 Thursdays starting September 6, 6:30-10:30 p.m.

Fireground Support (ELFG)

This course is designed to introduce new firefighters to fireground operation including fire behavior, fire extinguishers, water supply, fire hose, ropes, and hazardous materials. This is the second of four courses in the curriculum. Students must provide a full set of turnout gear, notebook and pen/pencil. Satisfactory completion of a written exam required to receive a certificate. Min. age 14. $75 tuition, 3.2 CEUs

PPRX 2178-79  3 Thursdays and 2 Tuesdays starting September 22, 6:30-10:30 p.m.; Saturday, October 1, 8 a.m.-4:30 p.m. and Friday, October 7, 6:30-10:30 p.m.

Exterior Firefighter (ELEF)

The class is designed for those firefighters that don’t want to enter burning structures with SCBA. Building construction, ladders, communications, fire detection and suppression systems, forcible entry and fire prevention covered. Students must provide a full set of turnout gear, notebook and pen/pencil. Satisfactory completion of a written exam required to receive a certificate. Junior firefighters may attend. Prerequisite: Fireground Support (ELFG).

$135 tuition + $15 lab fee, 5.2 CEUs

PPRX 1806-79  5 Tuesdays & 4 Thursdays starting October 11, 6:30-10:30 p.m., and 2 Saturdays starting October 22, 8 a.m.-4:30 p.m.

For more information about Firefighter classes, contact Bill Wright, coordinator/Public Safety Training Center at 724-872-2447.

Unless otherwise noted, classes are for ages 18 and older.
**Interior Firefighter (ELIF)***
The final class for entry level firefighters is for those persons that want to do live, interior fire suppression with SCBA. Self-contained breathing apparatus, nozzles and fire streams, rescue, ventilation, fire suppression, salvage and overhaul, firefighter survival and a live fire exercise are included. Students must provide turnout gear, SCBA, notebook and pen/pencil. Satisfactory completion of a written exam required to receive a certificate. Student must be 18 by first class.
Prerequisite: Exterior Firefighter (ELEF).
$85 tuition + $15 lab fee, 4 CEUs
PPRX 3662-79 3 Tuesdays & 3 Thursdays starting November 10, 6:30-10:30 p.m., Saturday, November 19 and Sunday, December 4, 8 a.m. -4:30 p.m. (no class November 24)

**Truck Company Operations I (TRCO)**
This course will introduce the student to the basic duties of a truck company including hand and power tool operation, search and rescue, and ventilation. Truck company support to the engine company is also covered. Turnout gear & SCBA required. Min. age, 18. Prerequisite: Interior Firefighter. $40 tuition + $10 lab fee, 1.6 CEUs
PPRX 8105-79 Wednesday & Monday, September 7 & 12, 6:30-10:30 p.m., and Saturday, September 17, 8 a.m.-4:30 p.m.

**Hazardous Materials Awareness Level (HMAJB)***
This course will provide instruction in the basic skills of identifying hazardous materials problems in a community, recognize hazardous materials presence, identify hazardous materials and the associated hazard characteristics. Students must provide a notebook and pen/pencil. Min. age 14. $10 tuition, .4 CEUs
PPRX 3143-79 Wednesday, September 14, 6:30-10:30 p.m.

**Hazardous Materials Operations Level (HMOJB)***
This course will provide instruction in the basic skills of identifying hazardous materials problems in a community, recognize hazardous materials presence, identify hazardous materials and the associated hazard characteristics. Students must provide; SCBA, turnout gear, a notebook and pen/pencil. Min. age 16. $60 tuition + $10 lab fee, 2.4 CEUs
PPRX 3156-79 2 Sundays starting September 18, 8 a.m. -4:30 p.m., and 2 Fridays starting September 23, 6:30-8:30 p.m.
Rescue
Special Vehicle Rescue (DHSV)
This course is part of a comprehensive rescue training program developed and promulgated by the PA Dept. of Health. It builds upon the knowledge and skill acquired in the prerequisite to prepare the student to deal with rescue situations involving larger vehicles such as buses and large trucks. This course is taught to the standards established by the PA Dept. of Health; the written examination required for certification as a Special Vehicle Rescue Technician is administered at the conclusion of this course. Perquisite: Basic Vehicle Rescue. Students must provide; a note-book and pen/pencil. Min. age 16. $40 tuition + $15 lab fee, 1.6 CEUs
PPRX 7625-79 Tuesday & Wednesday, October 4 & 5, 6:30-10:30 p.m., and Sunday, October 9, 8 a.m. -4:30 p.m.

