

**Student Name:** \_\_\_\_\_ **Westmoreland Student ID#** \_\_\_\_\_

The Department of Education has selected your application for verification review. Westmoreland County Community College will be comparing information from your Free Application for Federal Student Aid (FAFSA) with this worksheet and your **2021** IRS Income Tax Transcript. Federal regulations authorize us to request and review information before disbursing federal aid. If there are any differences between your FAFSA information and the documents, Westmoreland will transmit any necessary corrections or updates.

**SECTION A: Household Information for the Parent(s) Listed on the FAFSA**

List the people in your parent(s)' household by **name, age, and relationship** to you:

- Include yourself and the parent(s) listed on the FAFSA (including a stepparent).
- Include your parent(s)' other children, even though they do not live with your parent(s), if (a) your parent(s) will provide more than half of their support from July 1, 2023 through June 30, 2024, or (b) the children would be required to provide parental data when applying for federal student aid. Do not list foster children or children for whom your parent(s) pay child support.
- Include other people if they now live with your parent(s) and your parent(s) provide more than half of their support and will continue to provide more than half of their support from July 1, 2023 through June 30, 2024.
- Include the full name of the college for any household member, **excluding your parent(s)**, who will be attending at least half time between July 1, 2023 and June 30, 2024, and will be enrolled in a degree, diploma or certificate program.

Full Name	Age	Relationship	Name of College
		<b>Self</b>	Westmoreland County Community College

**SECTION B: Student's 2021 Income Information. Check the ONE that applies.**

[ ] Yes	IRS Data Retrieval was or will be used to provide my tax information.
[ ] Yes	An <u>IRS Tax Return Transcript</u> was or will be submitted.
[ ] No	I had no source of income in calendar year 2021. I certify that I did not file and was not required to file a 2021 IRS Tax Return nor a tax return with a foreign nation, U.S. Territory, or U.S. Commonwealth.
[ ] No	I received income during the calendar year 2021. I certify that I did not file and was not required to file a 2021 IRS Tax Return nor a tax return with a foreign nation, U.S. Territory, or U.S. Commonwealth. <b>I will provide copies of W-2 form(s) for all sources of earned income.</b>

**SECTION C: Parent(s) 2021 Income Information. Check the ONE that applies.**

<input type="checkbox"/> Yes	IRS Data Retrieval was or will be used to provide my (our) tax information.
<input type="checkbox"/> Yes	An IRS <u>Tax Return Transcript</u> was or will be submitted. Married parents who file separate returns must provide a transcript for each filer.
<b>IRS Non-Tax Filers must complete the following <u>AND</u> submit an IRS Verification of Non-Filing Letter:</b>	
<input type="checkbox"/> No	I (and/or my spouse) certify that I (we) had no source of income in calendar year 2021. I(we) certify that I(we) did not file and was (were) not required to file a 2021 IRS Tax Return nor a tax return with a foreign nation, U.S. Territory, or U.S. Commonwealth.
<input type="checkbox"/> No	I (and/or my spouse) received income during the calendar year 2021. I(we) certify that I(we) did not file and was (were) not required to file a 2021 IRS Tax Return nor a tax return with a foreign nation, U.S. Territory, or U.S. Commonwealth. <b>I will provide copies of W-2 form(s) for all sources of earned income.</b>

**SECTION D: Parent(s) Untaxed Income (If left blank, amount will be taken as “0”)**

\$	IRA or pension rollover from IRS form 1040 – line 4a minus 4b. If you have an IRA or pension rollover, you <b>must provide</b> a signed copy of your 2021 IRS 1040 with the word “Rollover” handwritten next to the applicable line item for IRA, pension, or annuity distributions to the Financial Aid Office.
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**CERTIFICATION AND SIGNATURES**

We certify that all of the information provided is true and correct to the best of our knowledge. If we purposely gave false or misleading information on this worksheet, we may be subject to fines and/or imprisonment.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
**(Must be signed in blue or black ink)**

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
**(Must be signed in blue or black ink)**

**Submit your completed verification documents to the Financial Aid Office by electronic submission from your Westmoreland student email account to [financialaid@westmoreland.edu](mailto:financialaid@westmoreland.edu) (SUBJECT LINE: VERIFICATION), by FAX (724-925-5802), in person (Student Enrollment Center located in the Student Achievement Center), or by mail (Westmoreland County Community College, Financial Aid Office, 145 Pavilion Lane, Youngwood, PA 15697).**

Please allow 3 business days to confirm receipt of documents in your student portal and 2 weeks for processing **AFTER** we receive **ALL** requested documents.