

WESTMORELAND COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
January 28, 2026

MINUTES

The Board of Trustees of Westmoreland County Community College held a scheduled Board meeting on Wednesday, January 28, 2026 at the Student Achievement Center, Youngwood, PA and also via video conference. Attendance was taken following the Pledge of Allegiance. With a quorum present, Tom Ceraso, Chair called the meeting to order at 5:30 pm.

Present:

Tyler Baum  
Ashley Frederick  
Christina Gongaware  
Bridget Johnston  
Dr. William Kerr  
Shujuane Martin  
Charles Nevins  
Jim Smith  
Ben Steinmeyer  
Doug Weimer

Absent:

Julie Benson  
Jess Stairs

Also Present:

Dr. Kristin L. Mallory, President  
Scott Avolio, Solicitor  
Dr. Matthew Reed, VP/Academic Affairs  
Rob Sauritch, VP/Administrative Services  
Dr. Anthony Underwood, VP/Student Affairs  
Janet Corrinne-Harvey, Executive Director/Marketing & Communications  
Rocky Kremer, Executive Director/Information Technology  
Kimberly R. Robertson, Executive Director/Human Resources  
Megan Sheesley, Executive Director/Educational Foundation  
Suzanne Barron, Recording Secretary  
Faculty: Dr. Brian Dunst  
Staff: Rob Vellella, Student Affairs Coordinator  
Students: Krishna Lakkimsetty, SGA, Vice President for Organizations, Mya Ortiz, SGA, Communications Officer, Will Custodio, SGA, Events Coordinator, Kendra Lester, SGA, Events Coordinator

Media: Quincey Reese, TribLIVE.com and Tribune-Review (Newspaper)

### Approval of Minutes

Upon a motion duly made and seconded, the minutes of the December 10, 2025 meeting were approved as presented.

### Comments from the Public

Krishna Lakkimsetty, SGA, Vice President for Organizations – Krishna introduced her fellow SGA members to the Board of Trustees. Those members include Mya Ortiz, SGA Communications Officer, Will Custodio and Kendra Lester, Events Coordinators. Will shared that he is in his second semester and his classes are going well. Kendra told the board that she is following in her mom’s footsteps by attending Westmoreland. Kendra’s mom is a radiology graduate of Westmoreland. And Mya shared that she started her education journey at another university and it did not work out well. She came to Westmoreland and it has been the best move for her.

### Old Business

### New Business

### Finance Committee

Upon a motion duly made by Christina Gongaware, seconded by Tyler Baum, and unanimously carried by voice vote, it was: (57.57)

**MOVED:** That upon recommendation of the President and the Audit Committee, the 2024-2025 Fiscal Year Foundation IRS Form 990 is hereby accepted and adopted by the Board of Trustees.

Upon a motion duly made by Ashley Frederick, seconded by Jim Smith, and unanimously carried by voice vote, it was: (57.58)

**MOVED:** That the Background statement to Resolution 57.31 is amended to state the funding source as the “Build Back Better – Robotics Grant” rather than the “Jobs for the Future Grant” and the Background statement to Resolution 57.35 is amended to state the funding source as “the Dual Credit Innovation Grant in the amount of \$60,000 for Year 1 and 2 and the balance of \$58,000.00 will be funded by College Operating Expenses” rather than “the Wolf Scholars grant in the amount of \$60,000 for Year 1 and 2 and the balance of

\$58,000.00 will be funded by College Operating Expenses.” Upon recommendation of the President, previously adopted Resolutions 57.31 and 57.35 are hereby ratified and approved by the Board of Trustees.

Upon a motion duly made by Ben Steinmeyer, seconded by Christina Gongaware, and unanimously carried by voice vote, it was: (57.59)

**MOVED:** That the following contract for a contract management software system is hereby approved by the Board of Trustees.

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>	<u>RFP</u>
Concourse Tech Inc. New York, NY	Contract Management Software System-3-year term	\$44,500.00	1065

**Facilities Committee**

Upon a motion duly made by Charles Nevins, seconded by Doug Weimer, and unanimously carried by voice vote, it was: (57.60)

**MOVED:** That a payment of \$85,144.93 to Firewater Response, LLC, Pittsburgh, PA for repairs from water damage that occurred in early Fall 2025 to the Business and Industry Center offices for the tenant CareerLink is hereby ratified and approved by the Board of Trustees.

Upon a motion duly made by Tyler Baum, seconded by Ashley Frederick, and unanimously carried by voice vote, it was: (57.61)

**MOVED:** That the following ratification of repair of HVAC units in the student achievement center – 900 hallway is hereby approved by the Board of Trustees.

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>	<u>RFP</u>
Limbach Company, LLC Warrendale, PA	Replacement of two (2) identical compressors in RTU#20 - SAC 900 Hallway	\$30,684.00	*N/A

\*The scope of work was to be estimated but the parts were ordered and installed before the normal emergency ratification process could occur.

Educational Affairs Committee

Upon a motion duly made by Dr. Kerr, seconded by Ben Steinmeyer, and unanimously carried by voice vote, it was: (57.62)

MOVED: That the following new program is hereby approved by the Board of Trustees.

1. Engineering, AE - Associate of Science in Engineering (AE) Degree Program to begin in August, 2026.

Upon a motion duly made by Charles Nevins, seconded by Shujuane Martin, and unanimously carried by voice vote, it was: (57.63)

MOVED: That the revisions to the 3.11 Drug and Alcohol policy are hereby approved by the Board of Trustees.

Upon a motion duly made by Christina Gongaware, seconded by Doug Weimer, and unanimously carried by voice vote, it was: (57.64)

MOVED: That the revision to the 3.14 Residency policy is hereby approved by the Board of Trustees.

Upon a motion duly made by Shujuane Martin, seconded by Tyler Baum, and unanimously carried by voice vote, it was: (57.65)

MOVED: That the revision to the 3.31 Noncredit Refund policy is hereby approved by the Board of Trustees.

Upon a motion duly made by Jim Smith, seconded by Dr. Kerr, and unanimously carried by voice vote, it was: (57.66)

MOVED: That the revisions to the 3.20 Transfer of Credit policy are hereby approved by the Board of Trustees.

Upon a motion duly made by Tyler Baum, seconded by Charles Nevins, and unanimously carried by voice vote, it was: (57.67)

MOVED: That the revision to the 3.5 Grading System policy is hereby approved by the Board of Trustees.

Personnel Committee

Upon a motion duly made by Dr. Kerr, seconded by Ashley Frederick, and unanimously carried by voice vote, it was: (57.68)

MOVED: That the revision to the 2.2.12 Civil Rights/Title IX Policy and Complaint Procedure policy is hereby approved by the Board of Trustees.

Chair's Report

Adjournment

There being no further business, upon a motion duly made by Ben Steinmeyer, seconded by Tyler Baum, and unanimously carried by voice vote, the meeting was adjourned at 6:30 p.m.

Respectfully submitted,



Doug Weimer  
Secretary



Suzanne Barron  
Recording Secretary