Basic Rigging for Rope Rescue (ROBR)*
Participants in this course will be introduced to characteristics of rope, rope hardware and various knots and hitches. Students will participate in patient packing and stokes basket handling exercises. Students will be introduced to basic haul and lowering systems and their practical uses. Most of the program is hands on and time is allotted for practice to build proficiency. Students must provide; gloves, hardhat, sturdy boots, notebook and pen/pencil. $40 tuition, 1.6 CEUs
PPRX 7142-79 Monday & Wednesday, September 19 & 21, 6:30-10:30 p.m. and Saturday, September 24, 8 a.m. -4:30 p.m.
*Leads to certification. Contact Bill Wright at 724-872-2447 for more information.

Certification Testing
There are still opportunities to complete certification testing this year.

<table>
<thead>
<tr>
<th>Certification Level</th>
<th>Date(s)</th>
<th>Application Deadline</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Firefighter I</td>
<td>September 9 &amp; 10</td>
<td>August 10</td>
<td>$145</td>
</tr>
<tr>
<td>Firefighter II</td>
<td>August 27</td>
<td>August 5</td>
<td>$100</td>
</tr>
<tr>
<td>Hazmat Awareness</td>
<td>September 15</td>
<td>September 13</td>
<td>$40</td>
</tr>
<tr>
<td>Hazmat Operations</td>
<td>November 11 &amp; 12</td>
<td>October 21</td>
<td>$150</td>
</tr>
<tr>
<td>Fire Service Instructor I</td>
<td>December 10 &amp; 12</td>
<td>November 20</td>
<td>$70</td>
</tr>
</tbody>
</table>

Current application forms, skill sheets and candidate handbooks are posted to the PA State Fire Academy website: www.osfc.state.pa.us

Please note application due dates! Your completed application and payment must be at the PSTC by 4 p.m. on the due date to be considered.

Future Certification Testing
Next year the following certifications may be offered pending approval and interest:
Firefighter I
Firefighter II
Hazmat Awareness
Hazmat Operations
Hazmat Technician
General Rescue Requirements
Instructor I
Driver/Operator Pumper
Driver/Operator Aerial

There are prerequisites for some certifications. Classes with an * lead to certifications.

ENROLL EARLY! Decisions to hold a class are based upon enrollment approximately one week prior to the start date.
ACT 180 – MANDATORY IN-SERVICE CLASSES
FOR CERTIFIED POLICE OFFICERS

The 2016 mandatory, in-service program requires all Municipal Police Officers to complete twelve hours of training exclusive of administrative and examination time. There is one MPOETC mandated class in 2016 (Legal Updates – 3 hours), and three optional MPOETC courses and two additional classes offered by Westmoreland County Community College. Officers must take at least twelve hours of training. There is no requirement you take all 12 hours of training at the same location or on consecutive days.

Optional ACT-180 Course
Westmoreland is offering the following MPOETC approved courses to satisfy your required training for 2016.

Tactical Firearms (6 Hours)
This course is designed for the street officer, whether a fresh academy graduate or a seasoned veteran. The course especially caters to the officer of the small department that may not have the resources or facilities available to address tactical training needs. The course is intended to provide the attendee/trainee with a specialized course of fire and training whereby his or her tactical skills will be enhanced, increasing the likelihood of officer survival when faced with a critical and fast evolving incident. The course will further expound upon the three (3) R’s pertinent to a successful training regimen: Realistic; Relative; Repetitive.

