



## Continuing Education & Workforce Development Release of Student Information

In accordance with the Family Educational Rights and Privacy Act of 1974, Westmoreland County Community College will disclose information from a student's educational record provided Westmoreland has the student's written consent on file.

I \_\_\_\_\_ Student ID # \_\_\_\_\_ and/or Date of Birth \_\_\_\_\_ grant permission for members of the Westmoreland faculty, staff and administration to release information pertaining to my academic, billing, financial aid and/or disciplinary status to those persons(s) or company/organization listed below. This includes information pertaining to student classification, grades, attendance and compliance with institutional policies and procedures. The information is limited to information related to classes that are being paid for by the company/organization listed below.

I understand I have the right to terminate this authorization by providing written notice to the Vice President of Continuing Education and Workforce & Community Development.

Student information released to:

**Name:** \_\_\_\_\_

**Company/Organization:** \_\_\_\_\_

**Address:** \_\_\_\_\_

\_\_\_\_\_  
**Student's Signature**

\_\_\_\_\_  
**Date**

Student's Phone Number: \_\_\_\_\_; Email Address: \_\_\_\_\_

Submit completed form to:

Business Development Department  
Westmoreland County Community College  
145 Pavilion Lane  
Youngwood, PA 15697