WESTMORELAND COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
October 27, 2021

MINUTES

The Board of Trustees of Westmoreland County Community College held a scheduled Board meeting on Wednesday, October 27, 2021 at the Student Achievement Center, Youngwood, PA and also via video conference. Attendance was taken following the Pledge of Allegiance. With a quorum present, Leia Shilobod, Madame Chair, called the meeting to order at 5:30 pm.

Present:
Chad M. Amond
Tom Ceraso
Barbara Ferrier
Ashley Frederick
Bridget Johnston
Larry J. Larese
Ron Ott
Anthony Paletta
Jess Stairs
Doug Weimer
John D. Wright

Absent:
Dr. William Kerr
Charles Nevins
Michael Porembka

Also, Present:
Dr. Tuesday L. Stanley, President
Daniel B. Pagliari, Solicitor
Dr. Sydney S. Beeler, VP/Enrollment Management
Dr. Kristy A. Bishop, VP/Academic Affairs
Greg Rose, VP/Administrative Services
Janet Corrinne-Harvey, Executive Director/Marketing & Communications
Sue Barron, Recording Secretary

Educational Foundation: Buck Helfferich, President
Professional Association: Andrew Doherty, Mike Hricik
Educational Support Professionals:
Students: Molleigh Henderson, SGA Communications Officer, Tammy Neyman, SGA Treasurer
Media:

Approval of Minutes

Upon a motion duly made and seconded, the minutes of the August 25, 2021 meeting, and September 30, 2021 and October 18, 2021 special meetings were approved as presented.

Comments from the Public

1. Molleigh Henderson – Student speaker, SGA Communications Officer – Molleigh shared with the board that she is the SGA Communications Officer and she also runs Cross Country for Westmoreland. She is excited about going to Nationals for Cross Country.

2. Tammie Neyman, Student speaker, SGA Treasurer – Tammie shared with the board that she is the SGA Treasurer and she is planning to transfer to California University. She is currently working with Rob Velella and Stu Silverberg, faculty, to develop a National Honor Society for Psychology majors. She also shared that one of the goals of the group is to expose other Psychology majors to all the fields that they can pursue. Madam Chair Leia Shilobod offered to meet with students and talk about her career as a Psychology graduate from IUP, and now owner of an IT Company specializing in Cyber Security, InTech Solutions.

3. Mike Hricik, Faculty/English Professor and Vice President/Professional Association - Mike shared with the board several items:
    - Mike mentioned the story in the Trib and the impact that Community Colleges have on the enrollment at 4-year institutions.
    - Mike mentioned that he is very pleased with all the efforts put forth by Elizabeth Bolden from the PA Commission for Community Colleges.
    - Mike mentioned that he enjoys taking his classes to the Nursing Labs and commended several faculty on their experience in their field and the expertise they bring to the classroom.
    - Mike mentioned Aaron Allen, a Westmoreland Distinguished Alumnus. He applauded Aaron's community service.
    - Mike stated that the real-world experience of the faculty is an advantage for Westmoreland. He mentioned that some of the faculty come from K-12.

Old Business

New Business

Resolution 53.21 Approval of Purchase of UWorld Course Review – Nursing. This resolution was pulled from the Consent Agenda and moved to the Finance agenda to correct an error in the cost per test from $249.00 to $179.00.

Upon a motion duly made by Bridget Johnston, seconded by Jess Stairs and unanimously carried by voice vote the following **Consent Agenda** was approved:

Upon a motion duly made by Doug Weimer, seconded by Chad Amond and unanimously carried by voice vote, it was: (53.22)

MOVED: That the following contracts for Snow Removal Services for November 1, 2021 – April 30, 2022 are hereby approved by the Board of Trustees:

Location	Vendor	Amount	Quote
Youngwood	Piccolomini Contracting	See attached per occurrence	5463
Indiana	Don Huey	See attached per occurrence	5349
Latrobe	Johnson Group of PA	See attached per occurrence	5350
Murrysville	Dominic Damico	See attached per occurrence	5351
New Kensington	G&P Custom Service	See attached per occurrence	5352
PSTC	Delgross Services	See attached per occurrence	5353

Two additional one-year renewal terms for November 1, 2022 – April 30, 2023 and November 1, 2023 – April 30, 2024 may be given at the discretion of the College.

Finance

Upon a motion duly made by Barbara Ferrier, seconded by Jess Stairs and unanimously carried by voice vote, it was: (53.21)

MOVED: That the purchase of the UWorld Course Review for the Nursing Program is hereby approved by the Board of Trustees.

Vendor	Description	Amount
UWorld Coppell, TX	Course Review	$17,900.00 (100 students at $179.00/student)

Upon a motion duly made by Barbara Ferrier, seconded by Jess Stairs and unanimously carried by voice vote, it was: (53.23)

MOVED: That the request for approval to extend the contract with CampusWorks for an Interim Registrar is hereby approved by the Board of Trustees.