Summary Case Prosecution (3 Hours)
This course is designed to re-familiarize the prosecuting officer with the mechanics of the summary trial as well as instilling confidence in recognizing elements of the offenses most often involved in summary trials. The course is designed to acquaint the officer with current and relevant case law, judicial procedures and successful trial tactics in order to enhance the officer’s abilities and skills in summary trial prosecution.

For a complete schedule of 2016 classes, go to www.wccc.edu/act180.
Community service and a rewarding career begin here...

Established in 1979, the Westmoreland County Community College Municipal Police Officers’ Training Academy has graduated nearly 800 cadets who now serve and protect their communities at the local, county, state and federal levels.

Features of the Westmoreland Police Academy include:

- Part-time class that begins in early January 2017
- Full-time class that begins in early June 2017
- Classes are taught by currently working law enforcement officials with extensive experience as police chiefs, patrol officers, state troopers, special agents, detectives, magistrate judges, etc.
- 15 transferrable college credits can be applied toward Westmoreland’s Criminal Justice Program, which can then be transferred to a four-year university.

Go to www.wccc.edu/policeacademy for more information.

If you have questions after reviewing the website, please contact Franklin Newill at 724-925-4298 or newillf@wccc.edu.

NOTE: Many applicants to the police academy fail the entrance physical fitness examination. Don’t let this happen to you. Download the Municipal Police Officers’ Training Academy Cadet Handbook, available at the above website link and review the physical fitness program suggestions outlined in the handbook. You are encouraged to begin a physical fitness program.

ACT-165 Waiver Program

Attention former Federal Law Enforcement & Military Police Officers

The ACT-165 Waiver Program is a Municipal Police Officers’ Training and Education Commission (MPOETC) waiver program for former Federal Law Enforcement Officers (FLEO) and former Military Police (MP) officers who want to be municipal police officers. The FLEOs and MPs must be approved by MPOETC to participate in the program. The program is 287 hours of training. MPOETC may determine that additional training is required in HAZMAT, EVOC, Firearms, First Aid and CPR. Upon successful completion of the course, participants can take the state certification exam to become municipal police officers in the state of PA.

Westmoreland offers the ACT-165 Waiver Program in conjunction with the police academies. Approved FLEOs and MPs attend class with the cadets in the police academies only on the days required ACT-165 curriculum is being presented.

You can view the ACT-165 partial waiver requirements and obtain the application at www.mpoetc.state.pa.us.
ENROLL EARLY! Decisions to hold a class are based upon enrollment approximately one week prior to the start date.

**Parental Guidelines for College for Kids**

- Print a Continuing Education/College for Kids form at wccc.edu/collegeforkids, complete and bring to class (Forms also available in the classroom.)
- Accompany your child to the classroom
- Provide emergency contact information
- Come to the classroom at dismissal each day
- Be prompt in dropping off and picking up your child

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**NEW - Lego Animation Studio II (Ages 7-14)**
Create amazing movies with stop motion animation using Lego bricks and minifigures. Children will work in teams to produce their own movie complete with dialogue and sound effects. Movies are uploaded to a secure site for family and friends to view. Beginners welcome. Snapology staff, $125 tuition
PRDK 4851-96 6 Wednesdays starting September 28, 6-7:30 p.m.

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**NEW - The Art of Acting**
A comprehensive study of acting technique through work on scenes, monologues, improvisation exercises, and script analysis with a particular emphasis on character development. Learn the differences between working on stage and in film; auditioning; cold reading vs. prepared material; agents; pictures; resumes; image; the New York, Los Angeles and Pittsburgh markets; unions; contracts; and business goal setting. You should have a committed attitude and be willing to do some rehearsal outside class. The instructor is an actor, writer, producer, and director. Among his acting credits are, “Lone Star,” “Corpsing” and the upcoming television series, “The Outsiders.” Jeff Monahan, $95 tuition + $2 material fee, 2.0 CEUs
THAK 0002-96 8 Tuesdays starting September 27, 6-8:30 p.m. (Ages 13-17)

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**Heart saver CPR AED with Pediatric AED (Ages 10-17)**
A classroom, video-based, instructor-led, American Heart Association course that teaches adult and child CPR and AED use, as well as how to relieve choking. Teaches skills with AHA’s research-proven Practice-While-Watching (PWW) technique, which allows the instructor to observe you, provide feedback and guide your learning of skills. For anyone with limited or no medical training who needs a course completion card in CPR and AED to meet job, regulatory or other requirements. Two-year certification awarded upon successful completion. Textbook available at the college bookstore. $29 tuition + $9 material fee + required text
MEDK 1019-96 Saturday, September 24, 9 a.m.-1 p.m.

