There’s more to life. Learn something new!
MISSION
WCCC improves the quality of life of everyone we touch through education, training and cultural enrichment.

VISION
WCCC is a learning-centered college focused on student success, a catalyst for economic growth, a leader in workforce development, and a hub for cultural and artistic experiences.

VALUES
WCCC has a framework of cultures and values that embraces
- Commitment to Teaching and Learning
- Accountability
- Diversity
- Collaboration and Cooperation
- Social Responsibility
- Integrity
- Innovation

Personal Enrichment Classes – Page 4
Get into shape
Gain new cooking skills
Start a hobby
Learn a new skill

Online Education2Go Classes – Page 31
Access
Speed Spanish
QuickBooks

Business & Professional Development Classes – Page 23
Effective Speaking
Grant Writing
Microsoft Project

Public Safety/Emergency Medical Services Classes – Page 41
EMS responder courses
Health care certificate programs
Firefighting courses
Law enforcement courses

On the cover: Rebecca Price (l) and instructor Cassandra Kintigh (r). See page 5 for Fight Like a Girl class.
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### Continuing Education Units (CEUs)

Continuing Education Units (CEUs) are awarded to a student at the rate of 1 CEU for every 10 hours of contact. The CEU is a nationally recognized unit of measure to record an individual's continuing education. CEUs do not correlate to college credit classes. The college maintains student records of CEU accomplishments and copies are available through the Records Department.

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### Notice of Nondiscrimination

Westmoreland County Community College will not discriminate in its educational programs, activities or employment practices based on race, color, national origin, sex, sexual orientation, disability, age, religion, ancestry, union membership or any other legally protected classification. Announcement of this policy is in accordance with state law including the Pennsylvania Human Relations Act and with federal law, including Titles VI and VII of the Civil Rights Act of 1964, Title IX of the Educational Amendments of 1972, Section 503 and 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, and the Americans with Disabilities Act of 1990. Inquiries should be directed to the Affirmative Action Officer (presently Sylvia Detar) at 724-925-4190 or in Room 4100D, WCCC Business & Industry Center, Youngwood, PA 15697.
Felted Wool Flowers  
Using basic hand-sewing of simple shapes (no patterns needed), make realistic flowers from recycled wool clothing, such as slacks, skirts and blouses. Your flowers can be glued to a base or made into pins or hat ornaments. Bring sewing needle, neutral-colored thread, sharp scissors, wire cutters and, if available, wool fabric. To see instructor’s work go to: www.fancywoolflowers.com. Nan Loncharich, $9 tuition + $5 material fee, .15 CEUs  
CRFX 2173-01 Thursday, October 15, 6-7:30 p.m.

Knitting  
Looking for an inexpensive hobby that is fun and relaxing? Knitting is a great way to express your creativity and enhance hand-eye coordination while creating something beautiful! Knitting is a perfect activity for the winter months and great for making holiday gifts for family and friends! You will learn the basics of knitting and begin a new project each week. The first half of each class will be instruction on featured skills, and the second half will be spent working on the week’s project. Bring one pair of knitting needles (size 13 or 15). Supply list will be distributed at first class. Tanya Gaudino, $55 tuition + $5 material fee, 1.2 CEUs  
RTSX 2702-01 6 Wednesdays starting September 23, 6-8 p.m.

NEW - Machine Embroidery  
Increase the use of your embroidery machine. The projects you can create with your machine grow as you become more knowledgeable about your machine’s capabilities. You will complete at least one small project each class. Bring your embroidery machine, power cord, manual, hoops, thread and device to transfer designs to your machine (USB, card reader) to class. A supply list will be provided the first night of class. Registration closes one week prior to start date. Leslie Bouldin, $65 tuition + $7 material fee, 1.5 CEUs  
PRDX 4899-01 5 Thursdays starting October 22, 6-9 p.m.
NEW - Self Portraits
Self portraits are a wonderful way to practice sketching the human form. Plus the model is always available when you are and is free-of-charge. Open to all skill levels. Bring Graphite sticks, kneaded eraser and 18 x 30 newsprint. Thomas McClain, $39 tuition, .6 CEUs
RTSX 6688-01 3 Thursdays starting October 15, 6-8 p.m.

NEW - Dialysis Friendly Meal Planning
You can create meals that you enjoy while adhering to your dietary restrictions. Emily Flynn, $15 tuition + $2 material fee, .2 CEUs
MEDX 1327-60 October 28, 6:30-8:30 p.m. (WCCC-Latrobe)

Sew Stylish
Have you always wanted to learn how to make your own clothes or home interiors? If yes, this class is for you. Navigating your sewing machine, using sewing tools, purchasing fabric and reading sewing patterns will become easier after each class. You will create multiple projects, such as a home interior project, an accessory and a clothing project. A supply list will be distributed at the first class. Bring your sewing machine and manual to class every week. Registration closes a week before the class start date. Tanya Gaudio, $89 tuition + $7 material fee, 2.1 CEUs
PRDX 7173-01 7 Mondays starting September 28, 6-9 p.m.

Fitness/Health
Chinese Self Defense
A softer no-nonsense approach to self-defense utilizing pure techniques rather than power by combining soft style Kung-Fu and Jujitsu. A highly effective system that is easy to learn, will get you in shape, help you lose weight and gain confidence. This course is open to men and women. Taught by Master Nick Long, a former national champion 9th degree Black Belt Master Grade with 40 years teaching experience. $49 tuition, .9 CEUs
PHSX 0913-01 6 Thursdays starting October 1, 7-8:30 p.m.

Gluten-Free Diets: Fact & Fiction
Do you know the difference between Celiac disease, wheat allergies and gluten-sensitivity and the complications that result from these conditions? Would you like to learn why the gluten-free diet is the latest fad? Learn how to avoid gluten contamination at parties and when eating out, as well as from your medication. Helpful supplements, alternative grains and good nutrition will be presented. Jane Rittenhouse, $15 tuition + $2 material fee, .3 CEUs
MEDX 2655-01 Thursday, September 24, 6-9 p.m.
**PERSONAL ENRICHMENT**

**Golf (Ages 13 & older)**
Beginners - learn the fundamentals. Recreational golfers - refine your skills. Focus is on grip, stance, driving, iron, chipping and putting. Bring any iron to first session, which is held at WCCC, and be prepared to pay for a bucket of golf balls for classes two through six, which are held at the driving range. Youngwood class: Willowbrook Mini Golf & Driving Range, 190 Slate Run Road, Greensburg. Mon Valley class: Bill's Golfland, 210 Bill's Lane (Route 51), Belle Vernon. NOTE: Attendance at first classroom session at the WCCC location is mandatory. $35 tuition, .6 CEUs

PHSX 2600-01 Chad Seibel  
6 Tuesdays starting  
September 29,  
5:30-6:30 p.m.

PHSX 2600-02 Chad Seibel  
6 Tuesdays starting  
September 29,  
6:30-7:30 p.m.

PHSX 2600-51 Bill Ruozzi  
6 Tuesdays starting  
September 29,  
6:30-7:30 p.m.  
(WCCC-Mon Valley)

**HeadSTRONG! – Improving Brain Health**
HeadSTRONG isn’t about being stubborn…it’s about really understanding how the human brain is structured, how it works and how to prevent, fight and even potentially reverse widely diagnosed conditions including ADHD, Alzheimer’s and dementia. Discussions will focus on current research and topics such as gut-brain-gluten connection and the impact of medications and nutrition through the lifespan. Great information for parents, teachers and health care givers! A “brain food” snack will be provided at each session. Barbara LaRocque, $55 tuition + $10 material fee, 1.0 CEUs

MEDX 3027-01 4 Tuesdays starting  
September 29,  
6-8:30 p.m.

**Health & Well-Being Sampler**
Bring balance into your life through four (4) short Qi Gong techniques; guided meditation, breathing, self-massage and “focus wheel.” Wear comfortable clothes and shoes to class. Linda Vucelich, $13 tuition, .2 CEUs

MEDX 3036-01 2 Wednesdays starting  
September 30,  
10-11 a.m.

MEDX 3036-60 2 Wednesdays starting  
September 30, 7-8 p.m.  
(WCCC-Latrobe)

**Healthy Cooking Made Easy**
Healthy cooking is not hard if you know the secrets to altering ingredients in your favorite recipes. You will be introduced to the concepts of decreasing fat, calories and sodium and/or increasing vitamins, minerals and fiber through the use of acceptable ingredient substitutions and processes. Leah Firestone, $32 tuition + $4 material fee, .6 CEUs

MEDX 3024-01 2 Wednesdays starting  
September 30,  
6-9 p.m.

**NEW - The Healthy Vegetarian**
Discover or learn more about the benefits of a vegetarian or vegan diet. Health benefits, meal planning, supplementation and the diet journey will be discussed. Meal plans will be provided. Leah Firestone, $19 tuition + $2 material fee, .3 CEUs

PHSX 8440-01 Wednesday, October 28,  
6-9 p.m.

**Happy Healthy Living: Chinese Exercises & Acupressure**
Chinese Medical Exercises and acupressure massage therapy is based on the traditional Chinese medicine meridian theory which has been used in the treatment and prevention of illness for over two thousand years. You will learn and practice these exercises that consist of pressing one’s own pressure points and stimulating areas of the body that will help you develop muscle tone, boost your immune system, balance emotions, flush out toxins and open blockages to improve circulation and energy flow and balance Yin and Yang. Lingzhi Cai, MD, PhD, $55 tuition + $2 material fee, 1.2 CEUs

MEDX 3009-60 6 Thursdays starting  
October 1, 6-8 p.m.  
(WCCC-Latrobe)

Unless otherwise noted, classes are for ages 18 and older.
Heartsaver CPR AED with Pediatric AED
A classroom, video-based, instructor-led, American Heart Association course that teaches adult and child CPR and AED use, as well as how to relieve choking. Teaches skills with AHA’s research-proven Practice-While-Watching (PWW) technique, which allows the instructor to observe you, provide feedback and guide your learning of skills. For anyone with limited or no medical training who needs a course completion card in CPR and AED to meet job, regulatory or other requirements. Two-year certification awarded upon successful completion. This course meets OSHA-compliant first aid training requirements. Text can be purchased at the WCCC Bookstore. $29 tuition + $9 material fee + required text (review of textbook prior to class is required). .4 CEUs
MEDX 1019-G1 Monday, September 21, 5-9 p.m. (Greene County Education Center)
MEDX 1019-01 Thursday, September 24, 6-10 p.m.
MEDX 1019-90 Monday, September 28, 5:30-9:30 p.m. (WCCC-Bushy Run)
MEDX 1019-02 Saturday, October 3, 9 a.m.-1 p.m.
MEDX 1019-60 Wednesday, October 7, 5:30-9:30 p.m. (WCCC-Latrobe)
MEDX 1019-50 Thursday, October 15, 5:30-9:30 p.m. (WCCC-Mon Valley)
MEDX 1019-30 Thursday, October 22, 5:30-9:30 p.m. (WCCC-New Kensington)

Heartsaver First Aid
A classroom, video-based, instructor-led, American Heart Association course that teaches critical skills to respond to and manage an emergency in the first few minutes until emergency medical services (EMS) arrives. You will learn skills such as how to treat bleeding, sprains, broken bones, shock and other first aid emergencies. For anyone with limited or no medical training who needs a course completion card in first aid to meet job, regulatory or other requirements. Two-year certification awarded upon successful completion. This course meets OSHA-compliant first aid training requirements. Text can be purchased at the WCCC Bookstore. $25 tuition + $9 material fee + required text (review of textbook prior to class is required). .3 CEUs
MEDX 3028-G1 Monday, October 5, 5-8 p.m. (Greene County Education Center)
MEDX 3028-01 Saturday, October 17, 9 a.m.-noon

NEW - Herbal Tea Blends
Do you enjoy tea? Then join us for tips on making herbal tea and herbal tea blends for both taste and specific purposes such as relaxation and de-stressing. Ellen Marsili, $15 tuition + $2 material fee, .2 CEUs
PHSX 3045-01 Wednesday, October 14, 7-9 p.m.

The Versatility of Herbs
Herb gardening is relaxing and rewarding. Your own home grown herbs can provide you with fresh flavors for cooking, teas, crafting, aromatics and even cleaning. Join us to learn more about growing, harvesting, drying and storing herbs. Ellen Marsili, $35 tuition, .6 CEUs
NTRX 8560-01 3 Wednesdays starting September 23, 7-9 p.m.

To register, call 724-925-4204 or 1-800-262-2103, ext. 4204.
NEW - Reducing Dietary Inflammation
Many diseases share a common cause: chronic, persistent, low-grade inflammation. Explore the role inflammation has in the human body, learn the difference between acute and chronic inflammatory states and the causes of inflammation, gain a basic understanding of the drugs designed to inhibit inflammation and discuss the role nutritional supplements and diet can have to combat inflammation. Joshua M. Sokolowski, D.C., $39 tuition + $3 material fee, .75 CEUs
MEDX 7106-01 3 Tuesdays starting September 29, 6:30-9 p.m.

Easy Guided Meditation
Simple imagery can engage the mind in a pleasant daydream state that deeply relaxes the body. Studies show regular relaxation techniques help release stress, balance emotions and harmonize body functions and peace of mind. You will practice guided techniques that illustrate how easy it is to access a calmer, more centered state of mind. Learn how meditation can give you a vacation from the turmoil of everyday life in just a few minutes. No prior experience is necessary. Kathy Duffy, $17 tuition, .25 CEUs
PRDX 9111-01 Tuesday, September 29, 6:30-9 p.m.

Qi Gong for Energy & Health
In four sessions, you will learn a complete nine minute system of 13 simple, flowing movements. This practice increases and strengthens the immune system’s functioning and promotes overall harmony and well-being with movement, breathing and repetition. Qi Gong (Qi means energy and Gong means practice) is the foundation of Tai Chi. No experience needed. Wear comfortable clothes. Linda Vucelich, $35 tuition, .5 CEUs
MEDX 6913-01 4 Wednesdays starting October 14, 10-11:15 a.m.
MEDX 6913-60 4 Wednesdays starting October 14, 7-8:15 p.m. (WCCC-Latrobe)

NEW - Introduction to a Raw Food Lifestyle
A peek inside the world of raw food, how it can boost energy, change how you feel and taste delicious. Raw food is fresh fruit, vegetables, nuts, seeds, sprouts, grains, legumes, fermented and dehydrated food, seaweed, fresh herbs and spices. It does not come in a box, can or carton. Class will include demonstrations and tastings. Registration closes on September 29. Kelly Urban, $49 tuition, .3 CEUs
FODX 7110-01 Tuesday, October 6, 6-9 p.m.

What is Reiki?
Reiki can be used for people and animals. The energy balancing method called Reiki encourages the body and mind into a greater state of stability. The balancing effect on the energy field enlivens the person or animal’s instinctive desire for equilibrium in all systems and therefore supports the natural healing mechanisms. The Reiki method is practiced and embraced worldwide for its simplicity and ease. It is considered a valued palliative therapy for stress reduction, calming and aiding a healthful response. Hear more about Reiki’s use in people and animals (Janet Jackson, Animal Specialist will be our guest) and experience a short Reiki session for yourself. Kathryn Duffy, Certified Master Teacher, $15 tuition, .25 CEUs
MEDX 7108-01 Tuesday, October 6, 6:30-9 p.m.

