



New Kensington

NEW KENSINGTON

Fall 2019 Continuing Education Classes

All classes will be held at 1150 Fifth Avenue, New Kensington or online.

Universal Self-Defense

Designed to provide a comprehensive understanding of self-defense strategies and applications using techniques rooted in the traditional Korean martial art, Tang So Doo. A variety of common scenarios will be examined, including but not limited to: Assailant grabbing shoulders, straight wrist grab, cross wrist grab, frontal choke, rear choke, and bear hug. In addition to the practical application of techniques, strategies of situational awareness, conflict avoidance and conflict escape will be emphasized. Robert Sivec, \$25 tuition, .3 CEUs

PHSX 8441-30 Wednesday, October 9, 6-9 p.m.



NEW - Foundations of Supply Chain Management

Supply Chain Management is on the radar for C-Level executives as both a competitive threat and opportunity. Do you have a strategy for your supply chain? Is it aligned? Do you know and understand the decisions and trade-offs you have to make? Upon completion of this course you will not only understand the above, you will have a completed plan created for your own supply chain. Chuck Nemer, \$245 tuition, 1.6 CEUs

JREX 7548-W1 October 7-November 1 (online)

QuickBooks

Manage the financial aspects of your small business quickly and efficiently with this powerful accounting software program. QuickBooks is designed especially for the small to mid-sized business owners to create and print invoices, track payables and receivables, and more.

New course sessions begin monthly. For class start dates, prices and to register, go to www.ed2go.com/wcconed.



The Business Plan

Whether starting a business or growing the one you have, a business plan serves as a roadmap and can help secure needed funding. Evaluate the many aspects and potential hurdles of your business and build the business plan, one step at a time. Focusing on the most critical components of the business plan enables you to uncover hidden risks and assess the business from a marketing, management and financial vantage point. Mary Beth Izard, MBA, \$195 tuition (includes book), 1.6 CEUs

SMBX 0448-W1 October 7-November 1 (online)

 Denotes Online Class

To register, call 1.800.262.2103, ext. 4204 and give the code of the course you wish to take.

For more information, contact Sylvia Detar, director/Continuing Education, at 1.800.262.2103, ext. 4190. Visit www.westmoreland.edu/coned for a complete listing of all continuing education classes.

ENROLL EARLY! Decisions to hold a class are based upon enrollment approximately one week prior to the start date.



Online Live® Classes

Westmoreland has partnered with New Horizons to offer you training opportunities in an Online Live® format. In this format, you will have the benefits of being in a dynamic interactive learning environment while being at home, work or anywhere with Internet access. These online classes are instructor-led and synchronous.

NEW - Lean Six Sigma Green Belt Boot Camp

Lean Six Sigma is the rigorous and relentless reduction of waste (Lean) and variation (Six Sigma) in the critical processes of an organization that impact revenues and costs, as well as stakeholder satisfaction. It can be applied both to services and manufacturing industries to reduce defects, overproduction, wait time, inventory, processing and more.

The certification test is part of the class. \$2,796 tuition, 3.2 CEUs

- JREX 4856-W1 Monday through Thursday, October 7-10, 9 a.m.-5 p.m.
- JREX 4856-W2 Monday through Thursday, October 28-31, 9 a.m.-5 p.m.
- JREX 4856-W3 Monday through Thursday, November 11-14, 9 a.m.-5 p.m.
- JREX 4856-W4 Monday through Thursday, December 2-5, 11 a.m.-7 p.m.
- JREX 4856-W20 Monday through Thursday, January 13-16, 11 a.m.-7 p.m.

NEW - Certified Associate in Project Management (CAPM)® - Sixth Edition

If you are new to Project Management, train and earn your PMI Certified Associate in Project Management (CAPM)®. The CAPM certification is designed as an entry-level certification for project managers with minimal experience. By training for and passing your CAPM certification you can demonstrate clear foundational training and skills to begin your career as a Project Manager. After earning your CAPM, if you want to take your certification to the next level, you can use the hours you lead and direct projects as a CAPM to satisfy the hours required to earn your Project Management Professional (PMP) certification. To earn your CAPM, you need to have: High School or equivalent diploma; minimum of 1500 hours experience or 23 hours of Project Management training (this course satisfies the training requirement). Courseware and test voucher included. \$2,380 tuition, 3.2 CEUs

- JREX 6659-W1 Monday through Thursday, October 21-24, 9 a.m.-5 p.m.
- JREX 6659-W2 Monday through Thursday, November 11-14, 9 a.m.-5 p.m.
- JREX 6659-W3 Tuesday through Friday, December 10-13, 9 a.m.-5 p.m.
- JREX 6659-W20 Monday through Thursday, January 6-9, 9 a.m.-5 p.m.

NEW - Excel 2016/2019 Data Analysis with Pivot Tables

Being able to harness the power of Pivot Table features & create Pivot Charts will help you gain an edge. Not only will you be able to summarize data to analyze, but you can organize the data in a way that can be meaningfully presented to others. \$295 tuition, .8 CEUs

- JREX 1762-W1 Friday, October 4, 11 a.m.-7 p.m.
- JREX 1762-W2 Friday, November 15, 9 a.m.-5 p.m.
- JREX 1762-W3 Monday, December 9, 11 a.m.-7 p.m.
- JREX 1762-W20 Friday, February 21, 9 a.m.-5 p.m.

NEW - Excel 2016/2019 Data Analysis with Power Pivot

Excel provides Power Pivot to help organize, manipulate, and report on data in the best way possible. In this course, you will gain a solid understanding of Power Pivot to maximize your effectiveness when analyzing data. \$295 tuition, .8 CEUs

- JREX 1763-W1 Wednesday, October 30, 11 a.m.-7 p.m.
- JREX 1763-W2 Friday, November 22, 9 a.m.-5 p.m.
- JREX 1763-W3 Friday, December 13, 9 a.m.-5 p.m.

Additional class dates are available for the Online Live® classes listed above. Please direct inquiries to Sylvia Detar, director/Continuing Education at detars@westmoreland.edu or 724.925.4190.

Refunds: Class can be canceled with full refund five (5) business days prior to start date.

ONLINE LEARNING

the solution for today's busy adult

Convenient - Affordable - Effective

Take a course on topics ranging from A-Z Grant Writing, Photography, to Web Design and more all from the comfort of your home or office at times that are convenient for you.

Each course comes equipped with a knowledgeable and caring instructor, lively discussions with your fellow students, and practical information that you can put to immediate use.



For more information visit our website!

www.ed2go.com/wcconed

Please note that the Senior Citizen Tuition Waiver does not apply to Ed2go classes.

No credit or CEUs are awarded for Ed2go classes.