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Snapology is a name used to describe a learning concept that combines play with education. Children learn math, science, technology, engineering and literacy concepts using Lego bricks and other similar building tools.
All Things Pumpkin (Ages 9-13)
Get your child ready for hands-on cooking fun as we prepare dishes using everyone’s favorite fall ingredient-pumpkin! Delicious pumpkin bread and pumpkin muffins are two of the fun recipes we’ll prepare. Bring a bag lunch and drink. It is recommended you also bring an apron. Dianne Palmieri, $22 tuition + $10 material fee
FODK 6670-96 Saturday, October 15, 10 a.m.-2 p.m.

Thanksgiving Favorites (Ages 9-13)
Get your child ready for hands-on cooking fun as we prepare a Thanksgiving feast! We’ll prepare a variety of delicious dishes that can be created at home and shared with family at your own Thanksgiving table. Bring a bag lunch and drink. It is recommended you also bring an apron. Dianne Palmieri, $22 tuition + $10 material fee
FODK 7575-96 Saturday, November 12, 10 a.m.-2 p.m.

Holiday Cookies (Ages 9-13)
A cold December day is the perfect time to join us for hours of baking fun as we prepare delicious homemade cookies! We’ll also make a delicious homemade hot chocolate drink mix that makes a great gift. Bring a bag lunch and drink. It is recommended you also bring an apron. Dianne Palmieri, $22 tuition + $15 material fee
FODK 3054-96 Saturday, December 3, 10 a.m.-2 p.m.

KITCHEN RULES
Open-toed shoes, sleeveless tops, shorts and capris are not permitted in the kitchen. Please wear non-skid shoes.

For more information about College For Kids classes, contact Sylvia Detar, director/Continuing Education, 1-800-262-2103, ext. 4190.
**WORKFORCE DEVELOPMENT**

Do more with less. Work smarter, not harder. Maximize resources. Are these just buzzwords or necessary strategies to compete in today's market? WCCC can help your business improve by providing employee training opportunities to fit your needs. Our Workforce Development staff have years of experience designing and delivering customized training to help improve employee performance and your bottom line.

Call us today for high-quality, affordable training in these areas:

### Health & Safety
- CPR, AED & Heartsaver First Aid
- Safety Training
- Hazardous Materials, HAZWOPER
- Lockout/Tagout
- Forklift Operation & Safety

### Business Development
- Effective Communications
- Project Management
- New Manager Workshop
- Leadership Development
- Lean Manufacturing

### Manufacturing/Production
- Machining Fundamentals
- Blueprint/Schematic Reading
- CAD/CAM/CNC Programming
- Welding & Soldering
- Industrial Electronics & PLC Operation
- Pneumatics & Hydraulic Operations

### Computer Skills
- Computer Basics
- Microsoft Office Applications:
  - Word
  - Access
  - Excel
  - PowerPoint
  - Outlook
  - Project

Additional and customized programs can be developed to meet your organization’s specific needs.

For more information contact our sales coordinators:
- Nancy Ligus • 724-925-5864 • ligusn@wccc.edu
- Judy DeWitt • 724-925-5864 • dewittju@wccc.edu
Building Codes

BIY  Business & Industry Center
CHY  Commissioners Hall
FHY  Founders Hall
SHY  Science Hall

Smoking/tobacco usage is permitted only in smoking shelters and personal vehicles.
Tuition
Tuition costs listed apply to Westmoreland County residents. Residents of other counties are charged double tuition. Payment may be made by check and MasterCard or VISA credit cards.