ENROLL EARLY! Decisions to hold a class are based upon enrollment approximately one week prior to the start date.
Reiki Level One
Certified Training Course
Earn certification in Reiki, a hands-on stress reduction technique that may be very effective for chronic pain. Brought to the U.S. from Japan in the 1930s, this is an ancient method by which healing energy is transferred to a person by the light placing of the hands on various parts of the body. Certified Reiki Master Kathryn Duffy and Janet Jackson-Wensel, $59 tuition + $30 material fee (includes materials and certification), 1.0 CEUs
JREX 9815-72 Part One: Saturday, October 24, 10 a.m.-5:30 p.m.
Part Two: Thursday, November 5, 6:30-9:30 p.m.
Classes will be held at Energy Connection Creative Healing Center, 150 Robbins Station - Suite 6, North Huntingdon. 724-863-2309

Beginning Tai Chi
A program of continuous, non-strenuous movements designed to improve mental focus and concentration, relax and tone the major joints in the body, increase energy levels and build internal strength and suppleness. Wear comfortable clothes and shoes. Patricia Cummerick, $35 tuition, .6 CEUs
MEDX 8018-01 6 Thursdays starting September 24, 2-3 p.m.

Tai Chi Level II
Perfect your form and balance through practice. Wear comfortable clothes and shoes. Prerequisite: Beginning Tai Chi. Patricia Cummerick, $35 tuition, .6 CEUs
MEDX 8019-01 6 Thursdays starting September 24, 3-4 p.m.

Walk Live
Walk Live is an indoor aerobic walking program which has been helping people get fit for over 25 years. You will engage in a three-mile heart pumping, calorie torching aerobic indoor walk geared for all fitness levels. If you can walk, you can do this program. The foundation of the program is three simple steps that the instructor will build on to show you how to suit it to your fitness level. Benefits to participating in a walk live class include: Improved cardio respiratory functioning, increased endurance, reduced risk of coronary heart disease, reduced stress, elevated mood, improved sleep, weight loss and decreased risk for diabetes. Angie Tomer, $49 tuition, .8 CEUs
PHSX 9039-01 8 Thursdays starting October 1, 5:30-6:30 p.m.

NEW - Adult Weight Management
Do you want to lose weight or maintain your weight loss? You will be introduced to basic nutrition, healthy meal planning, goal setting, exercise tips, motivational strategies, correct supplementation and avoidance of fad diets. Sample meal plans, label reading guide and grocery shopping plans will be provided. Leah Firestone, $32 tuition + $2 material fee, .6 CEUs
PHSX 8991-01 2 Wednesdays starting October 14, 6-9 p.m.

Gentle Yoga
An introduction into yoga techniques for those who haven’t exercised lately or are limited in mobility. Learn to apply the principles of yoga to stimulate the body into more flexibility, the mind into awareness and peace and to unlock the potential that is within all of us. Bring a mat or towel to class. Nancy Micheals, $49 tuition + $2 material fee, 1.0 CEUs
PHSX 9485-01 8 Tuesdays starting October 6, 9:30-10:45 a.m.

Unless otherwise noted, classes are for ages 18 and older.

To register, call 724-925-4204 or 1-800-262-2103, ext. 4204.
**Hatha Yoga**

Yoga is an ancient practice that promotes a sense of inner peace through a series of physical exercises (asanas or postures) and breathing techniques. What sets yoga apart from fitness programs is an emphasis on the breath, as well as a noncompetitive attitude. Concentration is on Hatha Yoga stretches, centering and meditation. Meditations will have themes of yogic principles and peace. Poses are presented with different levels of difficulty and demonstrated. Yoga is all about breathing, smiling, feeling better and being more at peace. Bring yoga mat to class. For class held in Latrobe, also bring yoga block and strap. $49 tuition, 1.0 CEUs

- PHSX 9490-60  Tracy Cedergren Tryall
  - 8 Mondays starting
  - October 12, 6-7:15 p.m.
  - (WCCC - Latrobe)

- PHSX 9490-90  Saroja Chandra
  - 8 Tuesdays starting
  - October 13, 6-7:15 p.m.
  - (WCCC - Bushy Run)

**NEW - Yogilates**

A blend of Yoga and Pilates. Strengthen your major muscle groups while cultivating mental calm with Pilates exercises and Yoga postures. Bring Yoga mat. Tanya Gaudino, $45 tuition, .75 CEUs

- PHSX 9494-01  6 Wednesdays starting
  - November 4, 6-7:15 p.m.
  - (no class November 25)

**Zumba**

A mixture of Latin and international music and dance combined with fitness provides an invigorating and effective workout. It is so much fun you won’t believe you are exercising! Wear good, supportive sneakers and bring water. Cindy Huth, $45 tuition, .8 CEUs

- PHSX 9980-01  8 Mondays starting
  - October 5, 5-6 p.m.

**Food**

See Children’s Cooking classes, Page 27.

**Cake Decorating I**

Learn all the basics of cake decorating, including seven borders, 13 flowers, basket weave, lattice and transfers. The first session meets for only one hour to receive a material list and discuss supplies. Limit 12 students. Mary Lou Cinciripini, $85 tuition + $7 material fee, 1.5 CEUs

- FODX 0460-01  8 Tuesdays starting
  - October 6, 6-8 p.m.
  - (first class 6-7 p.m.)

**Fondant & Gum Paste**

If you enjoyed playing with clay as a child, you’ll love decorating with fondant. Learn to decorate your cakes with leaves, borders and cutouts using flexible, easy-to-shape fondant and create beautiful flowers such as calla lilies, carnations, roses, lilies, daisies and tulips out of gum paste. You will decorate a cake with fondant and the flowers you created in the final class. Must have prior cake decorating knowledge. Registration closes one week prior to the start date. Supply list will be mailed. Mary Lou Cinciripini, $59 tuition + $7 material fee, 1.2 CEUs

- FODX 2159-01  4 Wednesdays starting
  - October 28, 6-9 p.m.
Pagach
Pagach is a yeast filled dough that is stuffed with potato and cheese, fried sauerkraut, fried sweet cabbage or cottage cheese. It is the Slovak version of a calzone. Deborah Moore, $25 tuition + $15 material fee, .4 CEUs
FODX 6490-01 Tuesday, September 29, 6-10 p.m.

Almond Crusted Chicken
Chicken cutlets lightly battered and covered with Parmigiano Reggiano. Served with roasted garlic mashed potatoes and a light spring greens salad alla vinaigrette. Sergio Maragni, $22 tuition + $21 material fee, .35 CEUs
FODX 0080-01 Thursday, October 1, 6-9:30 p.m.

Stir Fry
Shrimp with chicken stir-fry and a vegetable stir-fry served with wonton soup. Amy Gong, $20 tuition + $18 material fee, .35 CEUs
FODX 7566-01 Thursday, October 8, 6-9:30 p.m.

Cheregi
A light Slovak knot doughnut rolled in powdered sugar or cinnamon sugar. You will go home with a couple dozen cheregi. Deborah Moore, $20 tuition + $13 material fee, .35 CEUs
FODX 0903-01 Thursday, October 15, 6-9:30 p.m.

Spring Roll
Pork, shrimp and vegetable spring rolls served with hot and sour soup. Amy Gong, $20 tuition + $16 material fee, .35 CEUs
FODX 7563-01 Thursday, October 22, 6-9:30 p.m.

Gnocchi
Homemade gnocchi with chicken flavored red sauce and sautéed mushrooms. Sergio Maragni, $25 tuition + $18 material fee, .4 CEUs
FODX 9547-01 Tuesday, October 13, 6-10 p.m.

Sauces
Learn to make three basic Italian sauces: marinara, carbonara & aglio e olio. The simplicity will amaze you! Sergio Maragni, $25 tuition + $21 material fee, .4 CEUs
FODX 9541-01 Tuesday, October 20, 6-10 p.m.

Fresh Mozzarella
Learn to make this Italian delicacy. A sweet cheese that is best enjoyed when freshly made. Easy to prepare and may be served in a variety of ways (as an appetizer, in salads, in sandwiches, with pasta, fried or simply by itself with a slice of bread). This humble cheese enriches anything it touches, and its versatility is limited only by your imagination. Sergio Maragni, $25 tuition + $21 material fee, .4 CEUs
FODX 5373-01 Saturday, October 24, 9 a.m.-1 p.m.

Crespelle
Yes, Italians have crepes, too. They can be savory for a light brunch or sweet for a dessert. Sergio Maragni, $25 tuition + $18 material fee, .4 CEUs
FODX 0990-01 Tuesday, November 3, 6-10 p.m.

Pirohi (Pierogies)
Potato, cheese and sauerkraut filled pirohi just like grandma made. You will leave class with a dozen pirohi you prepared. Deborah Moore, $22 tuition + $13 material fee, .35 CEUs
FODX 6644-01 Thursday, November 5, 6-9:30 p.m.
Pumpkin Ravioli
Covered with brown butter sauce, these homemade ravioli will disappear quickly. The brown butter sauce even makes store-bought ravioli a favorite dish. Sergio Maragni, $25 tuition + $21 material fee, .4 CEUs
FODX 6678-01 Tuesday, November 10, 6-10 p.m.

Chinese Noodles (Lo Mein)
Chicken and shrimp lo mein, served with pork vegetable noodle soup. Amy Gong, $20 tuition + $18 material fee, .35 CEUs
FODX 0968-01 Thursday, November 12, 6-9:30 p.m.

Mom's Nut Rolls
Come to class and learn how to make this traditional sweet bread pastry from scratch using yeast dough and a buttery, sweet walnut filling. You will take two nut rolls home. Deborah Moore, $29 tuition + $19 material fee, .4 CEUs
FODX 6005-01 Tuesday, November 17, 6-10 p.m.
FODX 6005-02 Saturday, November 21, 9 a.m.-1 p.m.

Slovak “Real Potato” Halusky
Learn to make “real” halusky like Baba (grandma) made. Potato halusky (not noodle halusky) has been made for more than 100 years in eastern Slovakia. You will eat the fare that is prepared. Dennis Ragan, $20 tuition + $6 material fee, .3 CEUs
FODX 2900-01 Thursday, November 19, 6-9 p.m.
NEW - Shrimp Scampi
Scrumptious shrimp scampi served with a side of spaghetti al dente. Sergio Maragni, $22 tuition + $21 material fee, .35 CEUs
FODX 7747-01 Tuesday, December 1, 6-9:30 p.m.
Slovak I – Language & Culture
Discover your Slovak heritage as you learn basic Slovak phrases and vocabulary, along with the rich traditions, culture, history of Slovakia, and the emigration of Slovaks to America. Dennis Ragan, $89 tuition + $5 material fee, 2.0 CEUs
LNGX 7585-01  8 Tuesdays starting October 6, 6-8:30 p.m.

Spanish, Level I
Learn Spanish, a language with roots in two continents - Europe and the Americas. This course emphasizes vocabulary, grammar and writing instruction in addition to Spanish and Latin American culture. Textbook available at the WCCC Bookstore. Dominic Palmieri, $129 tuition + required textbook, 3.0 CEUs
LNGX 7831-01  10 Mondays starting September 28, 6-9 p.m.

Spanish, Level II
A continuation of Level I to reinforce the concepts you’ve already learned. You will also be introduced to grammatical content to enhance accuracy, and you’ll build vocabulary through conversation. Text available at the WCCC Bookstore. (Text is same as Level I.) Dominic Palmieri, $129 tuition + required textbook, 3.0 CEUs
LNGX 7551-01  10 Thursdays starting October 1, 6-9 p.m. (no class November 26)

Law & Money

Protect Your Assets
Protecting your hard-earned assets is a challenge. Learn the facts on nursing home care, Medicaid and retirement planning. Discussion will include how to protect your assets from a nursing home stay, the biggest mistake seniors make on titling assets, estate planning for the middle class and minimizing severe taxes upon death. David Mickley, CLU, MSFS, ChFC, CFP® , CMP™, CLTC, $22 tuition, .3 CEUs
FINX 7553-01  Wednesday, October 14, 6-9 p.m.

Divorce Mediation: An Alternative Approach to Traditional Divorce Litigation
If you and your spouse have determined that your marriage is irretrievably broken; want to minimize the financial and emotional impact of divorce; know the value of marital assets, incomes, and the extent of liabilities; want to take an active role in the divorce process; desire to dictate the outcome of the divorce, then Divorce Mediation is the right choice. Unlike Traditional Divorce Litigation, divorce mediation keeps the decision-making process in your hands. It is the process wherein a neutral third party – a mediator – works to encourage and facilitate dispute-resolutions between you and your spouse. It is an informal and non-adversarial process with a simple objective: to help you and your spouse reach a mutually acceptable and voluntary agreement. The mediator’s role includes, but is not limited to, assisting to identify issues, foster joint problem solving, and explore settlement options and alternatives. J. Douglas Farrell, Margaret Tremba, $15 tuition, .2 CEUs
PRDX 1390-01 Thursday, October 8, 6-8 p.m.

For more information about Personal Enrichment classes, contact Sylvia Detar, director/Continuing Education, 1-800-262-2103, ext. 4190 or detars@wccc.edu.

ENROLL EARLY! Decisions to hold a class are based upon enrollment approximately one week prior to the start date.

To register, call 724-925-4204 or 1-800-262-2103, ext. 4204.
PERSONAL ENRICHMENT

Estate Planning
This class provides fundamental estate planning strategies to help you reduce costs/taxes and avoid the pitfalls that commonly occur with simple estates. Topics include: avoidance of probate, Medicare reimbursement for nursing homes and guardianship proceedings. Attorney Eric Bononi, $6 tuition, .1 CEUs
FINX 1752-01  Monday, October 5, 6-7 p.m.

Real Estate Investments
Do the current conditions in the real estate market deter you from investing? Learn the tips necessary to succeed in real estate investing! Topics include how to select profitable properties, execute a plan for renovations, screen tenants and manage your investments. Otis DiCerbo, $25 tuition + $2 material fee, .3 CEUs
FINX 6699-01  Thursday, October 15, 6-9 p.m.

Invest in Your Debt
Learn how to pay off all debt, including mortgages, in 7 to 10 years using only present income. You will learn specific mathematical techniques for rapidly paying down debt. Whether you earn $20,000 or $120,000, you will benefit from this practical, proven method. No get-rich-quick schemes—just simple math and surprising results. Bring a list of your debts, with balances and monthly payments, along with a calculator to class. Optional textbook available from the instructor for $45. Linda Banks, $19 tuition + $7 material fee, .3 CEUs
FINX 3220-01  Tuesday, October 13, 6-9 p.m.

