

PENNSYLVANIA STATE FIRE ACADEMY ESSENTIALS SERIES

TEXTBOOK RENTAL & FINANCIAL LIABILITY AGREEMENT

1. RENTAL TEXTBOOK DETAILS

TEXTBOOK TITLE & EDITION Fundamentals of Firefighter Skills, Fifth Edition	AUTHORS / PUBLISHER IAFC & NFPA	ISBN 9781284298000	RENTAL FEE \$10.00 / Level
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2. STUDENT INFORMATION (TO BE COMPLETED BY STUDENT)

FULL NAME (LAST, FIRST, MIDDLE)	DATE OF BIRTH (MM/DD/YYYY)	PHONE NUMBER
MAILING ADDRESS (STREET, APT/SUITE)		EMAIL ADDRESS
CITY, STATE, & ZIP CODE	COURSE LEVEL ENROLLED (E.G., LEVEL I, II)	PSFA STUDENT ID # (IF APPLICABLE)

3. FIRE DEPARTMENT SPONSORSHIP & BILLING INFORMATION

SPONSORING FIRE DEPARTMENT NAME	STATION / COMPANY NUMBER & COUNTY
DEPARTMENT STATION ADDRESS (STREET, CITY, STATE, ZIP)	FIRE CHIEF OR AUTHORIZED OFFICER NAME
BILLING / FINANCE DEPARTMENT EMAIL ADDRESS	CHIEF / OFFICER CONTACT PHONE NUMBER

4. ADMINISTRATIVE TRACKING (OFFICE USE ONLY)

BOOK COPY / INVENTORY #	DATE ISSUED	ISSUED BY (STAFF NAME)	CONDITION OUT ☐ New ☐ Exc ☐ Good
DATE DUE	DATE RETURNED	RECEIVED BY (STAFF NAME)	CONDITION IN / STATUS ☐ Clear ☐ Damaged ☐ Lost

5. TERMS, CONDITIONS, & REPLACEMENT POLICY

By signing this agreement, the student and the sponsoring fire department acknowledge and accept the following terms:

- **Rental Fee Structure:** A non-refundable rental fee of **\$10.00 per course level** is required upon issuance of the textbook for the 2026 PSFA Essentials Series.
- **Proper Care & Return:** The student is responsible for keeping the textbook clean, dry, and in good condition. Highlighting, permanent ink markings, or removing/tearing pages is strictly prohibited. Textbooks must be returned to the academy on or before the specified Date Due or the final examination date.

CRITICAL POLICY: THE STUDENT AND/OR THE SPONSORING FIRE DEPARTMENT WILL BE DIRECTLY CHARGED AND BILLED THE FULL REPLACEMENT COST OF THE TEXTBOOK IF ACCORDED BEYOND PROPER USAGE OR NOT RETURNED.

Student Signature (I agree to all terms and accept personal financial liability)

Date

Fire Chief / Authorized Officer Signature (Accepts department billing liability if student defaults)

Date

6. PARENT / LEGAL GUARDIAN RELEASE (REQUIRED IF STUDENT IS UNDER 18 YEARS OF AGE)

As the parent or legal guardian of the student named above, I hereby grant permission for my minor child to rent the designated textbook and participate in the training program. I certify that I have read and understood the entire agreement, and I accept joint financial responsibility with the student and the sponsoring fire department for the full replacement cost of the textbook should it be lost, unreturned, or damaged beyond acceptable limits.

Parent / Legal Guardian Printed Name

Parent / Legal Guardian Signature

Date