Refund Policy
All refunds are calculated from the official starting date of the course. The number of days or weeks to determine refunds is calculated by counting the actual days from the starting date of the course and not by counting the course meeting dates.

All refund checks will be mailed to students and not be held for pick up.

For courses meeting one week or less:
If you officially drop before the course starts, you may be eligible to receive a 100% refund of tuition and fees. There are no refunds after this date.

For courses two weeks through four weeks:
If you officially drop through the first three days of the course, you may be eligible to receive a 100% refund of tuition and fees. There are no refunds after this date.

For courses five weeks through nine weeks:
If you officially drop through the first week of the course, you may be eligible to receive a 100% refund of tuition and fees. There are no refunds after the first week of the course.

For courses of 10 weeks through 19 weeks:
If you officially drop through the second week of the course, you may be eligible to receive a 100% refund of tuition and fees. There are no refunds after the second week of the course.

For courses 20 weeks through 29 weeks:
If you officially drop through the second week of the course, you may be eligible to receive a 100% refund of tuition and fees. If you officially drop during the third or fourth week of the course, you may be eligible to receive a 60% refund of tuition. There are no refunds after the fourth week of the course.

For courses 30 weeks or longer:
If you officially drop through the third week of the course, you may be eligible to receive a 100% refund of tuition and fees. If you officially drop during the fourth, fifth or sixth week of the course, you may be eligible to receive a 60% refund of tuition. There are no refunds after the sixth week of the course.

Tuition Reduction for Older Adults
If you are a Pennsylvania resident age 60 or older, you may be eligible for a 50 percent reduction in tuition when you enroll in continuing education classes. Enrollment with a tuition reduction is contingent upon space availability in the class. This reduction applies only to tuition charges and not to textbooks, equipment/supplies, or any fees. To enroll, call the Registration Center.

Class Cancellation
Class cancellations and college closing due to inclement weather or other emergency conditions will be announced on area radio and television stations and the Internet. As road conditions vary widely during inclement weather, you are advised to use your own judgment in deciding whether to attend classes.

Purchasing Textbooks
The Youngwood Campus Bookstore normal hours of operation are 8 a.m.-6:30 p.m., Monday through Thursday and 8 a.m.-5 p.m., Friday. See our website - wccc.edu - for extended hours of operation before and during the start of the semester. Textbooks should be purchased at the main campus in Youngwood. If you are unable to travel to the main campus, please call the bookstore at 724-925-4174 or 1-800-262-2103, ext. 4174 for other options. Most textbooks are available at least two weeks before the beginning of each semester. Specific information concerning your textbooks and a booklist can be obtained by calling your campus bookstore.

You must contact the Registration Center to officially drop a course.
If you do not officially drop, you remain obligated for all tuition and fees.
SITE DIRECTIONS

Westmoreland Advanced Technology Center, RIDC-Westmoreland
1001 Technology Drive, Mt. Pleasant, 15666

From New Stanton: Take I-70 East toward US-119/Greensburg. Take Exit 1 to merge onto US-119 South toward Connellsville and then exit on Technology Drive. Proceed to traffic light and turn left (intersection of Old 119/State Route 3093) and then make the first right into facility.

From Greensburg: Follow US-119 South/South Main St. Take the exit to stay on US-119 South toward Connellsville and exit on Technology Drive. Proceed to traffic light and turn left (intersection of Old 119/State Route 3093) and then make the first right into facility.

From Pittsburgh: Take I-376 East toward Monroeville then get on I-76 East. Take Exit 75 for US-119/PA-66 toward Greensburg. Take Exit 1 to merge onto US-119 South toward Connellsville Exit on Technology Drive. Proceed to traffic light and turn left (intersection of Old 119/State Route 3093) and then make the first right into facility.

Westmoreland-Bushy Run, 6707 Mellon Rd., Export, PA 15632

From Greensburg: Take Route 66 North to Route 22 heading west toward Pittsburgh. At the third traffic light, turn left onto Mellon Road and proceed approximately 1.5 miles. The Bushy Run Center is on the left.

From Murrysville: Head east on Route 22 toward Delmont. Turn right at the traffic light onto Mellon Road and proceed 1.5 miles.

