WESTMORELAND COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
August 26, 2026

MINUTES

The Board of Trustees of Westmoreland County Community College held a scheduled Board meeting on Wednesday, August 26, 2026 at the Latrobe Education Center, Latrobe, PA and also via video conference. Attendance was taken following the Pledge of Allegiance. With a quorum present, Tom Ceraso, Chair called the meeting to order at 5:30 pm.

Present:
Tyler Baum
Julie Benson
Ashley Frederick
Christina Gongaware
Bridget Johnston
Dr. William Kerr
Charles Nevins
Jim Smith
Jess Stairs
Ben Steinmeyer
Doug Weimer

Absent:
Shujuane Martin

Also, Present:
Dr. Kristin L. Mallory, President
Scott Avolio, Solicitor
Dr. Matthew Reed, VP/Academic Affairs
William R. Seiler, VP/Administrative Services
Dr. Anthony Underwood, VP/Student Affairs
Janet Corrinne-Harvey, Executive Director/Marketing & Communications
Rocky Kremer, Executive Director/Information Technology
Kimberly R. Robertson, Executive Director/Human Resources
Megan Sheesley, VP/Advancement and Community Engagement
Suzanne Barron, Recording Secretary
Faculty: Dr. Stewart Silverberg, Professor Stephanie Turin
Staff: Eric Crosby, Karen Gandy, Janet Hoffer
Students: Chelsey Malanowsky

Special Guests from the Community: Kevin Weir, Limbach company, Brian Malanowsky, spouse of Chelsey, Westmoreland student

Announcement of prior Executive Sessions

Chairman Ceraso announced that the Board of Trustees met in Executive Sessions on August 12 and August 26, 2026 to discuss Dr. Mallory's Evaluation.

Approval of Minutes

Upon a motion duly made and seconded, the minutes of the June 24, 2026 meeting were approved as presented.

Comments from the Public

Janet Hoffer, Latrobe Education Center Director shared an update on all the activities at the center. She listed many successes where the center hosted a community event that allowed the college to showcase academic programs and community engagement classes. She shared the growing success of the Practical Nursing program and the incoming class of new students.

Chelsey Malanowsky, student in the Practical Nursing program. She talked about how she was not sure she could do the program but she discovered she could and now she is inspired to keep going and acquire her RN degree and maybe ultimately become a Nurse Practitioner. She shared that she is lucky to have the support of her family and discovered a lot about herself while in the program. She loved the clinical experiences and she wanted to thank her instructors Sue Snyder and Christina Drnjevich. She also wanted to mention the great job done by Janet Hoffer to make every student feel they belong at Westmoreland County Community College.

Old Business

New Business

Consent Agenda

Upon a motion duly made by Ashley Frederick, seconded by Bridget Johnston, and unanimously carried by voice vote, the following Consent Agenda was approved:

Resolution 58.01 Ratification of Amendment to Ellucian (Anthology) Professional Services Support Contract (PSSC)

Vendor	Description	Term	Amount
Anthology Boca Raton, FL	Professional Services Support Contract (PSSC) to include vendor maintenance and support for all custom Anthology Student workflows and integrations developed for Westmoreland County Community College's deployment.	June 1, 2026 - May 31, 2027	$182,970

Resolution 58.02 Ratification of Electric Utility Rate

Vendor	Description	Amount
Direct Energy Business, LLC Woodbridge, NJ	Contract Rate	$0.07339/kWh (Contract Rate of $0.07799/kWh with Gross Receipts Tax)

Resolution 58.03 Approval of Management Services for College Main Website

Vendor	Description	Amount
Modern Campus USA (formerly known as Omni Update) Camarillo, CA	CMS License – 10 seats Emergency Alerts Module CMS Hosting, CMS Insights Support Services – Basic (Included in CMS License) CMS Calendar	$37,626.25 Year 1 $39,507.57 Year 2 $41,482.96 Year 3

Resolution 58.04 Approval of extension of services of Modern Campus (Lumens) Software for Management of Workforce/Community Engagement/Non-Credit Classes/Trainings

Vendor	Description	Term	Total
Modern Campus Camarillo, CA	Software services of Management of Non-Credit Workforce and Community Engagement Classes	November 1, 2026 – April 30, 2027	$78,602.87

Resolution 58.05 Declaration of Salvage Materials

The materials on the attached list are no longer used by the College. The College would like to declare these materials as salvage, prior to determining final disposition.

Finance Committee

Upon a motion duly made by Jess Stairs, seconded by Julie Benson, and unanimously carried by voice vote, it was: (58.06)

MOVED: That the financing for certain Department of Education-approved capital projects (exterior signage at the Youngwood campus, gymnasium HVAC equipment replacement, and roofing improvements at the Health and Culinary Center) is hereby approved by the Board of Trustees.

Upon a motion duly made by Ben Steinmeyer, seconded by Tyler Baum, and unanimously carried by voice vote, it was: (58.07)

MOVED: That the Board of Trustees hereby approves the discontinuation of the Fayette County Education Center and its related operations effective October 31, 2026, and ratifies the College's June 15, 2026 Notice of Non-Renewal of the lease for the Fayette County Education Center. Be it further moved, that Westmoreland's President is authorized and directed to take all actions necessary and appropriate to effectuate the discontinuation of the Fayette County Education Center, the expiration and surrender of the leased premises, and all related accreditation, regulatory, student-transition, and administrative requirements, in the accordance with the terms of the lease.

Facilities Committee

Upon a motion duly made by Charles Nevins, seconded by Christina Gongaware, and unanimously carried by voice vote, it was: (58.08)

MOVED: That the following contract for the walkway repair of the Health & Culinary Center roof is hereby approved by the Board of Trustees.

Vendor	Description	Amount	RFP
Tremco Roofing Beachwood, OH	Removal and installation of the walkway tread roof area on the Health and Culinary Center roof	$327,475.00	No RFP - Omnia Partner Agreement-Contractor Network #R230404

Upon a motion duly made by Julie Benson, seconded by Jim Smith, and unanimously carried by voice vote, it was: (58.09)

MOVED: That the replacement of the Student Achievement Center gymnasium HVAC units is hereby approved by the Board of Trustees.

Vendor	Description	Amount	RFP
Limbach Company LLC Warrendale, PA	General Construction/HVAC Replacement	$245,005.00 Not to Exceed	N/A

Upon a motion duly made by Bridget Johnston, seconded by Charles Nevins, and unanimously carried by voice vote, it was: (58.10)

MOVED: That a contract for the replacement of the HVAC compressor in the Student Achievement Center Auxiliary gymnasium is hereby approved by the Board of Trustees.

Vendor	Description	Amount	RFP
Limbach Company LLC Warrendale, PA	HVAC Professional Services /Equipment Replacement	$34,102.00	N/A

Educational Affairs Committee

Personnel Committee

Upon a motion duly made by Ashley Frederick, seconded by Jim Smith, and unanimously carried by voice vote, it was: (58.11)

MOVED: That upon recommendation of the Evaluation Subcommittee of the Board of Trustees, a contribution to the President's 401(a) retirement plan be made in an amount equal to 2% of the current salary. This contribution is to be made on or before December 31, 2026 and is to be in addition to the automatic minimum contribution to the President's 401(a) retirement plan specified in the President's employment contract and is hereby approved by the Board of Trustees.

Chair's Report

Adjournment

There being no further business, upon a motion duly made by Ben Steinmeyer, seconded by Jess Stairs, and unanimously carried by voice vote, the meeting was adjourned at 6:35 p.m.

Respectfully submitted,

Doug Weimer
Secretary

Suzanne Barron
Recording Secretary