Real World Retirement Planning
Americans will work more than 90,000 hours earning a living and building a nest egg, yet many spend less than ten hours preparing for a successful retirement. Don’t let this be you! Find out how to get the most from investments, social security and retirement plans. David Mickley, CLU, MSFS, ChFC, CFP®, CMP™, CLTC, $22 tuition, .3 CEUs
FINX 6700-01  Wednesday, September 30, 6-9 p.m.

Paying for Long-term Care
The average cost of nursing home care in the Commonwealth of Pennsylvania is now over $8,400 a month. What would your family do if faced with a nursing home stay? What is the difference between personal care, assisted living and nursing home care? What options exist to allow loved ones to stay at home? What benefits are available to help pay for the care we need? Will I lose my house if I accept help from Medicaid? This class will discuss the answers to these questions and more. Colleen Bratkovich, Esquire, $25 tuition, .6 CEUs
FINX 4860-01  2 Wednesdays starting October 28, 6-9 p.m.
FINX 4860-90  2 Mondays starting November 9, 6-9 p.m. (WCCC-Bushy Run)

Basic Will Writing
Step-by-step instructions will be provided. You’ll leave with the knowledge to complete a basic will and, if desired, a living will and organ donor form. A basic will provides for general distribution of property; names a guardian/trustee for children, if needed; names a personal representative to administer the estate; and provides specific burial instructions, if desired. Attorney Mary Ann Grec, $27 tuition, .4 CEUs
LAWX 5300-01  Monday, October 5, 6-7 p.m.

The X Factor - Retirement Readiness for Generation X
Generation X is the generation with birth dates ranging from the early 1960s to the early 1980s. Gen X is on a retirement collision course. These post boomers will start turning 67 (the full retirement age for social security benefits) one year before the Social Security Trust fund is projected to run out of money. As employer provided pension plans have become a thing of the past, it’s more important than ever that Generation X takes personal responsibility in building their retirement savings. This course will address these issues and more. The good news: You have time to change your retirement destiny. Enroll now to find out what you need to do. David Mickley, CLU, MSFS, ChFC, CFP®, CMP™, CLTC, $22 tuition, .3 CEUs
FINX 9050-01  Wednesday, October 21, 6-9 p.m.

Denotes Online Class

ENROLL EARLY! Decisions to hold a class are based upon enrollment approximately one week prior to the start date.
Digital Photography
Would you like to learn how to use your camera more effectively? This digital photography course is designed to teach beginners how to maximize their images. Learn the basics of photography such as lighting, shutter speed, aperture, exposure and ASA to take photographs and transform them into digital creations using a computer.
Victor Pilipovich, $95 tuition + $8 material/lab fee, 1.8 CEUs
DAPX 1470-90 6 Wednesdays starting October 14, 6-9 p.m. (WCCC-Bushy Run)
DAPX 1470-01 6 Thursdays starting October 15, 6-9 p.m.

Divorce Mediation: An Alternative Approach to Traditional Divorce Litigation
If you and your spouse have determined that your marriage is irretrievably broken; want to minimize the financial and emotional impact of divorce; know the value of marital assets, incomes, and the extent of liabilities; want to take an active role in the divorce process; desire to dictate the outcome of the divorce, then Divorce Mediation is the right choice. Unlike Traditional Divorce Litigation, divorce mediation keeps the decision-making process in your hands. It is the process wherein a neutral third party – a mediator – works to encourage and facilitate dispute-resolutions between you and your spouse. It is an informal and non-adversarial process with a simple objective: to help you and your spouse reach a mutually acceptable and voluntary agreement. The mediator’s role includes, but is not limited to, assisting to identify issues, foster joint problem solving, and explore settlement options and alternatives.
J. Douglas Farrell, Margaret Tremba, $15 tuition, .2 CEUs
PRDX 1390-01 Thursday, October 8, 6-8 p.m.
Get to Know Your eReader
Understanding key features of your device and utilizing advanced features will enhance your experience using this technology. Features reviewed will include setting up your eReader, downloading eBooks, customizing your home screen and using App shortcuts to borrowing eBooks from your local library, sharing your collection, identifying sources for free eBooks and transferring files from your computer to your eBook device. All user levels welcome. Bring your eReader and your library card (if you have one) to class. $15 tuition, .2 CEUs
PRDX 2551-01 (Kindle Fire Users)
Anne Zemba
Tuesday, October 13, 6-8 p.m.
PRDX 2551-02 (Nook Users)
Barnes & Noble Staff
Tuesday, October 20, 6-8 p.m.

NEW - Essential Oils 101
Aromatic plants have long played an important role in human civilizations. Although the use of essential oils has evolved over the years, the basic principles remain the same. Oils extracted from aromatic plants have powerful, positive and therapeutic benefits to the mind and body. You will learn what essential oils are, why they work, and how to safely use them to boost the immune system, reduce stress and anxiety, improve sleeping and breathing, aid in digestion, soothe the body, balance emotions and elevate mood. During the last class, you will make a personalized oil blend to take home. Leigh Ann Brockhoff & Jamie Wieland, $35 tuition + $12 material fee, .6 CEUS
PRDX 1801-01 2 Tuesdays starting October 20, 6-9 p.m.

Fight Like a Girl
Fight Like a Girl is a proven personal violence prevention program developed to teach women techniques to limit potential dangerous situations. Classes are hands-on, entertaining and filled with practical skills that are practiced with each participant. The techniques are simple and highly effective for creating a window of escape. Girls (14 and over) are welcome to attend with a family member (both must register). Wear comfortable clothes and shoes. Cassandra Kintigh, $29 tuition, .6 CEUs
PHSX 2153-01 3 Saturdays starting October 10, 9:30-11:30 a.m.

Introduction to Genealogy
Discover who your ancestors were and where they lived and provide your family with a legacy they will appreciate and cherish. Basic methods to conduct genealogical research will be reviewed to assist you in tracing your family tree. Frank Kordalski, Jr., $39 tuition, .75 CEUs
HSTX 2601-01 3 Mondays starting October 12, 6:30-9 p.m.

Google Apps
Discover the tools available by Google that allow you to access your information from any computer with an internet connection. The apps you will be introduced to include: Google+, Google Play, Google Drive, Google calendar, Google mail and Google maps. Jeff Atkins, $25 tuition + $5 material fee, .3 CEUs
DAPX 2305-01 Wednesday, October 14, 6-9 p.m.
Handguns - Home Safety & Personal Protection
Applicable “use of force” issues and information, self-protection tips, knowledge of civil liability issues and information on various gun permits are the focus of this course. Class includes six hours of shooting at our firearms range. Bring your own handgun and at least 150 rounds of factory ammunition. No hand-loaded ammunition is permitted on range. Shooting is not required, but you will attend the range sessions to be exposed to weapons, understand how they function and appreciate their capabilities and limitations. Bring a holster that fits your handgun and wear a belt to the range portion of the class. Donald Hess, $125 tuition + $10 material fee, 1.6 CEUs
LAWX 2050-01 Monday & Wednesday, October 5 & 7, 6-10 p.m.
(Youngwood) Saturday, October 10, 8 a.m.-5 p.m.
(Public Safety Training Center)

Advanced Handguns - Home Safety & Personal Protection
Further develop your marksmanship, decision-making skills, personal survival skills and knowledge of use of force issues. Topics covered will include legal ramifications, shooting from behind cover, effective target acquisition, shooting while stationary and on the move, and practical applications of tactical shooting. Class includes six hours of shooting on WCCC’s firearms range. Bring your own handgun and at least 150 rounds of factory ammunition. No hand-loaded ammunition is permitted on the range. Bring a holster that fits your handgun and wear a belt to the range portion of the class and bring a flashlight. Prerequisite: Handguns-Home Safety and Personal Protection. Donald Hess, $59 tuition + $10 material fee, .8 CEUs
LAWX 2051-78 Saturday, October 31, 8 a.m.-5 p.m. (Public Safety Training Center)
NEW - Dim Light/Darkness Shooting-Advanced Handgun Level 2
Master the challenges of dim light shooting which adds a whole new dimension to firearms handling. Most crimes involving firearms occur in the evening hours or later, when darkness provides easy cover to criminals. Skills learned will increase marksmanship and decision making as it relates to survival and use of deadly force. Have the edge when it comes to target acquisition and skills when it counts the most and know your rights. Bring your own handgun and at least 150 rounds of factory ammunition. No hand-loaded ammunition is permitted on the range. Bring a holster that fits your handgun and wear a belt to the range portion of the class and bring a flashlight. Prerequisite: Advanced Handguns-Home Safety & Personal Protection. Donald Hess, $69 tuition + $2 material fee, .6 CEUs
LAWX 2052-78 Saturday, November 7, 4-10 p.m. (Public Safety Training Center)

A Celebration of the Horror Film Genre
Horror films have been captivating and thrilling audiences since the 1890s, but any true lover of the genre knows that these works of art are not just vehicles meant to impose fear, but are creative endeavors with worthwhile messages that reflect the times and societies in which they exist. Through discussion, visual presentations, videos and handouts the classes will be divided into subgenres, such as vampires, serial killers, zombies and evil spirits. Popular films and the myths behind them will also be discussed. Adam Raviart, $39 tuition + $2 material fee, .9 CEUs
PRDX 3104-01 3 Wednesdays starting October 14, 6-9 p.m.

Live, Laugh & Love with the Law of Attraction
Live a more satisfying life by utilizing the power of the natural law of attraction. Laugh yourself into well-being. Love the life you create! Diane M. McHirella Elliot, LPC, $25 tuition + $2 material fee, .5 CEUs
PRDX 4867-01 2 Wednesdays starting October 14, 6-8:30 p.m.

Medicare Basics
Many decisions need to be made when you become eligible for Medicare. To assist you in making these informed decisions, information will be presented on Medicare benefits, Medicare Advantage options, Medigap plans and the Medicare prescription drug benefit. Information will be presented by the APPRISE program which is a program of the Department of Aging. The program provides free information and counseling to anyone who is Medicare eligible. Lee Liermann, no tuition, 2 CEUs
PRDX 5019-01 Tuesday, September 22, 6-8 p.m.
PRDX 5019-60 Wednesday, October 7, 6-8 p.m. (WCCC-Latrobe)
PRDX 5019-30 Tuesday, September 29, 4-6 p.m. (WCCC-New Kensington)
PRDX 5019-02 Thursday, December 10, 1-3 p.m.

Native Plants in Your Garden
Come and learn the benefits of using native plants in your landscape. Native plants are those that grow well in a particular region’s soil and climate conditions. They are indigenous and grow in a specific geographic area. There are native trees, flowering shrubs, perennials, annuals, vines, grasses and ferns. Native plants need fewer inputs to survive including water and fertilizer, and they then to be disease resistant. They also attract wildlife like birds, bees and butterflies. Ron Patun, Master Gardener, $10 tuition, .2 CEUs
NTRX 6041-01 Thursday, October 8, 6-8 p.m.

Photoshop, Level 1
With this hands-on course, you will enhance photos and artwork that will demonstrate the Photoshop basics and capabilities. Using the powerful tools of retouching, painting and drawing, you will be able to create dazzling images to make your presentations, newsletters or artwork pop. You should know how to use a computer, but no previous Photoshop experience is necessary. Victor Pilipovich, $85 tuition + $10 material/lab fee, 1.5 CEUs
DAPX 6657-01 5 Tuesdays starting October 20, 6-9 p.m.

ENROLL EARLY! Decisions to hold a class are based upon enrollment approximately one week prior to the start date.
Collecting Pressed Pennies
Begin the family friendly hobby of collecting elongated coins – more commonly known as pressed or squished pennies. Pressed pennies are an inexpensive souvenir that document family vacations and special events. Join us to hear the history of this hobby and learn how to get started. We will discuss locating machines, penny cleaning, storage, trading, theme collecting, supplies and hobby organizations. Registered adults may bring their children to class. (Only the adults need to register.)
Kimberly Bringe, $15 tuition + $8 material fee, .3 CEUs
HOBX 0906-01 Wednesday, October 7, 6-9 p.m.

NEW - Introduction to a Raw Food Lifestyle
A peek inside the world of raw food, how it can boost energy, change how you feel and taste delicious. Raw food is fresh fruit, vegetables, nuts, seeds, sprouts, grains, legumes, fermented and dehydrated food, seaweed, fresh herbs and spices. It does not come in a box, can or carton. Class will include demonstrations and tastings.
Registration closes on September 29. Kelly Urban, $49 tuition, .3 CEUs
FODX 7110-01 Tuesday, October 6, 6-9 p.m.

NEW - Real Estate & Oil & Gas Searches
Navigating through the available information at the courthouse to research property can be less difficult with the use of some basic strategies and knowledge. Increase the efficiency of your searches by learning how to gather information from the various offices (Tax Office, Register of Wills, Recorder of Deeds), mastering the Russell Index and reading and understanding the different parts of a deed. Information will be beneficial for those whose work requires these skills and for property owners/investors who want to search their own properties. An optional trip to the courthouse may be scheduled as part of the class.
Thomas Ward, $95 tuition + $2 material fee, 1.8 CEUs
JREX 7200-01 6 Tuesdays starting October 13, 6:30-9:30 p.m.

NEW - Residential Lighting & Electric Basics
Electricity is a powerful energy source and electrical safety is the overriding theme to understanding your home’s internal wiring and the operation of your lighting and electric appliances. Learn how to diagnose and repair common electrical problems, and most importantly, know when to call a professional. Introduction to the National Electric Code is offered through hands-on activities, simple installations and repairs.
Joseph Myers, $95 tuition, 1.2 CEUs
HOBX 3100-A1 3 Saturdays starting October 3, 8 a.m.-noon (Advanced Technology Center)

To register, call 724-925-4204 or 1-800-262-2103, ext. 4204.
PERSONAL ENRICHMENT

**Resume Writing Workshop**
Discover the secret to transforming your tired, boring resume into a powerful tool that will get you interviews. Course runs for six weeks. Cost is $99. For class start dates and to register, go to www.ed2go.com/wcconed.

**NEW - Self Portraits**
Self portraits are a wonderful way to practice sketching the human form. Plus the model is always available when you are and is free-of-charge. Open to all skill levels. Bring Graphite sticks, kneaded eraser and 18 x 30 newsprint. Thomas McClain, $39 tuition, .6 CEUs
RSX 6688-01 3 Thursdays starting October 15, 6-8 p.m.

**Starting a Small Business in Pennsylvania**
Learn what’s necessary to start a business in Pennsylvania from selecting the appropriate entity, sole proprietorship, partnership, corporation/S Corporation or business trust, to satisfying state requirements for formation and continued operation. Worker’s compensation, unemployment compensation and business management will also be covered. Attorney Mark Sorice, $17 tuition, .2 CEUs
SMBX 7630-01 Monday, October 19, 6-8 p.m.