Westmoreland-Fayette, 140 N. Beeson Blvd., Uniontown, PA 15401

From U.S. 119 South: Take the PA Route 51 ramp to Pittsburgh St. Turn left on Route 51 South/Pittsburgh Rd. and continue to follow Route 51 South. Turn left onto W. Penn Street and then turn left onto North Beeson Blvd.

From PA 21 Roy E. Furman Highway: Turn right onto US 40 East. Turn left onto Beeson Blvd. and follow to 140 North Beeson Blvd.

Westmoreland-Greene County, 100 EverGreene Dr., Waynesburg, PA 15370

From I-79 North or South: Take Waynesburg (Exit 14) onto Route 21 East. Proceed to the first traffic light and make a left onto Progress Drive. Proceed left. Make the first right curve which will take you to EverGreene Technology Park. The college is located on the right side of the building.

From 21 West: Proceed under I-79 and follow the directions above.

From 21 East: Make a right onto Progress Drive at the light just after the Greene County Airport and follow the directions above.

Westmoreland-Indiana County, 45 Airport Rd., Indiana, PA 15701

From Blairsville: Take Route 119 North to the Clymer/Indiana Exit and exit at Clymer Route 286.

From Punxsutawney: Take Route 119 South and exit at the Clymer/Indiana Exit and exit at Clymer Route 286. At the end of the exit ramp, turn right onto Airport Road. Continue approximately 100 yards and turn left into the parking lot.

Westmoreland-Latrobe, 130 Depot Street, Latrobe, PA 15650

From Route 30: Take Route 981 North toward Latrobe. (Route 981 becomes Lloyd Ave.) Cross the bridge, bear right onto Main St. then take the first left onto Depot St. The center is on your right.

From Route 22-New Alexandria: Take Route 981 South and turn right onto PA 981/Industrial Blvd. at the traffic light. The center is on your right at the intersection of Depot and Jefferson.

Westmoreland-New Kensington, 1150 Fifth Ave., New Kensington, PA 15068

From 9th Street Bridge: At the second traffic signal, turn left onto 4th Ave. Proceed and turn right onto Heilman Drive. Turn right onto 5th Ave. The center is located on the left.

From Greensburg Road: At the Parnassus Intersection, (CVS Pharmacy), proceed straight through the traffic signal onto Industrial Blvd. Stay on Industrial Blvd. past the 9th Street Bridge. At the stop sign, proceed straight. Turn right onto 5th Ave. The center is located on the left.

Public Safety Training Center, 65 Public Safety Drive, Smithton, PA 15479

From I-70 W (New Stanton and PA Turnpike, exit 75): Take I-70 W 8 miles from New Stanton to the Smithton exit (no. 49). Exit and turn left at the stop sign onto Fitz Henry Road. Proceed 1 mile and turn right onto Reduction Road. Proceed 1 mile to the PSTC entrance on the left.

From I-70 E (Belle Vernon and I-79): Proceed on I-70 E to the Smithton exit (no. 49). Exit and turn left at the stop sign onto Fitz Henry Road. Proceed 1 mile and turn right onto Reduction Road. Proceed 1 mile to the PSTC entrance on the left.

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WEDNETPA TRAINING PROGRAM MAKES PENNSYLVANIA COMPANIES MORE

The Commonwealth of Pennsylvania has created the opportunity for employers to train new and existing employees through the WEDnetPA program.

Advanced Technology training and Essential Skills training are available to qualified in-state businesses and out-of-state companies relocating to the economic-friendly business climate of Pennsylvania – with funding accessed through WEDnetPA and made available by the Pennsylvania Department of Community and Economic Development (DCED).

Companies can apply online and select WESTMORELAND COLLEGE as their WEDnetPA Partner.

For more information on the program, please contact Nancy Ligus at 724-925-5864 or ligusn@wccc.edu.

In 2015, Pennsylvania's Community Colleges
Provided $11.3 Million in Customized Training for Employers
And
Trained More Than 21,000 Workers Through WEDNetPA