Vendor	Description	Amount
CampusWorks Bradenton, FL	Interim Registrar 160 hours, $150/hr.	$24,000.00*

*Travel will be billed separately.

Upon a motion duly made by Anthony Paletta, seconded by Tom Ceraso and unanimously carried by voice vote, it was: (53.24)

MOVED: That the purchase of math placement assessment software is hereby approved by the Board of Trustees.

Vendor	Description	Amount	RFP
Aleks New York, NY	Math Placement Test	$20.00/student/test	958

Upon a motion duly made by Jess Stairs, seconded by Chad Amond and unanimously carried by voice vote, it was: (53.25)

MOVED: That a contract for digital marketing services is hereby approved by the Board of Trustees.

Vendor	Description	Amount
Clarus Corporation Alliance, NE	Digital Marketing Services 11/1/21 – 10/31/22	$188,800.00

Upon a motion duly made by Bridget Johnston, seconded by Anthony Paletta and unanimously carried by voice vote, it was: (53.26)

MOVED: That the purchase of SimPlus Software and Manikin for the nursing department is hereby approved by the Board of Trustees.

Vendor	Description	Amount
Laerdal Wappingers Falls, NY	SimPlus Software and Manikin	$10,618.00

Facilities

Upon a motion duly made by Tom Ceraso, seconded by Larry Larese and unanimously carried by voice vote, it was: (53.27)

MOVED: That the ratification of additional design costs for the virtual reality classroom in the Health and Culinary Center is hereby approved by the Board of Trustees.

Vendor	Description	Amount	Quote
CJL Engineering Johnstown, PA	Ratification to Design work for Virtual Reality Classroom	$6,500.00	5446

Upon a motion duly made by Barbara Ferrier, seconded by Jess Stairs and unanimously carried by voice vote, it was: (53.28)

MOVED: That contracts for construction services for a Virtual Reality classroom are hereby approved by the Board of Trustees.

Vendor	Description	Amount	RFP
Marmat, Inc. Hooversville, PA	Demolition and Construction	$161,462.00	965
Limbach Company, LLC Pittsburgh, PA	Mechanical HVAC/ Plumbing	$73,275.00	965
Merit Electrical Group, Inc. Oakmont, PA	Electrical Work	$46,974.00	965

Upon a motion duly made by Bridget Johnston, seconded by Chad Amond and unanimously carried by voice vote, it was: (53.29)

MOVED: That a contract for construction services for the culinary kitchen remodel is hereby approved by the Board of Trustees.

Vendor	Description	Amount	RFP
Artech Group Crabtree, PA	Removal of walls and finishing area	$10,440.00	5464

Upon a motion duly made by Tom Ceraso, seconded by Anthony Paletta and unanimously carried by voice vote, it was: (53.30)

MOVED: That a contract for construction services for the construction of two new offices for the Westmoreland-Fayette Workforce Investment Board, Inc. is hereby approved by the Board of Trustees.

Vendor	Description	Amount	Quote
Artech Group Crabtree, PA	Construction of two offices, new carpet	$19,952.00	5465

Educational Affairs

Upon a motion duly made by Jess Stairs, seconded by Bridget Johnston and unanimously carried by voice vote, it was: (53.31)

MOVED: That the attached changes to the academic programs listed below are hereby approved by the Board of Trustees.

1. Approval of Changes to Journeyman Program
2. Approval of Changes to Drafting Program
3. Approval of Archiving Industrial Technology Diploma

Upon a motion duly made by John Wright, seconded by Ashley Frederick and unanimously carried by voice vote, it was: (53.32)

MOVED: That the attached revision to the Graduation Requirements Policy is hereby approved by the Board of Trustees.

Personnel

Upon a motion duly made by Ron Ott, seconded by Bridget Johnston and unanimously carried by voice vote, it was: (53.33)

MOVED: That the following contract extension for Benefit Consulting Services with Benefits Network is hereby approved by the Board of Trustees.

Vendor	**Description**	**Anticipated Amount**
Benefits Network	Benefit Consulting Services 26-Month Contract Extension 11/01/2021 – 12/31/2023	$1,266/month $15,192 for the 12 - month fiscal year period

Upon a motion duly made by Bridget Johnston, seconded by Barbara Ferrier and unanimously carried by voice vote, it was: (53.34)

MOVED: That a Settlement Agreement and Release is hereby accepted by the Board of Trustees.

Upon a motion duly made by Barbara Ferrier, seconded by John Wright and unanimously carried by voice vote, it was: (53.35)

MOVED: That the engagement letters with The Bradley Partnerships are hereby accepted by the Board of Trustees.

Chair's Report

Adjournment

There being no further business, upon a motion duly made by Jess Stairs, seconded by Chad Amond and unanimously carried by voice vote, the meeting was adjourned at 7:00 p.m.

Respectfully submitted,

Jess Stairs
Secretary

Suzanne C. Barron
Recording Secretary