**“The Whole-Brain Child”: Parenting with the Brain in Mind**
What is going on in the minds of children? How can they seem so mature one minute and be tantruming the next? We will discuss “The Whole-Brain Child: Revolutionary Strategies to Nurture Your Child’s Developing Mind” by Daniel J. Siegel, MD, and Tina Payne Bryson, Ph.D., to gain insight into the brains of babes and learn effective parenting approaches. Your ParentWISE instructor will guide discussions and supplement learning with current research-based parenting tools. Bring a copy of the book to class. Shauna Staranko, MS, $55 tuition, .8 CEUs
PRDX 8998-01 4 Tuesdays starting October 6, 6-8 p.m.

**NEW - Craft Wine from a Kit**
If you are new to winemaking, a kit is a great way to start learning the art. Veteran winemakers can supplement their collection with a kit wine. An ingredient kit and an equipment kit will be broken down and reviewed, and the wine making processes discussed. Come and gain the confidence to make your own wine from a kit. Must be 21 or older. Kirstin Meyer, $19 tuition, .3 CEUs
PRDX 8085-60 Monday, October 26, 6-9 p.m.
(WCCC-Latrobe)

**Zentangle**
Create beautiful images from repetitive patterns in an easy to learn format. This fascinating new art form increases focus and creativity while providing a fun and lighthearted way to relax and intentionally shift your attention. Additional Zentangle supplies will be available in class. Paulette Harvey, $12 tuition + $10 material fee, .2 CEUs
RSX 9900-01 Wednesday, October 14, 6-8 p.m.

**GED Prep**
Three online classes are available to assist you to prepare for the GED exam. One class reviews all five subjects that appear on the exam, another one focuses on math and the third class reviews the language arts and writing parts of the exam. All courses run for six weeks. Cost is $99 per class. To register, go to www.ed2go.com/wcconed.

**Praxis Core Preparation**
Are you a prospective teacher who needs to pass the Praxis Core Exam? Have you already attempted the Praxis Core and not been successful? If you answered yes to either of these questions, then this course is for you! Test-taking strategies and practice questions that are similar to what is on the exam will be provided. You’ll have the opportunity to take a full-length practice test in each subject area. Using clear explanations, numerous examples, graphics, animation, and videos, this course will not only prepare you for the Praxis Core, but do so in a way that’s fun and interesting. Course runs for six weeks. Cost is $99. For class start dates and to register, go to www.ed2go.com/wcconed

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ENROLL EARLY! Decisions to hold a class are based upon enrollment approximately one week prior to the start date.
To register, call 724-925-4204 or 1-800-262-2103, ext. 4204.
Safe Driving

AARP Smart Driver Course
This two-session classroom driver retraining program is designed to help adults age 50 and better improve their driving skills. The class covers the effects of aging and medications on driving, basic driving rules, license renewal, local traffic hazards, adverse road conditions, energy saving and accident prevention measures. $20 material fee payable at first class (check or money order only made payable to AARP, no cash). The fee is only $15 if you are a member of AARP (membership card must be presented). NOTE: You must be age 50 or older, have a valid driver’s license and attend both sessions to receive a certificate.

RSVL 2150-01 Monday & Tuesday, September 14 & 15, 9 a.m.-1 p.m.
RSVL 2150-02 Monday & Tuesday, October 12 & 13, 9 a.m.-1 p.m.
RSVL 2150-03 Tuesday & Wednesday, November 10 & 11, 9 a.m.-1 p.m.
RSVL 2150-50 Thursday & Friday, November 12 & 13, 9 a.m.-1 p.m.
(RWCC-Mon Valley)
RSVL 2150-60 Tuesday & Wednesday, November 17 & 18, 9 a.m.-1 p.m.
(WCCC-Latrobe)

AARP Smart Driver Course
Four-Hour Refresher
This class will teach you how to handle adverse driving conditions and traffic hazards, in addition to learning about the effects of aging and medications on driving. Prerequisite: AARP Driver Safety eight hour class. You must bring the safety certificate from prior 55 Alive Driver Safety class as proof of completion. $20 material fee payable at first class (check or money order only made payable to AARP, no cash). $15 for AARP members (membership card must be presented).

RSVL 2154-90 Thursday, September 10, 9 a.m.-1:30 p.m.
(WCCC-Bushy Run)
RSVL 2154-01 Monday, September 21, 6-10 p.m.
RSVL 2154-02 Monday, October 5, 6-10 p.m.
RSVL 2154-60 Monday, October 5, 6-10 p.m.
(WCCC-Latrobe)
RSVL 2154-50 Thursday, October 15, 9 a.m.-1:30 p.m.
(WCCC-Mon Valley)
RSVL 2154-71 Wednesday, November 4, 9 a.m.-2 p.m.
(Latrobe Senior Center)

FREE Motorcycle Safety Classes at WCCC
The Pennsylvania Motorcycle Safety Program offers free training classes at WCCC. The MSP teaches riders of all skill levels the basic fundamentals needed to safely operate a motorcycle.
Courses are free to Pennsylvania residents with a valid motorcycle permit or motorcycle license. Visit www.pamsmp.com to create a profile now. You may also call 1-800-845-9533 for more information.
NEW - Real Estate & Oil & Gas Searches
Navigating through the available information at the courthouse to research property can be less difficult with the use of some basic strategies and knowledge. Increase the efficiency of your searches by learning how to gather information from the various offices (Tax Office, Register of Wills, Recorder of Deeds), mastering the Russell Index and reading and understanding the different parts of a deed. Information will be beneficial for those whose work requires these skills and for property owners/investors who want to search their own properties. An optional trip to the courthouse may be scheduled as part of the class.
Thomas Ward, $95 tuition + $2 material fee, 1.8 CEUs
JREX 7200-01 6 Tuesdays starting October 13, 6:30-9:30 p.m.

NEW - Home Visitation Safety & Awareness
Safety awareness is top priority for workers who make in-home visits. Topics to be discussed include preparing for potential dangers prior to a visit, identifying warning signs of an unsafe environment or developing dangerous condition and choosing appropriate actions to avert danger and stay safe. Al Rivardo, $15 tuition, .2 CEUs
JREX 4820-01 Wednesday, September 23, 6:30-8:30 p.m.
JREX 4820-90 Wednesday, October 21, 6:30-8:30 p.m.
(WCCC-Bushy Run)

The Leadership Challenge
Take the leadership challenge and discover the five practices of successful leaders. When we are at our personal best as leaders we challenge the process, inspire a shared vision, model the way, encourage the heart and enable others to act. Based on the book, The Leadership Challenge, by Kouzes & Posner. Paulette Harvey, $19 tuition, .2 CEUs
JREX 4852-01 Wednesday, November 18, 6-8 p.m.

Simple Steps to Effective Speaking
Does your job require you to make presentations? Would you like to feel more comfortable speaking in a group setting? Whether you want to conquer the interview or make important points in meetings, this class will benefit you. In a non-threatening, fun atmosphere, you’ll discover speaking techniques, speech-writing tips and confidence! The only prerequisites are an open mind and a willingness to try. Paulette Harvey, Distinguished Toastmaster, $45 tuition + $2 material fee, .8 CEUs
PRDX 7174-01 4 Wednesdays starting October 21, 6-8 p.m.

Unless otherwise noted, classes are for ages 18 and older.
Starting a Small Business in Pennsylvania
Learn what’s necessary to start a business in Pennsylvania from selecting the appropriate entity, sole proprietorship, partnership, corporation/S Corporation or business trust, to satisfying state requirements for formation and continued operation. Worker’s compensation, unemployment compensation and business management will also be covered. Attorney Mark Sorice, $17 tuition, .2 CEUs
SMBX 7630-01 Monday, October 19, 6-8 p.m.

Writing Successful Grant Applications
Identify fundable projects and learn how to locate potential sources of funding from government agencies and foundations for these projects. Learn to develop competitive project applications by writing compelling narratives and creating a network of support, which will significantly enhance your ability to obtain funding for needed projects. Alyssa Cholodofsky, CFRE, $45 tuition + $2 material fee, .6 CEUs
JREX 9064-01 3 Tuesdays starting October 13, 6-8 p.m.

Food Safety Certification
A study of food and the methods needed to control contamination and microbial growth. The principals of HACCP and food safety standards and regulations will be presented. Emphasis is given to developing a working environment which will provide the consumer with wholesome, safe food that conforms to the standards of the regulatory agencies. This course is offered in conjunction with the Educational Foundation of the National Restaurant Association. Students must attend all 16 hours and successfully pass the ServSafe exam (75%) to be eligible to apply to the Pennsylvania Department of Agriculture for the Food Employee Certification. The textbook, ServSafe Manager, 6th Edition, is available in the WCCC Bookstore. Answer sheets can be purchased separately. 1 credit. For more information, call Lynn Toniolo at 724-925-5980.
FSM 101-29 2 Saturdays starting October 10, 9 a.m.-5 p.m.

NEW - Mastery of Business Fundamentals
Are you interested in acquiring practical business experience in strategic planning, management, and finance without enrolling in an MBA program? This course is for you! You’ll understand the significance of strategic planning and discover how external and internal environmental factors affect an organization. You’ll also learn about organizational structures, leadership, fundamentals of accounting, financial investment models, budgeting methods, ethics and organizational politics. Cost $99.

NEW - Introduction to Business Analysis
Give yourself an employment advantage by developing analytical skills that are consistently in high demand. This course will teach you powerful quantitative methods that will have you making better, more informed, and more effective business decisions. The days of making critical business decisions by instinct or coin toss are long gone. If you are planning a career in business, you cannot afford to miss this course! Cost $99.

Learn More. When and where you want.
WCCC partners with Ed2go to offer the following online courses.
Six weeks of instruction. 24-hour access. New course sessions begin monthly.
For class start dates and to register, go to www.ed2go.com/wcconed.

ENROLL EARLY! Decisions to hold a class are based upon enrollment approximately one week prior to the start date.
NEW - Fundamentals of Supervision & Management
If you have recently been promoted to a supervisory or management position or want to learn how to become a more effective manager, this course will help you master the basics of business by learning the language of management. You will learn the skills required to delegate responsibility and motivate your employees. A large part of a manager’s job involves getting things done through other people, and this course will help you understand how to influence and direct other people’s performance. Finally, you will learn how to solve problems and resolve conflicts so you can accomplish your job more effectively. Cost $99.

NEW - Understanding the Human Resources Function
No matter what role we play in an organization, we are all affected by human resources. This course is designed to help people without experience in human resources to understand this very vital link in the organizational chain. It will prepare both managers and business owners to handle basic human resource functions in a way that will ensure the best possible result. In particular, attention is given to the hiring process, including ways to locate quality employees in a competitive labor market. Employee rights and the legal side of the human resource field are also covered. Cost $99.

NEW - Introduction to Microsoft Project 2013
Discover how to effectively plan, implement and control projects using the world’s most popular project management software, Microsoft Project 2013. From sequencing tasks, producing a baseline, and assigning resources and costs, to tracking progress, analyzing variances and revising your project plan, Microsoft Project can help you organize all your project’s details quickly and effectively. Cost $99.

NEW - Six Sigma: Total Quality Application
Learn how to effectively apply the elements and methods of Six Sigma. Understand how more than 25 tools and methods relate to the DMAIC (define, measure, analyze, improve, and control) model. Determine the relationship of basic statistics to Six Sigma and learn about the Six Sigma business case including strategic planning, the voice of the customer (VOC), quality function deployment (QFD), benchmarking and financial investment methods. Discover how to use brainstorming, Pareto charts and critical to quality help define processes, problems and opportunities. Master the use of other key tools such as cause and effect diagrams, check sheets, scatter diagrams, failure mode and effects analysis (FMEA), and force field analysis. This course will help you prepare for the internationally recognized Six Sigma Black Belt and Quality Manager exams offered by the American Society for Quality® (ASQ®). Cost $99.

Introduction to QuickBooks 2015
Manage the financial aspects of your small business quickly and efficiently with this powerful accounting software program. QuickBooks is designed especially for the small to midsized business owners to create and print invoices, track payables and receivables, and more. Cost is $99.

Go to www.ed2go.com/wcconed to register and for additional online classes.

For textbook prices and information, visit wccc.edu/bookstore.
Parental Guidelines for College for Kids

- Print a Continuing Education/College for Kids form at wccc.edu/collegeforkids, complete and bring to class (Forms also available in the classroom.)
- Accompany your child to the classroom
- Provide emergency contact information
- Come to the classroom at dismissal each day
- Be prompt in dropping off and picking up your child

Lego® Amusement Park Adventure (Ages 6-12)
Your child will design an amusement park in this super fun summer camp! He/she will learn how to use Lego® bricks and other building materials to make roller coasters and other awesome rides! Maybe the next Kennywood will be designed in this camp. Send a snack with your child.
Snapology staff, $75 tuition
PRDK 4853-96 4 Thursdays starting October 8, 6-7:30 p.m.

Guitar Chording for Children
Your child will love this fun easy approach to playing the guitar and will learn the basic fundamentals including tuning, first position and strumming simple chords. Group lessons conclude with a performance for family. Must bring an acoustic guitar to class. Limit 10 students. Deborah Kazsimer, $25 tuition + $17 material fee
MSCK 9456-97 4 Saturdays starting October 3, 10 -11 a.m. (Ages 10-12)
MSCK 9456-98 4 Saturdays starting October 3, 11:10 a.m.-12:10 p.m. (Ages 13-15)

Heartsaver CPR AED with Pediatric AED (Ages 10-17)
A classroom, video-based, instructor-led, American Heart Association course that teaches adult and child CPR and AED use, as well as how to relieve choking. Teaches skills with AHA’s research-proven Practice-While-Watching (PWW) technique, which allows the instructor to observe you, provide feedback and guide your learning of skills. For anyone with limited or no medical training who needs a course completion card in CPR and AED to meet job, regulatory or other requirements. Two-year certification awarded upon successful completion. Textbook available at the WCCC Bookstore. $29 tuition + $9 material fee + required text
MEDK 1019-96 Saturday, September 26, 9 a.m.-1 p.m.
Pizza Fun for Everyone (Ages 9-13)
Your child will enjoy hands-on cooking fun as he/she prepares homemade pizza from scratch, using a variety of fresh ingredients. Send a bag lunch and drink with your child. Dianne Palmieri, $22 tuition + $12 material fee
FODK 6657-96 Saturday, September 26, 10 a.m.-2 p.m.

All Things Pumpkin (Ages 9-13)
Get your child ready for hands-on cooking fun as we prepare dishes using everyone’s favorite fall ingredient—pumpkin! Delicious pumpkin bread and pumpkin muffins filled with cream cheese icing are two of the fun recipes we’ll prepare. Send a bag lunch and drink with your child. Dianne Palmieri, $22 tuition + $13 material fee
FODK 6670-96 Saturday, October 17, 10 a.m.-2 p.m.

Thanksgiving Favorites (Ages 9-13)
Get your child ready for hands-on cooking fun as we prepare a Thanksgiving feast! We’ll prepare a variety of delicious dishes that can be created at home and shared with family at your own Thanksgiving table. Send a snack and drink with your child. Dianne Palmieri, $22 tuition + $15 material fee
FODK 7575-96 Saturday, November 14, 10 a.m.-2 p.m.
All computer courses are conducted in an interactive learning environment where each student completes lessons and exercises on a PC/Mac.

