

WESTMORELAND COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
January 25, 2023

MINUTES

The Board of Trustees of Westmoreland County Community College held a scheduled Board meeting on Wednesday, January 25, 2023 at the Student Achievement Center, Youngwood, PA and also via video conference. Attendance was taken following the Pledge of Allegiance. With a quorum present, Dr. William H. Kerr, Chair called the meeting to order at 5:30 pm.

Present:

Chad M. Amond  
Tom Ceraso  
Dr. Barbara Ferrier  
Ashley Frederick  
Bridget Johnston  
Larry J. Larese  
Charles Nevins  
Ron Ott  
Jess Stairs  
Doug Weimer  
John D. Wright

Absent:

Anthony Paletta  
Leia Shilobod

Also, Present:

Dr. Tuesday L. Stanley, President  
Daniel B. Pagliari, Solicitor  
Dr. Sydney S. Beeler, VP/Enrollment Management  
Dr. Kristy A. Bishop, VP/Academic Affairs  
Janet Corrinne-Harvey, Executive Director Marketing & Communications  
Kimberly Bush, Director/Human Resources  
Terry Wiltrout, President/Foundation  
Sue Barron, Recording Secretary  
Professional Association: Mike Hricik  
Faculty: Stephanie Turin  
Students: Erica Dix, Mikaila May-Nelson, Michael Stover

### Approval of Minutes

Upon a motion duly made and seconded, the minutes of the December 14, 2022 meeting were approved as presented.

### Comments from the Public

Mike Hricik, Professor of English and President of the Professional Association mentioned the upcoming Fashion Show to support the new Career Closet. Mr. Hricik also told the Board of Trustees that he was very pleased to return to the position of President for the Professional Association. He noted the Association does a lot of great work and is very involved at the college. He told the Board that faculty development was going well and they are working well together. Mr. Hricik shared the sad news about the death of a former faculty member and some personal stories about his time at the college.

Stephanie Turin, faculty and Social Work Program Director updated the Board of Trustees on her recent conference and the presentations that were done there. A presentation that she is focused on relates to Transfer Agreements – Are they socially equitable? Professor Turin was excited to bring social work directors across community colleges together to discuss this on a state level.

Michael Stover, student is the communications officer for the Student Government Association (SGA). Michael shared that he is focused on finishing his degree and finding the right job.

Erica Dix, student is the treasurer for SGA. Erica is a forensic science major and she is looking forward to finishing her degree. She shared with the Board that she was not always on the right path but she made some changes and she feels that community college is a great place to find your calling and she has loved her time at Westmoreland.

Mikaila May-Nelson, student is the executive vice-president of SGA. She is a chemistry major and plans to go on to the University of Pittsburgh, completing her bachelor's degree and becoming a chemistry teacher. Mikaila also stressed to the board that her fellow students would like more in-person classes. They don't like the online/remote language classes. They want to engage with other students in person. She asked the college to consider this request for next semester.

Old BusinessNew BusinessConsent Agenda

Upon a motion duly made by Chuck Nevins, seconded by Tom Ceraso and unanimously carried by voice vote the following Consent Agenda was approved:

Resolution 54.70 Approval of Renewal of Contract for Rental of Billboard Route 119, Youngwood, Northbound

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
Lamar Advertising Pittsburgh, PA	Billboard Rental 03/06/23 – 03/03/24	\$20,280.00

Resolution 54.71 Approval of Renewal of Contract for Rental of Billboard Route 119, Youngwood, Southbound

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
Dail Digital Advertising (formerly Statler Billboard Advertising) Pittsburgh, PA	Billboard Rental 05/01/23 – 04/30/25	\$38,304.00

Resolution 54.72 Approval of Renewal of Contract Services provided by Modern Campus USA (Formerly known as OMNI Update) for the College Website

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
Modern Campus USA (formerly known as Omni Update) Camarillo, CA	CMS Saas License	\$36,170.00 Year 1
	Emergency Alerts Module	\$36,928.00 Year 2
	Web Server Hosting	\$38,774.00 Year 3
	Hosting Set-Up Fee	
	Support Services – Basic	

## Resolution 54.83 Approval of Renewal of License for Video Recording/Editing Software

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>	<u>Quote</u>
YuJa Inc. San Jose, CA	One-year license	\$15,000.00*	5466

\*Pricing is quoted for two years.

Finance Committee

Upon a motion duly made by Doug Weimer, seconded by John Wright and unanimously carried by voice vote, it was: (54.73)

**MOVED:** That the submission of the chemistry lab remodel and rebuild of the Public Safety Training Center Burn building as a FY23 capital budget funding request to the PA Department of Education is hereby accepted by the Board of Trustees.

