The program consists of 72 hours of lecture/lab and 56 hours of clinical, which provides the skills to function as a nurse aide in a long-term care facility. The program meets the mandates of the federal government (via OBRA). After successful completion of the program, you will be able to function at the entry level and will be eligible to take the Pennsylvania Nurse Aide competency exam.

ADMISSION REQUIREMENTS

1. Completed registration form

2. Check or money order for $1,424.00 ($1,295 tuition plus $129 material fee which includes textbook and workbook) payable to Westmoreland County Community College

   - If an agency or employer is paying the tuition, a letter from them stating their intent to pay must be included.

3. Verification of PA Residency-applicants are required to attest to their length of residency in PA

   - **Applicants residing in PA for 2 consecutive years or more prior to Nurse Aide class**

     1. Complete the Verification of PA Residency

     2. Proof of residency can be verified with a PA driver's license. If the driver's license does not have an issue date prior to two years, another document (i.e., bank statement, utility bill) which is dated beginning with the time not verified by the driver's license must be submitted.

     3. If you resided at your current PA address less than two years, record previous addresses and months and years of residency. It is important that you record at least two (2) years of residency in Pennsylvania.

   - **Applicants who have not resided in PA 2 consecutive years prior to Nurse Aide class**

     1. Complete the Verification of PA Residency

     2. Complete a PA Criminal History Record Information Report (CHRI) and an FBI report with your Nurse Aide application. Please follow the attached directions for the FBI report.

The entire process of securing the FBI report including the review and evaluation may take 60 days or longer. The FBI report must be included with the application.

4. PA Criminal History Record Information (CHRI) Report

   - A criminal history report free of prohibitive offenses must be obtained within the last year before applying for the Nurse Aide program. The report can be obtained at https://epatch.state.pa.us or by mailing the enclosed application. Applications via the US Postal system may take up to four (4) weeks to process. ***As per the Nurse Aide Resident Abuse Prevention Training Act, individuals shall be denied admission to an approved Nurse Aide training program if said individual has been convicted of specific crimes as outlined in this law.***

5. Attestation of Compliance with PA Act 14-applicants are required to attest to compliance with PA Act 14 Nurse Aide Resident Abuse Prevention Training Act, 63 P.S.§ 671 et seq.

6. Evidence of a physical exam that is dated within one year of the start of the nurse aide training program. This exam must include:
   1. Evidence that the individual is free of any communicable diseases and all physical capabilities as listed on the **Health Examination and TB Test Form**

- A negative 2-step Mantoux **or** negative QuantiFeron®-TB Gold. If the Mantoux is positive then a negative chest x-ray that is less than five years old is required. ***The second Mantoux is to be administered one (1) week after first Mantoux was <u>read</u> but no longer than 21 days.***
- The occupational responsibilities of the candidate will involve full use of his/her hands, the ability to stand for extensive periods of time and the ability to perform bending, pushing, pulling, and lifting a minimum of 40 pounds without restrictions.

7. Evidence of high school diploma or a GED.

8. Two (2) letters of reference from persons other than a relative.

9. The candidate will need basic math, reading and writing skills in English.

UPON ADMISSION STUDENTS MUST:

- Purchase liability insurance (form enclosed)

NURSE AIDE COURSE REQUIREMENTS

- Attend all classes; theory/lab and clinical

- Be able to do heavy lifting (verified by your physical exam).

- Achieve 80% overall on exams.

- Perform all the skills on the clinical performance records.

- Wear identification, which clearly states you are a trainee. Identification provided by the College.

- Wear coordinating scrubs to clinical. Specifics will be discussed the first day of class

MISCELLANEOUS INFORMATION
- Upon successful completion of this course, you will be eligible to take the Pennsylvania Competency Evaluation for Nurse Aides. The $102 fee for this exam is your responsibility.
- Successful completion of this course does not guarantee you a job.
- If you have any questions, please call Brittany Shinsky at 724-925-4082 or email shinskyb@westmoreland.edu
- Westmoreland County Community College reserves the right to cancel classes due to insufficient enrollment. The College further reserves the right to change times, dates, locations and instructors, or to make other revisions in course offerings.

Brittany Shinsky
Westmoreland County Community College
145 Pavilion Lane
Youngwood, PA 15697

Notice of Nondiscrimination

Westmoreland County Community College will not discriminate in its educational programs, activities or employment practices based on race, color, national origin, sex, sexual orientation, disability, age, religion, ancestry, union membership or any other legally protected classification. Announcement of this policy is in accordance with state law including the Pennsylvania Human Relations Act and with federal law, including Titles VI and VII of the Civil Rights Act of 1964, Title IX of the Educational Amendments of 1972, Section 503 and 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, and the Americans with Disabilities Act of 1990. Inquiries should be directed to the Affirmative Action Officer (presently Sylvia Detar) at 724-925-4190 or in Room 4100D, WCCC Business & Industry Center, Youngwood, PA 15697.