Windows 2010 classes coming Spring 2016

Access 2013
Take control of your data. Harness the power of Microsoft Access to build, edit and maintain a database complete with tables, reports, forms, macros and queries to give you fast access to all your important information. Course runs for six weeks. Cost is $99. For class start dates and to register, go to www.ed2go.com/wcconed.

AutoDesk Inventor
3D CAD Basic Skills
Create and edit parts, make engineering drawings, and prepare for manufacturing all using your keyboard and mouse. The AutoDesk Inventor Basic Skills course will get you designing items in a virtual world and prepare them for 21st century manufacturing as you explore the capabilities of this industry standard. This introduction will include the parametric modeling and editing module, the 3D drawing module, the assembly module and the presentation module for assemblies. Textbook available at the WCCC Bookstore. George Slezak, $410 tuition + required textbook, 2.4 CEUs
DAPX 0115-60 12 Tuesdays starting September 22, 6-8 p.m. (WCCC-Latrobe)
DAPX 0115-A1 8 Saturdays starting September 26, 8:45 a.m.-noon (Advanced Technology Center)

Computer Basics using Windows 7
A beginning course for those unfamiliar or uncomfortable with computers. Become familiar with the Windows Operating System and the free programs that come with Windows, along with basic computer hardware and terminology, file saving and file management, installing and removing programs, basic Word editing and using email and the Internet. Textbook available at the WCCC Bookstore. Bring flash drive to class. Patricia Roose, $85 tuition + $5 material/lab fee + required textbook, 1.5 CEUs
DAPX 5331-01 5 Thursdays starting October 15, 6-9 p.m.

Computers for Plus 50 using Windows 7
A class especially for those 50 and better that provides a hands-on, relaxed approach to computer learning. Enhance your knowledge for personal use or to develop better job-related skills. Gain an understanding on how to use the Windows Operating System and the free programs that come with Windows. Learn the basics of computer hardware, some computer terminology, basic Word editing and using the Internet and email. Bring flash drive to class. Patricia Roose, $89 tuition + $10 material/lab fee, 1.5 CEUs
DAPX 0914-01 5 Tuesdays starting October 6, 6-9 p.m.

DAPX 1470-90 6 Wednesdays starting October 14, 6-9 p.m. (WCCC-Bushy Run)
DAPX 1470-01 6 Thursdays starting October 15, 6-9 p.m.

Digital Photography
Would you like to learn how to use your camera more effectively? This digital photography course is designed to teach beginners how to maximize their images. Learn the basics of photography such as lighting, shutter speed, aperture, exposure and ASA to take photographs and transform them into digital creations using a computer. Victor Pilipovich, $95 tuition + $8 material/lab fee, 1.8 CEUs
DAPX 1470-90 6 Wednesdays starting October 14, 6-9 p.m. (WCCC-Bushy Run)
DAPX 1470-01 6 Thursdays starting October 15, 6-9 p.m.

The WCCC Bookstore will be closed October 21-23.

For textbook prices and information, visit wccc.edu/bookstore.
Excel 2013 Workshop
You will be introduced to the essential Excel features. You will create worksheets by entering and editing data, manage and navigate worksheets and workbooks, create formulas, use functions, manipulate worksheet data, format worksheet contents and prepare, set up and print information. The new Microsoft Office 2013 is cloud-connected, which gives you access to your Office applications and documents from anywhere on any device, plus additional online storage from SkyDrive. Windows knowledge is required. Textbook available at the WCCC Bookstore. Bring flash drive to class. 30 minute lunch on your own.
Richard Martz, $45 tuition + $5 material fee + required textbook, .6 CEUs
DAPX 1778-01 Saturday, October 17, 9 a.m.-3:30 p.m.
DAPX 1778-90 Friday, October 23, 8:30 a.m.-3 p.m.
(WCCC-Bushy Run)

Excel 2013, Level 1
You will be introduced to the essential Excel features, which will begin by reviewing the Ribbon interface. You will create worksheets by entering and editing data, manage and navigate worksheets and workbooks, create formulas, use functions, manipulate worksheet data, format worksheet contents and prepare, set up and print information. Windows knowledge is required. Textbook available at the WCCC Bookstore. Bring flash drive to class. Richard Martz, $65 tuition + $5 material/lab fee + required textbook, 1.2 CEUs
DAPX 1781-01 4 Mondays starting October 5, 6-9 p.m.

Excel 2013, Level 2
Intermediate training in Excel’s data analysis features. Topics covered will include: Large worksheets and workbooks, tables, outlines, inserting clip art, templates, digital signatures and more. Prerequisite: Excel Level 1 or experienced Excel user. Excel 2010 users are welcome. Textbook available at the WCCC Bookstore. Bring flash drive to class. Richard Martz, $65 tuition + $5 material/lab fee + required text, 1.2 CEUs
DAPX 1780-01 4 Mondays starting November 2, 6-9 p.m.

Google Apps
Discover the tools available by Google that allow you to access your information from any computer with an internet connection. The apps you will be introduced to include: Google+, Google Play, Google Drive, Google calendar, Google mail and Google maps. Jeff Atkins, $25 tuition + $5 material fee, .3 CEUs
DAPX 2305-01 Wednesday, October 14, 6-9 p.m.

Introduction to the iPad
The iPad is an exciting, innovative device. Don’t be intimidated by all those features! Designed for you to get the most out of your new iPad, topics will include: Hardware; connectivity; apps; productivity; media; syncing and backup; and printing. Your iPad will soon become your trusty companion. Bring your iPad to class as this is a practical, hands-on course where you will participate in exercises for every topic and all points covered. Prerequisites: You must have the most current version of the iPad operating system, an active Google or Yahoo email account, the current version of an iTunes account as well as iTunes installed on a home personal computer. $39 tuition, .6 CEUs
DAPX 3075-90 Patricia Roose
2 Mondays starting October 5, 6-9 p.m.
(WCCC-Bushy Run)
DAPX 3075-50 Alan Laick
2 Tuesdays starting October 13, 6-9 p.m.
(WCCC-Mon Valley)
DAPX 3075-01 Alan Laick
2 Thursdays starting October 22, 6-9 p.m.

Mac Basics
If you’re new to computers, need a refresher or are switching to a Mac from a PC, this class is your guide to using a Mac effectively and efficiently. Topics covered will include desktop features, the dock, using the mouse, opening applications, surfing the web, menu commands, keyboard shortcuts and email. Alan Laick, $55 tuition + $5 material/lab fee, .6 CEUs
DAPX 5299-01 2 Thursdays starting December 3, 6-9 p.m.
Mail Merge Made Easy
Mail Merge skills are a must-have for any office worker. With mail merge, you can create form letters, mailing labels, envelopes, directories and more, using existing information. You must have a working knowledge of Word to attend. Patricia Roose, $25 tuition + $5 material/lab fee, .3 CEUs
DAPX 4970-01 Thursday, October 8, 6-9 p.m.

MasterCAM Introductory Course
MasterCAM works to make CNC machining possible but is impossible to use if you don’t know the basics. The MasterCAM Introductory Course will equip you with the tools needed to begin programming and using CNC machines. You will navigate through MasterCAM as you create and run tool paths and test your programs while learning the menu structure and time saving short cuts. You will then be ready to move on to DAPX 5006, the MasterCAM Advanced Course and expand your skills. Shawn Moore, $330, 1.2 CEUs
DAPX 5005-A1 6 Tuesdays starting September 29, 6-8 p.m.
(Advanced Technology Center)

MasterCAM Advanced Course
MasterCAM Advanced builds on the skills you developed in the introductory course and expands your knowledge of this key component. In the advanced class you will construct MasterCAM plans and programs as you develop modifications and back up procedures to send on to the CNC machine. Shawn Moore, $330 tuition, 1.2 CEUs
DAPX 5006-A1 6 Tuesdays starting November 10, 6-8 p.m. (Advanced Technology Center)

Photoshop, Level 1
With this hands-on course, you will enhance photos and artwork that will demonstrate the Photoshop basics and capabilities. Using the powerful tools of retouching, painting and drawing, you will be able to create dazzling images to make your presentations, newsletters or artwork pop. You should know how to use a computer, but no previous Photoshop experience is necessary. Victor Pilipovich, $85 tuition + $10 material/lab fee, 1.5 CEUs
DAPX 6657-01 5 Tuesdays starting October 20, 6-9 p.m.

PowerPoint 2013
Give your presentations a fresh new look. Create animated presentations formatted with color, text, pictures, shapes, charts and text and object hyperlinks. Course runs for six weeks. Cost is $99. For class start dates and to register, go to www.ed2go.com/wcconed.

Introduction to Quickbooks 2015
Manage the financial aspects of your small business quickly and efficiently with this powerful accounting software program. QuickBooks is designed especially for the small to midsized business owners to create and print invoices, track payables and receivables and more. Course runs for six weeks. Cost is $99. For class start dates and to register, go to www.ed2go.com/wcconed.

Word 2013
Master all the basics of Microsoft Word. You’ll learn how to add, move through, and edit text; move words from one part of your document to another; work on two or more documents simultaneously; change the size or appearance of text; change margins and tab settings; automatically center, right align, justify, and indent text; use tools such as the grammar checker, spell checker, and thesaurus; and save, retrieve, copy, organize and print your documents. By the time you’re done with the step-by-step lessons and hands-on activities, you’ll be able to use Word confidently at home or on the job. Class runs for six weeks. Cost is $99. For class start dates and to register, go to www.ed2go.com/wcconed.

For more information about Computer classes, contact Sylvia Detar, director/Continuing Education, 1-800-262-2103, ext. 4190.
To register, call 724-925-4204 or 1-800-262-2103, ext. 4204.
WORKFORCE DEVELOPMENT

Industry

**AutoDesk Inventor**

3D CAD Basic Skills

Create and edit parts, make engineering drawings, and prepare for manufacturing all using your keyboard and mouse. The AutoDesk Inventor Basic Skills course will get you designing items in a virtual world and prepare them for 21st century manufacturing as you explore the capabilities of this industry standard. This introduction will include the parametric modeling and editing module, the 3D drawing module, the assembly module and the presentation module for assemblies. Textbook available at the WCCC Bookstore. George Slezak, $410 tuition + required textbook, 2.4 CEUs

DAPX 0115-60  12 Tuesdays starting
September 22, 6-8 p.m.  
(no class October 6)  
(WCCC-Latrobe)

DAPX 0115-A1  8 Saturdays starting
September 26,
8:45 a.m.-noon  
(Advanced Technology Center)

**CNC G-Code Reading & Programming**

CNC machines are everywhere in manufacturing, but are useless without programs. Conversions of Conversations to G Codes will get you speaking to your CNC machine and producing programs during 20 hours of hands-on training. You will cover the basics of M and G codes as you learn how to read CNC programs and perform basic programming. Prior machining experience required. Textbook available at the WCCC Bookstore. George Slezak, $295 tuition + required textbook, 2.0 CEUs

INDX 0952-A1  8 Thursdays starting
October 1, 6-8:30 p.m.  
(Advanced Technology Center)

**NEW - Home Visitation Safety & Awareness**

Safety awareness is top priority for workers who make in-home visits. Topics to be discussed include preparing for potential dangers prior to a visit, identifying warning signs of an unsafe environment or developing dangerous condition and choosing appropriate actions to avert danger and stay safe. Al Rivardo, $15 tuition, .2 CEUs

JREX 4820-01  Wednesday,
September 23,
6:30-8:30 p.m.

JREX 4820-90  Wednesday, October 21,
6:30-8:30 p.m.  
(WCCC-Bushy Run)

**MasterCAM Introductory Course**

MasterCAM works to make CNC machining possible but is impossible to use if you don’t know the basics. The MasterCAM Introductory Course will equip you with the tools needed to begin programming and using CNC machines. You will navigate through MasterCAM as you create and run tool paths and test your programs while learning the menu structure and time saving short cuts. You will then be ready to move on to DAPX 5006, the MasterCAM Advanced Course and expand your skills. Shawn Moore, $330, 1.2 CEUs

DAPX 5005-A1  6 Tuesdays starting
September 29, 6-8 p.m.  
(no class October 6)  
(Advanced Technology Center)

**MasterCAM Advanced Course**

MasterCAM Advanced builds on the skills you developed in the introductory course and expands your knowledge of this key component. In the advanced class, you will construct MasterCAM plans and programs as you develop modifications and back up procedures to send on to the CNC machine. Shawn Moore, $330 tuition, 1.2 CEUs

DAPX 5006-A1  6 Tuesdays starting
November 10, 6-8 p.m.  
(Advanced Technology Center)

Additional advanced Mac and other computer classes are available via credit instruction. Visit wecc.edu/fall for the current schedule of classes.
NEW - Metal Fabrication
Fabricating a small gazebo table is the project designed for this course to develop your understanding of metal fabrication, and it’s yours to take home! You will learn safe work practices using welding power supplies and common metal fabrication equipment, with emphasis on proper joint selection and design. Dennis Chew, $599 tuition + $115 material fee, 3.0 CEUs
INDX 9101-A1 5 Tuesdays & Thursdays starting September 29, 6-9 p.m.
(no class October 6)
(Advanced Technology Center)

Refrigeration Transition & Recovery Certification Prep + Test
If you handle refrigerants, you need to know EPA laws and regulations, safe handling and transportation of refrigerants and recycling/ reclamation. You will be given a test drawn from the EPA test bank to become EPA certified. The test consists of four sections: Environmental impact of CFC’s and regulations, Type I (small appliances), Type II (high pressure and very high pressure and Type III (low pressure). Photo I.D. required. Joseph Myers, $75 tuition + $30 material fee, .8 CEUs
INDX 7804-A1 Saturday, October 24, 8 a.m.-4:30 p.m.
(Advanced Technology Center)

NEW - Residential Lighting & Electric Basics
Electricity is a powerful energy source and electrical safety is the overriding theme to understanding your home’s internal wiring and the operation of your lighting and electric appliances. Learn how to diagnose and repair common electrical problems, and most importantly, know when to call a professional. Introduction to the National Electric Code is offered through hands-on activities, simple Installations and repairs. Joseph Myers, $95 tuition, 1.2 CEUs
HOBX 3100-A1 3 Saturdays starting October 3, 8 a.m.-noon
(Advanced Technology Center)

For textbook prices and information, visit wccc.edu/bookstore.
Nursing CEU Courses – Online Options

WCCC offers both face to face and online classes to satisfy the state licensure requirement. To meet your 30-hour CEU requirements, choose from the courses listed with the symbol or the online classes through ED2go listed below.