Upon a motion duly made by Larry Larese, seconded by Jess Stairs and unanimously carried by voice vote, it was: (54.74)

**MOVED:** That the following subscription agreement with Anthology, Inc. is hereby approved by the Board of Trustees.

<u>Vendor</u>	<u>Description</u>	<u>Term of Agreement</u>	<u>Amount</u>
Anthology, Inc. Boca Raton, FL	Subscription Agreement	One Year	\$34,510.00

A motion duly made by Dr. Ferrier, seconded by Chuck Nevins to amend Resolution 54.75 by removing "renewal" from the resolution was unanimously carried by voice vote. A motion duly made by Ashley Frederick, seconded by Tom Ceraso and unanimously carried by voice vote, it was: (54.75)

**MOVED:** That the purchase of a contract with EducationDynamics for market research services is hereby approved by the Board of Trustees.

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
EducationDynamics Hoboken, NJ	Market Research Services	\$22,000.00

Upon a motion duly made by John Wright, seconded by Dr. Ferrier and unanimously carried by voice vote, it was: (54.76)

**MOVED:** That the ratification of purchase of dental kits for the Dental Hygiene program is hereby approved by the Board of Trustees.

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
Hu-Friedy Manufacturing Chicago, IL	Dental Kits	\$16,902.69

Upon a motion duly made by Jess Stairs, seconded by Larry Larese and unanimously carried by voice vote, it was: (54.84)

**MOVED:** That the contract for Anthology consulting and training services within the Anthology Finance System is hereby approved by the Board of Trustees.

<u>Vendor</u>	<u>Description</u>	<u>Term of Agreement</u>	<u>Amount</u>
Anthology, Inc. Boca Raton, FL	Consulting and Training Services	100 Hours	\$18,500.00

### Facilities Committee

Upon a motion duly made by Chuck Nevins, seconded by Dr. Ferrier and unanimously carried by voice vote, it was: (54.77)

**MOVED:** That the contract for the Student Achievement Center Roof Design is hereby approved by the Board of Trustees.

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>	<u>RFP</u>
REI Engineers Mechanicsburg, PA	Student Achievement Center Roof Design	\$70,045.00	985

Upon a motion duly made by Tom Ceraso, seconded by Doug Weimer and carried by voice vote, Chuck Nevins stated he was not involved in the preparation of Resolution 54.78 and abstained from voting, it was: (54.78)

**MOVED:** That the ratification of the electric utility rate is hereby approved by the Board of Trustees.

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
MP2 Energy	Electric Rate	\$0.08014/kWh
Shell Energy Solutions The Woodlands, TX		(Contract Rate of \$0.07541 + PA Gross Receipt Tax

Upon a motion duly made by John Wright, seconded by Ron Ott and unanimously carried by voice vote, it was: (54.79)

**MOVED:** That following renewal of the fire systems maintenance contract is hereby approved by the Board of Trustees.

<u>Vendor</u>	<u>Descriptions</u>	<u>Location</u>	<u>Amount</u>
Johnson Controls Cranberry, PA	Fire Systems Maintenance	Latrobe Education Center Health and Culinary Center (Kitchen Hood) Health and Culinary Center (Fire Alarm) New Kensington Education Center Student Achievement Center (Fire Alarm) Student Achievement Center (Kitchen Hood) Student Achievement Center (Kitchen Hood) Indiana Education Center Business and Industry Center Science Innovation Center	\$2,200.00 \$4,000.00 \$2,300.00 \$2,660.00 \$3,296.00 \$850.00 \$1,700.00 \$1,630.00 \$3,200.00 \$3,200.00
	TOTAL		<u>\$25,036.00</u>

### Educational Affairs Committee

Upon a motion duly made by Dr. Ferrier, seconded by Jess Stairs and unanimously carried by voice vote, it was: (54.80)

**MOVED:** That the revision to the Credit Hour Policy is hereby approved by the Board of Trustees.

Upon a motion duly made by Dr. Ferrier, seconded by John Wright and unanimously carried by voice vote, it was: (54.81)

**MOVED:** That the revision to the Program and Discipline Review Policy is hereby approved by the Board of Trustees.

Upon a motion duly made by Tom Ceraso, seconded by Dr. Ferrier and unanimously carried by voice vote, it was: (54.82)

**MOVED:** That the revision to the Program Audit Policy is hereby approved by the Board of Trustees.

Chair's Report

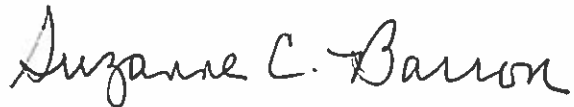
Adjournment

There being no further business, upon a motion duly made by Dr. Ferrier, seconded by Jess Stairs and unanimously carried by voice vote, the meeting was adjourned at 7:18 p.m.

Respectfully submitted,



Bridget Johnston  
Secretary



Suzanne C. Barron  
Recording Secretary