WESTMORELAND COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
June 24, 2026

MINUTES

The Board of Trustees of Westmoreland County Community College held a scheduled Board meeting on Wednesday, June 24, 2026 at the Student Achievement Center, Youngwood, PA and also via video conference. Attendance was taken following the Pledge of Allegiance. With a quorum present, Tom Ceraso, Chair called the meeting to order at 5:30 pm.

Present:
Tyler Baum
Julie Benson
Bridget Johnston
Dr. William Kerr
Shujuane Martin
Charles Nevins
Jim Smith
Jess Stairs
Doug Weimer

Absent:
Ashley Frederick
Christina Gongaware
Ben Steinmeyer

Also, Present:
Dr. Kristin L. Mallory, President
Scott Avolio, Solicitor
Dr. Matthew Reed, VP/Academic Affairs
William R. Seiler, VP/Administrative Services
Dr. Anthony Underwood, VP/Student Affairs
Janet Corrinne-Harvey, Executive Director/Marketing & Communications
Rocky Kremer, Executive Director/Information Technology
Kimberly R. Robertson, Executive Director/Human Resources
Megan Sheesley, VP/Advancement and Community Engagement
Suzanne Barron, Recording Secretary
Faculty: Dr. Stewart Silverberg

Approval of Minutes

Upon a motion duly made and seconded, the minutes of the May 27, 2026 meeting were approved as presented.

Comments from the Public

Old Business

New Business

Consent Agenda

Upon a motion duly made by Bridget Johnston, seconded by Shujuane Martin, and unanimously carried by voice vote, the following Consent Agenda was approved:

Resolution 57.114 Approval of Purchase of Examsoft Worldwide LLC Course Review – Nursing

Vendor	Description	Amount
ExamSoft Dallas, TX	Course Review	Contract total (36 months) $100,695.00 Annual payment of $33,565.00 Quantity of 150 per year

Resolution 57.115 Approval of 2026-2027 Fiscal Year Liability and Workers' Compensation Insurance

Liability and Workers' Compensation insurance premiums and agency, A.J. Gallagher, covering the 2026-2027 Fiscal Year in the total amount of $312,997.00.

Resolution 57.116 Declaration of Salvage Material

The materials on the attached list are no longer used by the College. The College would like to declare these materials as salvage, prior to determining final disposition.

Finance Committee

Upon a motion duly made by Dr. Kerr, seconded by Jess Stairs, and unanimously carried by voice vote, it was: (57.117)

MOVED: That the Board of Trustees hereby approves for fiscal year 2026-2027, the attached operating budget with revenues of $38,539,388, expenditures of $39,087,289, and reserve transfers of $547,901 and the attached capital fund budget with revenues of $6,294,718 expenditures of $7,465,109 and total transfers of $1,170,391.

Upon a motion duly made by Tyler Baum, seconded by Jim Smith, and unanimously carried by voice vote, it was: (57.118)

MOVED: That an Amendment to the Lease Agreement between Westmoreland County Community College and Westmoreland County Behavioral Health and Developmental Services is hereby approved by the Board of Trustees. The proposed amendment extends the current lease, which is set to expire June 30, 2026, for an additional one-year term covering the existing leased space. It also reflects a proposed three percent rent increase, raising the rate from $16.85 to $17.36 per square foot.

Upon a motion duly made by Bridget Johnston, seconded by Doug Weimer, and unanimously carried by voice vote, it was: (57.119)

MOVED: That an Amendment to the Lease Agreement between Westmoreland County Community College and Carlow University is hereby approved by the Board of Trustees. The proposed amendment extends the current lease, which is set to expire July 31, 2026, for an additional one-year term. It also reflects a proposed three percent rent increase, raising the rate from $18.75 to $19.31 per square foot.

Facilities Committee

Upon a motion duly made by Tyler Baum, seconded by Charles Nevins, and unanimously carried by voice vote, it was: (57.120)

MOVED: That the entering into a contract for a Composite Lab Electrical Utility Upgrade for the New Kensington Education Center is hereby approved by the Board of Trustees.

Vendor	Description	Amount	RFP
George R. Smalley Co. Hopwood, PA	Installation of electrical panel, wire, supplies, labor and inspections and permits	$26,480.00	1089

Educational Affairs Committee

Personnel Committee

Upon a motion duly made by Dr. Kerr, seconded by Shujuane Martin, and unanimously carried by voice vote, it was: (57.121)

MOVED: That upon recommendation of the President and Personnel Committee, Megan Sheesley is appointed to the position of Vice President, Advancement and Community Engagement, and is hereby approved by the Board of Trustees.

Candidate	Position	Amount
Megan Sheesley,	Vice President/Advancement & Community Engagement	$134,589
Effective date July 1, 2026		

Chair's Report

At the May 27, 2026 Board of Trustees meeting, Ben Steinmeyer placed before the Board, per the College Bylaws and by unanimous declaration of the Nominating Committee, the following slate of officers to serve a one-year term on the Board of Trustees from July 1, 2026 - June 30, 2027:

Chair	Tom Ceraso
Vice Chair	Ashley Frederick
Secretary	Doug Weimer
Treasurer	Charles Nevins

Pursuant to the Bylaws, nominations have remained open until the actual voting at the June 24, 2026 Board of Trustees meeting.

Upon a motion duly made by Dr. Kerr, seconded by Shujuane Martin, and unanimously carried by voice vote, it was:

MOVED: That the Board of Trustees does hereby cast a unanimous ballet and elect the following slate of officers for a one-year period, July 1, 2026, to June 30, 2027:

Chair	Tom Ceraso
Vice Chair	Ashley Frederick
Secretary	Doug Weimer
Treasurer	Charles Nevins

Adjournment

There being no further business, upon a motion duly made by Jim Smith, seconded by Jess Stairs, and unanimously carried by voice vote, the meeting was adjourned at 6:29 p.m.

Respectfully submitted,

Doug Weimer
Secretary

Suzanne Barron
Recording Secretary