Brain Health
Gain insights into the amazing brain and explore how to support health and happiness through lifestyle choices that impact this remarkable organ.
Contact Hours: 10

Healing Environments
The design of a health care facility can contribute greatly to the well-being of patients, staff, and the wider community. Examine how Optimal Healing Environments (OHEs) impact the health of individuals and communities on a physical, social, psychological, and spiritual level.
Contact Hours: 16

Meditation
Explore the many meditation techniques that can be used to support the mind-body connection and promote healing and wellness. You’ll gain an overview of the religious roots of meditation in Hinduism, Buddhism, Taoism, Judaism, Christianity, and Sufism, as well as how these techniques can be used by any practitioner, regardless of faith or religious affiliation.
Contact Hours: 8

Healthy Aging
As the population in the United States ages, there are many opportunities to learn how to work with seniors in multiple settings in a way that supports quality of life. Gain an overview of specific aspects of aging to provide a long-term foundation for treatment of the senior community and overall health during the later years of life.
Contact Hours: 10

New course sessions begin monthly. For additional classes, start dates and to register for the above classes, visit www.ed2go.com/wcconed.
Courses as low as $99 begin every six weeks.
Credentialing: Online certificate classes accredited through Allegra Learning Solutions, LLC.

Health Care Certificate Programs

NEW - Direct Care Worker Training
A direct care worker is an unlicensed person who provides personal care service and support to persons with disabilities or to the elderly to enhance their well-being, and who is involved in face-to-face direct contact with the person. Functions performed may include, but are not limited to, assistance and training activities of daily living, personal care services, and job-related supports. Learn the skills needed to provide this valuable service. Holly Capozzi, $495 tuition + $10 material fee, 7.7 CEUs
MEDX 1379-01 4 Mondays, 4 Tuesdays & 3 Thursdays, starting September 14, 8:30 a.m.-4 p.m.

IV Therapy Certification
Upon completion of this course, you will be able to properly assess appropriate veins of the upper extremities for access, select various access devices, confidently access veins and competently maintain accessed veins throughout the duration of therapy. Prerequisite: current PA LPN or RN license. Katie Frick, MSN, RN, $75 tuition + $20 material fee, 1.2 CEUs
MEDX 3232-W1 November 9-14 (online) Last class meets Saturday, November 14, 9 a.m.-3 p.m.(Youngwood)
Registration deadline: November 2

ENROLL EARLY! Decisions to hold a class are based upon enrollment approximately one week prior to the start date.
**Dental Care**

**Dental Table Clinics**

WCCC dental hygiene students will provide table clinics for dental professionals to earn continuing education credit. 1 CEU for every five table clinics attended. Up to 3 CEUs possible. $19 tuition + $15 material fee (includes appetizers)

MEDX 1348-01 Wednesday, October 21, 6-9 p.m. (Science Hall Reception Area)

**Local Anesthesia for the Dental Professional**

Designed to provide the licensed dental hygienist with the knowledge and skills to administer safe and effective local anesthesia in a clinical setting. Didactic content will include: neuroanatomy and pain physiology, armamentarium and local anesthesia administration, pharmacology and systemic complications. Practical training will include hands-on administration of local anesthesia in a clinical laboratory setting. The specific requirements set forth by the State Board of Dentistry of the Commonwealth of Pennsylvania will be addressed.

$900 tuition + $80 material fee, 3.0 CEUs

MEDX 4880-01 2 Saturdays, December 5 & 6, 7:30 a.m.-5 p.m. and 2 Sundays, December 12 & 13, 7:30 a.m.-4 p.m.

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**Health Care & Emergency Services**

**Nurse Aide Program**

This program consists of 72 hours of lecture and 56 hours of clinical and provides the skills to function as a nurse aide in a long-term care facility and meets the mandates of the federal government (via OBRA). After successful completion of the program, you will be able to function at the entry level and be eligible to take the Pennsylvania Nurse Aide Certification exam. 12.8 CEUs will be awarded. You must complete a criminal history report and physical exam prior to enrollment. Text can be purchased at the WCCC Bookstore. Susan McCreery, $599 tuition + $10 material fee + required text

Youngwood:

Lecture: September 28-October 28
Mondays & Wednesdays, 6-10:15 p.m., and
Saturdays, 8 a.m.-5 p.m.

Clinical: October 31- November 23
Mondays & Wednesdays, 6-10:15 p.m., and
Saturdays, 8 a.m.-5 p.m.

Application deadline: September 21

For more information, go to wccc.edu/nurseaide, or contact Becky Lauffer, RN, BSN at 724-925-4082 or laufferb@wccc.edu.

**Restorative Nurse Aide Training**

Nurse aides...prepare for an exciting career in rehabilitation in long-term care or assisted living facilities. Restorative nursing care is provided by nurse aides who have additional education and training that enables them to be involved in the rehabilitation program for residents recovering from an illness or accident. Restorative nurse aides work on the clinical unit to complement the physical therapy department as well as the nursing department to assist the residents in reaching their optimal potential in their rehabilitation journey.

Prerequisite: Certified Nurse Aide. Jan Schandel, $149 tuition + $15 material fee, 2.4 CEUs

MEDX 6762-01 3 Tuesdays & Thursdays starting September 29, 6-10 p.m.

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For more information about classes for Health Care Professionals, contact Becky Lauffer, coordinator/Emergency Medical Services & Health Care Continuing Education Programs, at 1-800-262-2103, ext. 4082.
Health Care & Emergency Medical Services Professionals

Wound Care for Nurses
So you want to learn more about wound care? Understanding the layers of skin and its purpose, along with the different types of wounds (pressure ulcers, vascular ulcers and diabetic ulcers, etc.), and their stages and causes will assist you in your care of patients with wounds. Development of a plan of care, treatment, documentation and prevention are also vital to successful treatment. Bring a pair of bandage scissors to class. Lisa Stratton, $75 tuition + $5 material fee, .8 CEUs
MEDX 9031-01 4 Tuesdays starting November 3, 6:30-8:30 p.m.

American Heart Association (AHA) Courses
The AHA strongly promotes knowledge of and proficiency in CPR and has developed instructional material for this purpose. Although these CPR courses are not sponsored by any AHA component, some or all materials utilized by faculty or students may be AHA materials supplied on a cost basis. Any fees charged for these courses do not represent income to the AHA. The AHA now requires students to purchase the appropriate CPR textbook prior to class. Instructor manuals are also required for instructor classes and instructor renewals.

Advanced Cardiac Life Support (ACLS)
Designed for health care providers to enhance their skills in the treatment of an adult victim of a cardiac arrest or other cardiopulmonary emergencies. You will engage in simulated clinical scenarios that encourage active hands-on participation. Practical and written evaluations are required. A current Basic Life Support for Health Care Providers CPR card, a working knowledge of rhythm strip interpretation and completion of ACLS pretest are required for admittance. Registration closes one week prior to the start date of the class due to pre-course requirements. Text can be purchased at the WCCC Bookstore. $95 tuition + $10 material fee + required textbook (review of textbook prior to class is required), 1.35 CEUs from WCCC, 13.5 ConEd credits from PA DOH
MEDX 0085-01 Wednesday, September 2, 8 a.m.-5:30 p.m., & Thursday, September 3, 8 a.m.-12:30 p.m.
MEDX 0085-02 Wednesday, November 18, 8 a.m.-5:30 p.m., & Thursday, November 19, 8 a.m.-12:30 p.m.
MEDX 0085-03 Thursday, December 3, 8 a.m.-5:30 p.m., & Friday, December 4, 8 a.m.-12:30 p.m.

Approved Nursing CEU Course

For textbook prices and information, visit wccc.edu/bookstore.
Pediatric Advanced Cardiac Life Support (PALS)

Utilizing a scenario-based team approach, pediatric health care providers will be taught how to efficiently and effectively manage critically ill infants and children. Practical and written evaluations are required. A current Basic Life Support for Health Care Providers CPR card, a working knowledge of rhythm strip interpretation and completion of PALS pretest are required for admittance. Registration closes one week prior to the start date of the class due to pre-course requirements. Text can be purchased at the WCCC Bookstore. $95 tuition + $10 material fee + required text (review of textbook prior to class is required), .85 CEUs from Pennsylvania DOH. 

MEDX 6822-01 Wednesday, October 7, 8 a.m.-4:30 p.m., & Thursday, October 8, 8 a.m.-2:30 p.m.

MEDX 6823-01 Thursday, September 10, 8 a.m.-5:30 p.m.

MEDX 6823-02 Wednesday, September 16, 8 a.m.-5:30 p.m.

MEDX 6823-03 Thursday, October 1, 8 a.m.-5:30 p.m.

MEDX 6823-04 Wednesday, October 21, 8 a.m.-5:30 p.m.

MEDX 6823-05 Wednesday, November 4, 8 a.m.-5:30 p.m.

MEDX 6823-06 Wednesday, December 9, 8 a.m.-5:30 p.m.

Pediatric Advanced Life Support (PALS) Renewal

Provides previously trained health care providers a renewal of their Pediatric Advanced Life Support status upon successful completion of written and practical skills. A current PALS card and completion of the PALS pretest are required for admittance. Registration closes one week prior to the start date of the class due to pre-course requirements. Text can be purchased at the WCCC Bookstore. $59 tuition + $10 material fee + required text (review of textbook prior to class is required), 1.4 CEUs from WCCC, 14 ConEd credits from PA DOH.

MEDX 0040-01 Wednesday, September 9, 8 a.m.-3 p.m.

MEDX 0040-02 Tuesday, September 15, 8 a.m.-3 p.m.

MEDX 0040-03 Wednesday, September 23, 8 a.m.-3 p.m.

MEDX 0040-04 Wednesday, September 30, 8 a.m.-3 p.m.

MEDX 0040-05 Wednesday, October 14, 8 a.m.-3 p.m.

MEDX 0040-06 Wednesday, October 28, 8 a.m.-3 p.m.

MEDX 0040-07 Wednesday, November 11, 8 a.m.-3 p.m.

MEDX 0040-08 Tuesday, November 24, 8 a.m.-3 p.m.

MEDX 0040-09 Wednesday, December 2, 8 a.m.-3 p.m.

MEDX 0040-10 Wednesday, December 16, 8 a.m.-3 p.m.

Advanced Cardiac Life Support (ACLS) Renewal

Provides previously trained health care providers a renewal of their Advanced Cardiac Life Support status upon successful completion of written and practical skills. A current ACLS card and completion of the ACLS pretest are required for admittance. Registration closes one week prior to the start date of the class due to pre-course requirements. Text can be purchased at the WCCC Bookstore. $59 tuition + $10 material fee + required text (review of textbook prior to class is required), .625 CEUs from WCCC, 6.25 ConEd credits from PA DOH.

MEDX 0040-01 Wednesday, September 9, 8 a.m.-3 p.m.

MEDX 0040-02 Tuesday, September 15, 8 a.m.-3 p.m.

MEDX 0040-03 Wednesday, September 23, 8 a.m.-3 p.m.

MEDX 0040-04 Wednesday, September 30, 8 a.m.-3 p.m.

MEDX 0040-05 Wednesday, October 14, 8 a.m.-3 p.m.

MEDX 0040-06 Wednesday, October 28, 8 a.m.-3 p.m.

MEDX 0040-07 Wednesday, November 11, 8 a.m.-3 p.m.

MEDX 0040-08 Tuesday, November 24, 8 a.m.-3 p.m.

MEDX 0040-09 Wednesday, December 2, 8 a.m.-3 p.m.

MEDX 0040-10 Wednesday, December 16, 8 a.m.-3 p.m.
Certificate Programs

Be job-ready for an exciting career in the health care field through one of these noncredit short-term certificate programs:

- Direct Care Worker Training
- IV Therapy Certification
- RN Reactivation/Refresher
- Nurse Aide
- EMT

Build real-world skills for next week’s jobs!
For complete details call 1-800-262-2103, ext. 4082.

Unless otherwise noted, classes are for ages 18 and older.
Heartsaver CPR AED with Pediatric AED
A classroom, video-based, instructor-led, American Heart Association course that teaches adult and child CPR and AED use, as well as how to relieve choking. Teaches skills with AHA’s research-proven Practice-While-Watching (PWW) technique, which allows the instructor to observe you, provide feedback and guide your learning of skills. For anyone with limited or no medical training who needs a course completion card in CPR and AED to meet job, regulatory or other requirements. Two-year certification awarded upon successful completion. This course meets OSHA-compliant first aid training requirements. Text can be purchased at the WCCC Bookstore. $29 tuition + $9 material fee + required text (review of textbook prior to class is required), .4 CEUs
MEDX 1019-G1 Monday, September 21, 5-9 p.m. (Greene County Education Center)
MEDX 1019-01 Thursday, September 24, 6-10 p.m.
MEDX 1019-90 Monday, September 28, 5:30-9:30 p.m. (WCCC-Bushy Run)
MEDX 1019-02 Saturday, October 3, 9 a.m.-1 p.m.
MEDX 1019-60 Wednesday, October 7, 5:30-9:30 p.m. (WCCC-Latrobe)
MEDX 1019-50 Thursday, October 15, 5:30-9:30 p.m. (WCCC-Mon Valley)
MEDX 1019-30 Thursday, October 22, 5:30-9:30 p.m. (WCCC-New Kensington)

Heartsaver First Aid
A classroom, video-based, instructor-led, American Heart Association course that teaches critical skills to respond to and manage an emergency in the first few minutes until emergency medical services (EMS) arrives. You will learn skills such as how to treat bleeding, sprains, broken bones, shock and other first aid emergencies. For anyone with limited or no medical training who needs a course completion card in first aid to meet job, regulatory or other requirements. Two-year certification awarded upon successful completion. This course meets OSHA-compliant first aid training requirements. Text can be purchased at the WCCC Bookstore. $25 tuition + $9 material fee + required text (review of textbook prior to class is required), .3 CEUs
MEDX 3028-G1 Monday, October 5, 5-8 p.m. (Greene County Education Center)
MEDX 3028-01 Saturday, October 17, 9 a.m.-noon

Customized Training Available
WCCC offers a variety of customized training programs designed to suit your specific needs.

Programs are available in:
- CPR
- Emergency Medical Services
- Health Care Programs

For more information, contact Becky Lauffer, coordinator/Emergency Medical Services & Health Care Continuing Education Programs, at 1-800-262-2103, ext. 4082 or laufferb@wccc.edu.

For textbook prices and information, visit wccc.edu/bookstore.
HEALTH CARE & EMERGENCY SERVICES

Heartsaver First Aid: Adult/Child AED & CPR & Infant CPR
The AHA First Aid course incorporates basic first aid skills with adult CPR and automated external defibrillators (AEDs). It is designed for those in the workplace needing OSHA-compliant first aid and CPR training. The course includes instruction on rescuer safety, medical and injury emergencies, adult CPR and the AED and environmental emergencies. Wounds, bleeding, shock, stroke, allergic reactions, joint and muscle injuries, choking, bites and stings, heat and cold emergencies and poisonings are covered. The Heartsaver First Aid textbook is required. A course card is awarded upon successful completion. Text can be purchased at the WCCC Bookstore. $49 tuition + $9 material fee + required text (review of textbook prior to class is required), .8 CEUs
MEDX 3029-01 Tuesday & Thursday, November 3 & 5, 6-10 p.m.

