

WESTMORELAND COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
April 15, 2026

MINUTES

The Board of Trustees of Westmoreland County Community College held a scheduled Board meeting on Wednesday, April 15, 2026 at the New Kensington Education Center, New Kensington, PA and also via video conference. Attendance was taken following the Pledge of Allegiance. With a quorum present, Tom Ceraso, Chair called the meeting to order at 5:30 pm.

Present:

Julie Benson  
Bridget Johnston  
Dr. William Kerr  
Shujuane Martin  
Charles Nevins  
Jim Smith  
Ben Steinmeyer  
Doug Weimer

Absent:

Tyler Baum  
Ashley Frederick  
Christina Gongaware  
Jess Stairs

Also, Present:

Dr. Kristin L. Mallory, President  
Scott Avolio, Solicitor  
Dr. Matthew Reed, VP/Academic Affairs  
Dr. Anthony Underwood, VP/Student Affairs  
Janet Corrinne-Harvey, Executive Director/Marketing & Communications  
Rocky Kremer, Executive Director/Information Technology  
Kimberly R. Robertson, Executive Director/Human Resources  
Megan Sheesley, Executive Director/Advancement and Community Engagement  
Suzanne Barron, Recording Secretary  
Staff: Amanda Gunther, Bill Seiler

Approval of Minutes

Upon a motion duly made and seconded, the minutes of the March 25, 2026 meeting were approved as presented.

Comments from the Public

Old Business

New BusinessConsent Agenda

Upon a motion duly made by Charles Nevins, seconded by Ben Steinmeyer, and unanimously carried by voice vote, the following Consent Agenda was amended to add Resolution 57.101 Declaration of Surplus Property.

Upon a motion duly made by Dr. Kerr, seconded by Shujuane Martin, and unanimously carried by voice vote, the following Consent Agenda was approved:

## Resolution 57.87 Approval of purchase of Machining Lab Equipment

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>	<u>RFP</u>
HAAS Factory Outlet Warrendale, PA	2 Pocket Mills with tools and accessories, CNC Lathe with tools and accessories and shipping	\$127,305.75	1070
Baldwin Services Group Limited Inc. dba Sierra Victor Industries Ormond, FL	1 Lathe, 1 Horizontal Bandsaw, 1 Vertical Mill tools and accessories with warranty, and shipping	\$71,695.00	1070

## Resolution 57.88 Approval of purchase of Robotic Welding Equipment

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>	<u>RFP</u>
Standard Bots Cove, NY	Control Arms, Welding Kits, Robotic Arm with Base for CNC Pocket Mill, Robotic Arm with Base for Welding, Gripper, Simulation Package, Warranty, On Site Training, Shipping	167,100.00	1083

## Resolution 57.89 Approval of purchase of Wireless Network Equipment

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>	<u>RFP</u>
Network Craze East Syracuse, NY	Quantity of 300: Cisco Meraki MR44 802.11ax 2.93 Gbit/s Wireless Access Point-2.40 GHz, 5GHz-MIMO Technology-1xNetwork (RJ-45)-2.5 Gigabit Ethernet-Includes MA-MNT-MR-15	\$75,000.00	1082

## Resolution 57.90 Approval of College Credit Course Lab Fees – 2026-27

College credit course lab fee of \$70 for EGX (Engineering Science) courses for the 2026-27 fiscal year.

## Resolution 57.101 Declaration of Surplus Property

The items on the attached list are declared as surplus property.

Finance Committee

Upon a motion duly made by Ben Steinmeyer, seconded by Jim Smith, and unanimously carried by voice vote, it was: (57.91)

**MOVED:** That the revisions to the 4.9 Investment Policy are hereby approved by the Board of Trustees.

Facilities Committee

Upon a motion duly made by Charles Nevins, seconded by Jim Smith, and unanimously carried by voice vote, it was: (57.92)

**MOVED:** That the MADE program rooms upgrades and modifications are hereby approved by the Board of Trustees.

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>	<u>RFP</u>
Raimondo Construction Greensburg, PA	General construction, partition wall, doors, frames, removal of sections of block walls, sink and clay trap installation, painting and supplies	\$44,155.00	1084

Upon a motion duly made by Jim Smith, seconded by Julie Benson, and unanimously carried by voice vote, it was: (57.93)

**MOVED:** That the 5.1 Ownership / Use of College Facilities / Equipment Policy is hereby approved by the Board of Trustees.

Upon a motion duly made by Shujuane Martin, seconded by Dr. Kerr, and unanimously carried by voice vote, it was: (57.94)

**MOVED:** That the 5.2 Facilities Regulations Policy is hereby approved by the Board of Trustees.

Educational Affairs Committee

Upon a motion duly made by Julie Benson, seconded by Ben Steinmeyer, and unanimously carried by voice vote, it was: (57.95)

**MOVED:** That the revision to the 3.37 Course Substitution Policy is hereby approved by the Board of Trustees.

Personnel Committee

Upon a motion duly made by Dr. Kerr, seconded by Shujuane Martin, and unanimously carried by voice vote, it was: (57.96)

**MOVED:** That the Administrative wage increases for fiscal year 2026-27 are hereby approved by the Board of Trustees.

<b>2026-27 Administrative Increases</b>	
Administrators	Up to a 3.00% increase
Administrative Staff	Up to a 3.00% increase
Administrative Support Staff	Up to a 3.00% increase

Upon a motion duly made by Ben Steinmeyer, seconded by Julie Benson, and unanimously carried by voice vote, it was: (57.97)

**MOVED:** That the following increases for regular part-time and casual part-time staff and athletic coaches for fiscal year 2026-27 are hereby approved by the Board of Trustees.

<b>2026-27 Administrative Increases</b>	
Counselors	3.00% increase
Social Workers	3.00% increase
Pathways Advisors	3.00% increase
Professionals	3.00% increase
Simulation Lab Facilitators	3.00% increase
Simulation Trainers	3.00% increase
Clerical	3.00% increase
Athletic Coaches	3.00% increase

Upon a motion duly made by Jim Smith, seconded by Bridget Johnston, and unanimously carried by voice vote, it was: (57.98)

MOVED: That the revisions to the 2.1.2 Appointments to College Staff Policy are hereby approved by the Board of Trustees.

Upon a motion duly made by Bridget Johnston, seconded by Shujuane Martin, and unanimously carried by voice vote, it was: (57.99)

MOVED: That the 2.1.8 Pre-employment Clearance Requirements Policy is hereby approved by the Board of Trustees.

Upon a motion duly made by Julie Benson, seconded by Bridget Johnston, and unanimously carried by voice vote, it was: (57.100)

MOVED: That the 2.2.5 Social Media Usage Policy is hereby approved by the Board of Trustees.

### Chair's Report

#### Nominating Committee

Chairman Tom Ceraso appointed the following members to serve on the Nominating Committee:

- Ben Steinmeyer, Chair
- Julie Benson
- Shujuane Martin

Chairman Ceraso instructed the committee to present at the May 27, 2026 Board of Trustees meeting a slate of officers for fiscal year 2026-27. The election of officers will take place at the June 24, 2026 board meeting.

### Adjournment

There being no further business, upon a motion duly made by Jim Smith, seconded by Charles Nevins, and unanimously carried by voice vote, the meeting was adjourned at 6:05 p.m.

Respectfully submitted,



Doug Weimer  
Secretary



Suzanne Barron  
Recording Secretary