Thank you for your interest in the Phlebotomy/Specimen Processing program at Westmoreland County Community College. Your COMPLETED application to the program must be in the Admissions Office (or postmarked) by January 5 for fall program or May 15 for spring program. A completed application means that all requirements including applications, transcripts, required courses, etc. must be finished and submitted by January 5 for fall program or May 15 for the spring program. Nothing is to be outstanding by the application deadline date. Please note that any previous applications to the Phlebotomy/Specimen Processing program will not be considered. Applications are good for one year only. If you are not accepted, you must reapply. We have provided the checklist below to ensure that your application is complete.

Students have the choice of taking the Phlebotomy ONLY option, Specimen Processing ONLY option or the combination of the two.

WCCC Transcript to be supplied by college.

PHLEBOTOMY/SPECIMEN PROCESSING

- **For new students only:** Completed Application for Admission to the college online at wccc.edu; click “Apply Now!” and follow the prompts.

  **Returning students** who have previously taken a course at WCCC for credit should contact the Student Records Office at 724-925-4070 to update their academic record.

- Completed Allied Health Programs Application

- **OFFICIAL** high school transcript(s) and/or **OFFICIAL** GED (Do not assume WCCC has your transcript.)

- Other college transcripts (*if applicable*) and Transfer of Credit Form available in the Admissions Office or online at wccc.edu under “Admissions and Aid.”

- Phlebotomy/Specimen Processing Option requires **OFT 110 – Document Processing**. Applicants need to take the required placement test and, if required, complete the prerequisite course by application deadline.

- Phlebotomy/Specimen Processing Option requires the program prerequisite course of **ALH 122 – Medical Terminology** to be completed with a “C” grade or better by the application deadline. (Phlebotomy Only or Specimen Processing Only options have no program prerequisites.)

- The Specimen Processing Only option requires students to be a phlebotomist or take phlebotomy prior to taking this program (attach certificate to application).

Students who have completed courses required for the Phlebotomy/Specimen Processing program must have an overall 2.0 GPA for all courses to be considered for admission.

*All requirements must be completed by January 5 for the fall program or May 15 for the spring program application deadline to be accepted into the Phlebotomy/Specimen Processing program.

These programs require a medical examination and immunization, recent criminal background check, child abuse check and urine drug screen. This information will be given to you once you are initially accepted to the program.

It is the student’s responsibility to ensure the Application Packet is complete and received. Only students with completed application packets and completed admission requirements will be considered for the program.

WCCC reserves the right to make changes at any time.