NEW - EMT Refresher
Are you currently a state licensed EMT who would like to take the National Registry EMT Exam? If you completed a training program more than two years ago, you must complete a refresher course to meet the NREMT requirement. This course meets the National Education Standards and the NREMT requirements and is approved for 16 coned hours for Emergency Medical Responders and 24 coned hours for Emergency Medical Technicians, AEMTs, Paramedics, PHRNs and PHPEs. Robert Leuthold, $149 tuition + $25 material fee, 2.4 CEUs
MEDX 1860-01 2 Mondays & Wednesdays starting October 5, 6-10 p.m., and Saturday, October 10, 8 a.m.-4:30 p.m.

Canine Medic
Designed to train police, canine handlers, firefighters, EMT personnel and other service dog handlers, basic first aid for animals that are involved in trauma or disaster situations. You will learn animal handling, first aid, CPR techniques, IV administration, shock treatment, oxygen administration, wound care and treatment of poisoning. Harvey R. Bendix, D.V.M., $29 tuition + $6 material fee, .4 CEUs
MEDX 0515-01 Monday, October 19, 6-10 p.m.

Emergency Medical Technician-Basic
Prepare to be an EMT! Develop competence in the following skills during the course: patient assessment/management of a trauma patient and a medical patient; cardiac arrest management/AED; bag-valve-mask ventilation of an apneic patient; spinal immobilization (both seated and supine patient); long bone fracture immobilization; joint dislocation immobilization; traction splinting; bleeding control/shock management; upper airway adjuncts and suction; mouth-to-mouth ventilation with supplemental oxygen; and supplemental oxygen administration to a breathing patient. The curriculum follows the new National EMS Education Standards. You must be 16 years old to register. You will be required to submit a PA Criminal History report, Child Abuse clearance, FBI clearance, evidence of 2-step mantoux current within the year, 11 panel urine drug screen, and evidence of immunizations prior to patient contact experiences. Upon successful completion of this class, ICS 100, NIMS 700 and HazMat certification, you will be eligible to take the state certification exam and the National Registry Exam. (Registry exam fees not included). Text can be purchased at the WCCC Bookstore. Stephen Zimmerman, $595 tuition + $25 material fee + required text (review of textbook prior to class is recommended), 16.0 CEUs
MEDX 1880-01 September 22, 2015-January 21, 2016 Tuesdays & Thursdays, 6-10 p.m., and some Saturdays, 8 a.m.-5 p.m.

For more information, go to wccc.edu/emt, or contact Becky Lauffer, RN, BSN at 724-925-4082 or laufferb@wccc.edu.

ENROLL EARLY! Decisions to hold a class are based upon enrollment approximately one week prior to the start date.
PUBLIC SAFETY

Firefighter

The following classes will be held at the state-of-the-art WCCC Public Safety Training Center (unless otherwise indicated), located in South Huntingdon Township, two miles from exit 49 (Smithton) of Interstate 70. The facility features a six-story tower with an attached 2 1/2-story residential-style building that simulates industrial, commercial and residential structures. Also on site are a classroom/administration building, class A burn building, outdoor training props and water-supply pond.

Apparatus

Emergency Vehicle Driver Training (EVOC)
The safe operation of emergency vehicles is crucial to “arriving alive.” Learn the importance of vehicle dynamics, driver selection criteria, preparing the vehicle, the PA Vehicle Code and safe operations. Includes behind-the-wheel practice in your vehicle. Must attend all sessions. PA Dept. of Health con. ed. credits applied for. Minimum age, 18. John Rock, $38 tuition, 1.6 CEUs
PPRX 1752-79 Monday & Wednesday, September 28 & 30, 6:30-10:30 p.m., and Sunday, October 4, 8 a.m.-4:30 p.m.

Pump Operations I (PUOP)
Don’t just be a “lever puller!” Learn how to establish pump settings for a variety of hand line layouts. Pump construction and theory, hose and nozzle layouts, simple hydraulic formulas and hand rules, preventative maintenance and testing procedures included. Turnout gear required. Minimum age, 18. David Hauger, $38 tuition, 1.6 CEUs
PPRX 6658-79 Monday & Wednesday, September 21 & 23, 6:30-10:30 p.m. and Saturday, September 26, 8 a.m.-4:30 p.m.

Fire Suppression

PA Entry Level Firefighter Training
The PA Entry Level Firefighter Training Program has been revised and PA has adopted IFSTA training materials. Although the same four courses are still offered, the content and hours have been revised and separate hazardous materials and NIMS training are still required. All of these changes will allow you to move into the Firefighter I test with ease. WCCC can loan the textbook: Essentials of Firefighting, 6th ed. and will provide a free skill book.
PPRX 3700-79 Tuesday & Thursday, September 8 & 10, 6:30-10:30 p.m. and Saturday, September 12, 8 a.m.-4:30 p.m.

Introduction to the Fire Service (ELIS)
This is the first in a series of six classes for entry level firefighters. An overview of the fire service, firefighter health and safety, personal protective equipment, scene lighting and forcible entry tools are covered. You must provide a full set of turnout gear, notebook, pen/pencil. Satisfactory completion of a written exam required to receive a certificate. Junior firefighters may attend. $38 tuition, 1.6 CEUs
PPRX 6658-79 Monday & Wednesday, September 21 & 23, 6:30-10:30 p.m. and Saturday, September 26, 8 a.m.-4:30 p.m.

Fire Suppression

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PPRX 3700-79 Tuesday & Thursday, September 8 & 10, 6:30-10:30 p.m. and Saturday, September 12, 8 a.m.-4:30 p.m.

Fire Suppression

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PPRX 3700-79 Tuesday & Thursday, September 8 & 10, 6:30-10:30 p.m. and Saturday, September 12, 8 a.m.-4:30 p.m.

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PPRX 3700-79 Tuesday & Thursday, September 8 & 10, 6:30-10:30 p.m. and Saturday, September 12, 8 a.m.-4:30 p.m.

Fire Suppression

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PPRX 3700-79 Tuesday & Thursday, September 8 & 10, 6:30-10:30 p.m. and Saturday, September 12, 8 a.m.-4:30 p.m.

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PPRX 3700-79 Tuesday & Thursday, September 8 & 10, 6:30-10:30 p.m. and Saturday, September 12, 8 a.m.-4:30 p.m.

Fire Suppression

PA Entry Level Firefighter Training
The PA Entry Level Firefighter Training Program has been revised and PA has adopted IFSTA training materials. Although the same four courses are still offered, the content and hours have been revised and separate hazardous materials and NIMS training are still required. All of these changes will allow you to move into the Firefighter I test with ease. WCCC can loan the textbook: Essentials of Firefighting, 6th ed. and will provide a free skill book.
PPRX 3700-79 Tuesday & Thursday, September 8 & 10, 6:30-10:30 p.m. and Saturday, September 12, 8 a.m.-4:30 p.m.

Introduction to the Fire Service (ELIS)
This is the first in a series of six classes for entry level firefighters. An overview of the fire service, firefighter health and safety, personal protective equipment, scene lighting and forcible entry tools are covered. You must provide a full set of turnout gear, notebook, pen/pencil. Satisfactory completion of a written exam required to receive a certificate. Junior firefighters may attend. $38 tuition, 1.6 CEUs
PPRX 3700-79 Tuesday & Thursday, September 8 & 10, 6:30-10:30 p.m. and Saturday, September 12, 8 a.m.-4:30 p.m.

Fire Suppression

PA Entry Level Firefighter Training
The PA Entry Level Firefighter Training Program has been revised and PA has adopted IFSTA training materials. Although the same four courses are still offered, the content and hours have been revised and separate hazardous materials and NIMS training are still required. All of these changes will allow you to move into the Firefighter I test with ease. WCCC can loan the textbook: Essentials of Firefighting, 6th ed. and will provide a free skill book.
PPRX 3700-79 Tuesday & Thursday, September 8 & 10, 6:30-10:30 p.m. and Saturday, September 12, 8 a.m.-4:30 p.m.

Introduction to the Fire Service (ELIS)
This is the first in a series of six classes for entry level firefighters. An overview of the fire service, firefighter health and safety, personal protective equipment, scene lighting and forcible entry tools are covered. You must provide a full set of turnout gear, notebook, pen/pencil. Satisfactory completion of a written exam required to receive a certificate. Junior firefighters may attend. $38 tuition, 1.6 CEUs
PPRX 3700-79 Tuesday & Thursday, September 8 & 10, 6:30-10:30 p.m. and Saturday, September 12, 8 a.m.-4:30 p.m.

Fire Suppression

PA Entry Level Firefighter Training
The PA Entry Level Firefighter Training Program has been revised and PA has adopted IFSTA training materials. Although the same four courses are still offered, the content and hours have been revised and separate hazardous materials and NIMS training are still required. All of these changes will allow you to move into the Firefighter I test with ease. WCCC can loan the textbook: Essentials of Firefighting, 6th ed. and will provide a free skill book.
PPRX 3700-79 Tuesday & Thursday, September 8 & 10, 6:30-10:30 p.m. and Saturday, September 12, 8 a.m.-4:30 p.m.
For more information about Firefighter classes, contact the Public Safety Training Center at 724-872-2447.

**Hazardous Materials Awareness (HMA)**
The primary target audiences for this course are the first responders charged with response actions associated with hazardous materials releases. Students will learn and adapt the knowledge and skill requirements for effective scene and response management. The goal is to provide the first responder with the training needed to comply with NFPA 472 Chapter 4 “Competencies for the First Responder at the Awareness Level,” and 29 CFR 1910.120 OSHA’s Hazardous Waste Operations and Emergency Response, (HAZWOPER), First Responder Awareness Level. Cory Snyder, $7 tuition, .4 CEUs
PPRX 3142-79 Tuesday, September 15, 6:30-10:30 p.m.

**Fireground Support (ELFG)**
The class is geared to support personnel including driver/operators. Water supplies, fire hose and appliances, rope, knots and hitches, tools, communications and SCBA support are covered. Students must provide a notebook and pen/pencil. Satisfactory completion of a written exam and skills required to receive a certificate. Junior firefighters may attend. Introduction to the Fire Service (ELIS) and Hazardous Materials Awareness (DHMA) are prerequisites. Bring a full set of turnout gear, SCBA and a 20 ft. piece of rope (Minimum 7/16” dia.).
Mike Cramer, $75 tuition, 3.2 CEUs
PPRX 2178-79 2 Tuesdays & Thursdays starting September 22, 6:30-10:30 p.m., and 2 Saturdays, 8 a.m.-4:30 p.m.

**Exterior Firefighter (ELEF)**
This revised course in the PA Entry Level Firefighter Training Program is also based on the Essentials of Firefighting, 6th ed. SCBA, fire growth and development, building construction, portable fire extinguishers, forcible entry techniques, ground ladders, fire streams and advancing hose lines are included. Students must provide a full set of personal protective equipment and SCBA. Junior firefighters may attend. Fireground Support (ELFG) and NIMS ICS 100 & 700 are prerequisites. Kris Cattau, $135 tuition + $15 lab fee, 5.2 CEUs
PPRX 1806-79 Starts Tuesday, October 6. Meets:
October 6, 8, 10, 13, 15, 17, 20, 22, 29 & 31.
Times: Tuesday & Thursday, 6:30-10:30 p.m., and Saturdays, 8 a.m.-4:30 p.m.

Unless otherwise noted, classes are for ages 18 and older.
Delmar Hazardous Materials Operations (DHMO)
Designed for first responders to the release of a hazardous material, the course meets the Operations level as outlined in NFPA 472 of 2008 and 29 CRF 1910.120. Laws, regulations and standards; recognizing and identifying hazardous materials and their properties; personal protective equipment; decontamination procedures, product control and air monitoring and a review of terrorism awareness are included. Students need to provide suitable PPE and SCBA with spare cylinder. Minimum age, 16. Hazardous Materials Awareness is a prerequisite. Cory Snyder, $60 tuition + $8 material fee, 2.4 CEUs
PPRX 3155-79  2 Tuesdays & Thursdays starting November 3, 6:30-10:30 p.m., and Saturday, November 7, 8 a.m.-4:30 p.m.

Interior Firefighter (ELIF)
The final class for entry level firefighters specializing in interior fire ground operations. Self-contained breathing apparatus, rescue, ventilation, fire suppression, salvage and overhaul, firefighter survival, protective systems and a live fire exercise are included. Satisfactory completion of a written exam and skills required to receive a certificate. Exterior Firefighter (ELEF) and Hazardous Materials Operations (DHMO) are prerequisites. You must provide turnout gear, SCBA, notebook and pen/pencil. You must be 18 by first class. Nick Dreisadt, $85 tuition + $15 lab fee, 4 CEUs
PPRX 3662-79  Starts Tuesday, November 17. Meets: November 17, 19, 21, 24, December 1, 3, 5 & 8. Times: Tuesday & Thursday, 6:30-10:30 p.m., and Saturdays, 8 a.m.-4:30 p.m.

Fall 2015 Firefighter Certification Testing
Firefighter I Test: Oct. 23 & 24
Application deadline: 4 p.m., Fri., Sept. 25

Firefighter II Test: Sept. 11 & 12
Application deadline: 4 p.m., Aug. 21

Fire Service Instructor I
Written Exam: Dec.10
Skills Test: Dec. 12
Application deadline: Nov. 20

Current application forms, skill sheets and candidate handbooks are posted to the PA State Fire Academy website.

Support Operations
Educational Methodologies for Local Level Instructors (EMLL)
Learn to become an emergency services instructor and a must course if you want to become a PA State Fire Academy field instructor. Presents the theory and practical concepts of adult education to teach others. Adult learning, instructor attributes, ethics and demeanor, class environment, writing effective learning objectives, selection and preparation of course materials including lesson plans and support materials and preparing for the Fire Service Instructor I certification examination. Must have a minimum of five (5) years of emergency experience, be at least 23 years old and provide the text: Fire and Emergency Services Instructor, Eighth edition. Monica Shields, $76 tuition + text, limit 20, 4 CEUs
PPRX 1600-79  5 Mondays & Wednesdays starting October 19, 6-10 p.m.

Firefighter classes are conducted at the WCCC Public Safety Training Center in South Huntingdon Township.

To register, call 724-925-4204 or 1-800-262-2103, ext. 4204.
Established in 1979, the WCCC Municipal Police Officers’ Training Academy has graduated nearly 800 cadets who now serve and protect their communities at the local, county, state and federal levels.

Features of the WCCC Police Academy include:

- Part-time and full-time classes
- Classes are taught by currently working law enforcement officials with extensive experience as police chiefs, patrol officers, state troopers, special agents, detectives, magistrate judges, etc.
- 15 transferrable college credits can be applied toward the WCCC Criminal Justice associate degree program, which can then be transferred to a four-year university.

2016 Academies

Go to www.wccc.edu/policeacademy for further information regarding the WCCC Municipal Police Officers’ Training Academy.

If you have questions after reviewing the website, please contact Frank Newill at 724-925-4298 or newillf@wccc.edu.

