

**Veteran’s Initial Request to use Benefits**

**NAME:** \_\_\_\_\_ **SSN:** \_\_\_\_\_

**Westmoreland ID #:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**SERVICE BRANCH:** \_\_\_\_\_

**CHAPTER:**    \_\_\_ **30** (Active Duty)                                       \_\_\_ **33** (Post 911)  
                  \_\_\_ **31** (VA Readiness & Employment)                     \_\_\_ **1607** (REAP)  
                  \_\_\_ **35** (Dependent of a Veteran)                           \_\_\_ **1606** (Reserve/Nat'l Guard)

**What documents should be provided to Westmoreland’s Certifying Official?**

\_\_\_ **DD-214 Member 4 Copy** (Certificate of Release or Discharge from Active Duty). Please turn this document in to the Enrollment Center or email to [militarybenefits@westmoreland.edu](mailto:militarybenefits@westmoreland.edu)

\_\_\_ **Copy of official transcripts** from all previous colleges and military transcripts (if applicable) should be submitted to the Registrar’s Office or [transcripts@westmoreland.edu](mailto:transcripts@westmoreland.edu)

\_\_\_ **Copy of Kicker Program documentation** (if applicable).

\_\_\_ **Notice of Basic Eligibility (NOBE)** if you are in the Reserves.

\_\_\_ **Certificate of Eligibility** (you will receive this from the regional VA office once a determination on your eligibility is made). Prior to receiving your COE, you may submit a copy of the screen showing your eligibility as listed from on your eBenefits and WAVE Benefits page

\_\_\_ **Copy of Veteran's Request for Certification** (fillable form on our website under financial aid)

**CURRENT MAJOR:** \_\_\_\_\_

<b>for office use</b>		
<b>VETS</b> _____	<b>STUD TYPE</b> _____	<b>VA-EM</b> _____