NOTE: Many applicants to the police academy fail the entrance physical fitness examination. Don’t let this happen to you. Download the WCCC Municipal Police Officers’ Training Academy Cadet Handbook, available at the above website link and review the physical fitness program suggestions outlined in the handbook. You are encouraged to begin a physical fitness program.

ENROLL EARLY! Decisions to hold a class are based upon enrollment approximately one week prior to the start date.
ACT-165 WAIVER PROGRAM

Attention Former Federal Law Enforcement & Military Police Officers
The ACT-165 Waiver Program is a Municipal Police Officers’ Training and Education Commission (MPOETC) waiver program for former Federal Law Enforcement Officers (FLEO) and former Military Police (MP) officers who want to be municipal police officers. The FLEOs and MPs must be approved by MPOETC to participate in the program. The program is 287 hours of training. MPOETC may determine that additional training is required in HAZMAT, EVOC, Firearms, First Aid and CPR. Upon successful completion of the course, participants can take the state certification exam to become municipal police officers in the state of PA.

WCCC offers the ACT-165 Waiver Program in conjunction with the police academies. Approved FLEOs and MPs attend class with the cadets in the police academies only on the days required ACT-165 curriculum is being presented.

You can view the ACT-165 partial waiver requirements and obtain the application at www.mpoetc.state.pa.us.

Please note: You cannot begin the process to be accepted into WCCC’s ACT-165 Waiver Program until you have your letter of approval from MPOETC.

For more information contact Frank Newill at 724-925-4298 or newillf@wccc.edu.

ACT 180 – MANDATORY IN-SERVICE CLASSES FOR CERTIFIED POLICE OFFICERS

The 2015 mandatory, in-service program requires all Municipal Police Officers to complete twelve hours of training exclusive of administrative and examination time. There are three MPOETC mandated classes in 2015, and one optional fourth course, which is being offered by Westmoreland County Community College. Officers must take at least twelve hours of training. There is no requirement you take all 12 hours of training at the same location or on consecutive days.

Optional ACT-180 Course
WCCC is offering the following MPOETC approved course to satisfy your required training for 2015.

Police/Citizen Encounters and Terry Stops (3 Hours)
A key element involved in most criminal prosecutions is based on the initial contact between the officer and the defendant. It is essential that officers understand the different types of encounters and their level of authority. This review-based course will examine historic case law and recent decisions that identify the three types of police/citizen encounters and an officer’s authority in each situation. Terry Stops and recent decisions impacting police authority will also be reviewed.

For a complete schedule of 2015 classes, go to www.wccc.edu/act180.

For more information contact Frank Newill at 724-925-4298 or newillf@wccc.edu.
**WCCC Continuing Education Community Survey**

**There’s more to life! Learn something new!**

What do YOU want to learn? Are there classes you would like to take that are not presently being offered by WCCC? Tell us what they are.

*To complete an online survey, go to wccc.edu/cesurvey*

Thank you!

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**Employer Training Grants Available Now**

Westmoreland County Community College is a partner with the Workforce & Economic Development Network for Pennsylvania (WEDnetPA). WEDnetPA funds employee training. Companies that qualify can receive up to $450 for Basic Skills Training for eligible employees and up to $850 per employee for Information Technology Training.

Basic Skills Training includes instruction in a variety of entry-level and basic skills such as:

- Applied Mathematics & Measurement
- Computer Training - Word, PowerPoint, Excel & Access
- Manufacturing Fundamentals - tooling, grinding, soldering, blueprint reading, etc.
- Workplace Health & Safety

Information Technology Training is comprised of specific high-level computer skills and Advanced Manufacturing skills dependent on the type and scope of the business. Some types of training include:

- Computer Programming & Software Development
- Network Administration & Technology Support
- Applied Manufacturing Technologies such as CAD/CAM, PLCs and other higher end skills

To find out if your company qualifies for the WEDnetPA Grant, contact Nick DeMatteo, director/Workforce & Economic Development, at 724-925-4090 or dematteon@wccc.edu or Nancy Ligus at 724-925-5864 or ligusn@wccc.edu
Do more with less. Work smarter, not harder. Maximize resources.
Are these just buzzwords or necessary strategies to compete in today's market?
WCCC can help your business improve by providing employee training opportunities
to fit your needs. Our Workforce Development staff have years of experience design-
ing and delivering customized training to help improve employee performance and
your bottom line.
Call us today for high-quality, affordable training in these areas:

**Health & Safety**
- CPR, AED & Heartsaver First Aid
- Safety Training
- Hazardous Materials, HAZWOPER
- Lockout/Tagout
- Forklift Operation & Safety

**Business Development**
- Effective Communications
- Project Management
- New Manager Workshop
- Leadership Development
- Lean Manufacturing

**Manufacturing/Production**
- Machining Fundamentals
- Blueprint/Schematic Reading
- CAD/CAM/CNC Programming
- Welding & Soldering
- Industrial Electronics & PLC Operation
- Pneumatics & Hydraulic Operations

**Computer Skills**
- Computer Basics
- Microsoft Office Applications:  
  Word • Access • Excel •  
  PowerPoint • Outlook • Project

Additional and customized programs can be developed to
meet your organization’s specific needs.

For more information contact:
Nick DeMatteo
director/Workforce Development
724-925-4090
dematteon@wccc.edu
Advanced Technology Center, RIDC-Westmoreland
1001 Technology Drive, Mt. Pleasant, 15666

From New Stanton: Take I-70 East toward US-119/Greensburg. Take Exit 1 to merge onto US-119 South toward Connellsville and then exit on Technology Drive. Proceed to traffic light and turn left (intersection of Old 119/State Route 3093) and then make the first right into facility.

From Greensburg: Follow US-119 South/ South Main St. Take the exit to stay on US-119 South toward Connellsville and exit on Technology Drive. Proceed to traffic light and turn left (intersection of Old 119/State Route 3093) and then make the first right into facility.

From Pittsburgh: Take I-376 East toward Monroeville then get on I-76 East. Take Exit 75 for US-119/PA-66 toward Greensburg. Take Exit 1 to merge onto US-119 South toward Connellsville Exit on Technology Drive. Proceed to traffic light and turn left (intersection of Old 119/State Route 3093) and then make the first right into facility.

WCCC-Bushy Run, 6707 Mellon Rd., Export, PA 15632

From Greensburg: Take Route 66 North to Route 22 heading west toward Pittsburgh. At the third traffic light, turn left onto Mellon Road and proceed approximately 1.5 miles. The Bushy Run Center is on the left.

From Murrysville: Head east on Route 22 toward Delmont. Turn right at the traffic light onto Mellon Road and proceed 1.5 miles.

WCCC-Fayette, 140 N. Beeson Blvd., Uniontown, PA 15401

From U.S. 119 South: Take the PA Route 51 ramp to Pittsburgh St. Turn left on Route 51 South/Pittsburgh Rd. and continue to follow Route 51 South. Turn left onto W. Penn Street and then turn left onto North Beeson Blvd.

From PA 21: Roy E. Furman Highway: Turn right onto US 40 East. Turn left onto Beeson Blvd. and follow to 140 North Beeson Blvd.

Greene County Education Center, 100 EverGreene Dr., Waynesburg, PA 15370

From I-79 North or South: Take Waynesburg (Exit 14) onto Route 21 East. Proceed to the first traffic light and make a left onto Progress Drive. Proceed left. Make the first right curve which will take you to EverGreene Technology Park. WCCC is located on the right side of the building.

From 21 West: Proceed under I-79 and follow the directions above.

From 21 East: Make a right onto Progress Drive at the light just after the Greene County Airport and follow the directions above.

Indiana County Community College Center, 45 Airport Rd., Indiana, PA 15701

From Blairsville: Take Route 119 North to the Clymer/Indiana Exit and exit at Clymer Route 286.

From Punxsutawney: Take Route 119 South and exit at the Clymer/Indiana Exit and exit at Clymer Route 286. At the end of the exit ramp, turn right onto Airport Road. Continue approximately 100 yards and turn left into the parking lot.

WCCC-Latrobe, 130 Depot Street, Latrobe, PA 15650

From Route 30: Take Route 981 North toward Latrobe. (Route 981 becomes Lloyd Ave.) Cross the bridge, bear right onto Main St. then take the first left onto Depot St. The center is on your right.

From Route 22-New Alexandria: Take Route 981 South and turn right onto PA 981/Industrial Blvd. at the traffic signal. The center is on your right at the intersection of Depot and Jefferson.

WCCC-Mon Valley, 1181 Falls Church Rd., Belle Vernon, PA 15012

From Route 51 North: Make the first left turn at the traffic light past Bill’s Golfland. Proceed to the traffic light and turn right at the light.

From Route 51 South: Make the right turn at the Gospel Alliance Church. Proceed 1 mile and turn left into the college parking lot before the traffic light.

WCCC-New Kensington, 1150 Fifth Ave., New Kensington, PA 15068

From 9th Street Bridge: At the second traffic signal, turn left onto 4th Ave. Proceed and turn right onto Heilman Drive. Turn right onto 5th Ave. The center is located on the left.

From Greensburg Road: At the Parnassus Intersection, (CVS Pharmacy), proceed straight through the traffic signal onto Industrial Blvd. Stay on Industrial Blvd. past the 9th Street Bridge. At the stop sign, proceed straight. Turn right onto 5th Ave. The center is located on the left.

Public Safety Training Center, 65 Public Safety Drive, Smithton, PA 15479

From I-70 W (New Stanton and PA Turnpike, exit 75): Take I-70 W 8 miles from New Stanton to the Smithton exit (no. 49). Exit and turn left at the stop sign onto Fitz Henry Road. Proceed 1 mile and turn right onto Reduction Road. Proceed 1 mile to the PSTC entrance on the left.

From I-70 E (Belle Vernon and I-79): Proceed on I-70 E to the Smithton exit (no. 49). Exit and turn left at the stop sign onto Fitz Henry Road. Proceed 1 mile and turn right onto Reduction Road. Proceed 1 mile to the PSTC entrance on the left.
Youngwood Campus
145, Pavilion Lane, Youngwood, PA 15697
From Greensburg and Route 30: Take Route 119 South into Youngwood. At the third traffic light, Depot Street, turn left and proceed one mile to the college, located on the right.
From the PA Turnpike–New Stanton, Rt. 119 or I-70: Take Route 119 North into Youngwood. At the fourth traffic light, Depot Street, turn right and proceed one mile to the college, located on the right.

Smoking/tobacco usage is permitted only in smoking shelters and personal vehicles.

Building Codes
BIY Business & Industry Center
CHY Commissioners Hall
FHY Founders Hall
SHY Science Hall
Tuition
Tuition costs listed apply to Westmoreland County residents. Residents of other counties are charged double tuition. Payment may be made by check and MasterCard or VISA credit cards.

Refund Policy
All refunds are calculated from the official starting date of the course. The number of days or weeks to determine refunds is calculated by counting the actual days from the starting date of the course and not by counting the course meeting dates.

All refund checks will be mailed to students and not be held for pick up.

For courses meeting one week or less:
If you officially drop before the course starts, you may be eligible to receive a 100% refund of tuition and fees. There are no refunds after this date.

For courses two weeks through four weeks:
If you officially drop through the first three days of the course, you may be eligible to receive a 100% refund of tuition and fees. There are no refunds after this date.

For courses five weeks through nine weeks:
If you officially drop through the first week of the course, you may be eligible to receive a 100% refund of tuition and fees. There are no refunds after the first week of the course.

For courses of 10 weeks through 19 weeks:
If you officially drop through the second week of the course, you may be eligible to receive a 100% refund of tuition and fees. There are no refunds after the second week of the course.

For courses 20 weeks through 29 weeks:
If you officially drop through the second week of the course, you may be eligible to receive a 100% refund of tuition and fees. If you officially drop during the third or fourth week of the course, you may be eligible to receive a 60% refund of tuition. There are no refunds after the fourth week of the course.

For courses 30 weeks or longer:
If you officially drop through the third week of the course, you may be eligible to receive a 100% refund of tuition and fees. If you officially drop during the fourth, fifth or sixth week of the course, you may be eligible to receive a 60% refund of tuition. There are no refunds after the sixth week of the course.

Tuition Reduction for Older Adults
If you are a Pennsylvania resident age 60 or older, you may be eligible for a 50 percent reduction in tuition when you enroll in continuing education classes. Enrollment with a tuition reduction is contingent upon space availability in the class. This reduction applies only to tuition charges and not to textbooks, equipment/supplies, or any fees. To enroll, call the Registration Center.

Class Cancellation
Class cancellations and college closing due to inclement weather or other emergency conditions will be announced on area radio and television stations and the Internet. As road conditions vary widely during inclement weather, you are advised to use your own judgment in deciding whether to attend classes.

Purchasing Textbooks
The Youngwood Campus Bookstore normal hours of operation are 8 a.m.-6:30 p.m., Monday through Thursday and 8 a.m.-5 p.m., Friday. See our website - wecc.edu - for extended hours of operation before and during the start of the semester. Textbooks should be purchased at the main campus in Youngwood. If you are unable to travel to the main campus, please call the bookstore at 724-925-4174 or 1-800-262-2103, ext. 4174 for other options. Most textbooks are available at least two weeks before the beginning of each semester. Specific information concerning your textbooks and a booklist can be obtained by calling your campus bookstore.

You must contact the Registration Center to officially drop a course.
If you do not officially drop, you remain obligated for all tuition and fees.
SPRING CREDIT CLASSES

Start January 19, 2016

- More than 65 majors
- Start your bachelor’s degree
- Increase your earning power
- Save on college costs by transferring your degree to a 4-year college

The spring schedule will be available the week of October 12. View the schedule at wccc.edu/spring
Learn about WCCC and our 143 programs of study that can prepare you for a career immediately upon graduation or enable you to complete the first two years of your bachelor’s degree.

Wednesday, October 7, 2015
5-8 p.m.
Saturday, November 21, 2015
9 a.m.-noon

Founders Hall, WCCC Youngwood Campus

Reservations are requested.
wccc.edu/openhouse

For more information, call 1-800-262-2103, ext. 4077.

CHECK THESE OUT...

- AutoDesk Inventor 3D CAD Basic Skills, (page 28)
- Dialysis Friendly Meal Planning, (page 5)
- Dim Light/Darkness Shooting-Advanced Handgun Level 2, (page 18)
- Direct Care Worker Training, (page 34)
- Dress Your Table, (page 24)
- EMT-Refresher, (page 40)
- Essential Oils 101, (page 16)
- Food Safety Certification, (page 24)
- Heartsaver CPR AED with Pediatric AED (Ages 10-17), (page 26)
- Home Visitation Safety & Awareness, (page 32)
- Introduction to a Raw Food Lifestyle, (page 8)
- Microsoft Project 2013, (page 25)
- Mail Merge Made Easy, (page 30)
- Metal Fabrication, (page 33)
- Nurse Aide Program, (page 35)
- Praxis Core Preparation, (page 20)
- Real Estate & Oil & Gas Searches, (page 19)
- Reducing Dietary Inflammation, (page 8)
- Residential Lighting & Electric Basics, (page 33)