WESTMORELAND COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
August 27, 2025

MINUTES

The Board of Trustees of Westmoreland County Community College held a scheduled Board meeting on Wednesday, August 27, 2025 at the Indiana Education Center, Indiana, PA and also via video conference. Attendance was taken following the Pledge of Allegiance. With a quorum present, Tom Ceraso, Chair called the meeting to order at 5:30 pm.

Present:
Tyler Baum
Julie Benson
Ashley Frederick
Bridget Johnston
Dr. William Kerr
Leia Kupris
Shujuane Martin
Charles Nevins
Jim Smith
Doug Weimer
John Wright

Absent:
Christina Gongaware
Jess Stairs
Ben Steinmeyer

Also, Present:
Daniel B. Pagliari, Solicitor
Dr. Kristin Mallory, President
Dr. Matthew Reed, VP/Academic Affairs
Rob Sauritch, VP/Administrative Services
Dr. Anthony Underwood, VP/Enrollment Management
Janet Corrinne-Harvey, Executive Director/Marketing & Communications
Kimberly R. Robertson, Executive Director/Human Resources
Rocky Kremer, Executive Director/Information Technology
Megan Sheesley, Executive Director/Educational Foundation
Suzanne Barron, Recording Secretary
Faculty: Dr. Brian Dunst
Staff: Jennifer Eckels, Indiana Center Director
Students: Krishna Lakkimsetty, Student Government Association VP of Organizations
Media: Quincey Reese, Reporter, TribLIVE.com and Tribune-Review
Guests: Bob Fenner – Citizens Bank

Approval of Minutes

Upon a motion duly made and seconded, the minutes of the June 25, 2025 and July 10, 2025 Special Board meeting were approved as presented.

Comments from the Public

Krishna Lakkimsetty, Student Government Association, Vice President of Organizations – Krishna welcomed the board to the Indiana Education Center and updated the Board on the activities of SGA as the semester was starting. They held their first General Assembly. They had also been meeting with all the student organizations and helping each organization coordinate their semester projects. Krishna let the board know they were hosting a Club Crawl for the semester and they had 47 students signed up.

Jennifer Eckels, Education Center Director, Indiana Center – Jenn informed the Board that the semester was off to a strong start. The center's enrollment is up 21% over Fall 2024. She shared that the center was enjoying the rewards of being co-located with ICTC and the Conservation Center. Jenn, along with the center staff, created and hosted Remake Learning Days for students and the community. Jenn also outlined other work being done in the community including the Homer City Redevelopment conference hosted at IUP. Dr. Mallory spoke at the conference along with several others from businesses and organizations in the area and around the state.

Old Business

New Business

Consent Agenda

Upon a request from Chuck Nevins, Resolution 57.05 was removed from the Consent Agenda, moved to the Finance Agenda and voted on directly after the Consent Agenda resolutions were approved.

Upon a motion duly made by Dr. Kerr, seconded by Shujuane Martin, and unanimously carried by voice vote, the following Consent Agenda was approved:

Resolution 57.02 Approval of Contracts for Snow Removal Services

Location	Vendor	Amount	
Youngwood	Silvis Group, Inc.	See attached per occurrence	RFP 1030
Indiana	Don Huey	See attached per occurrence	RFP 1030

Latrobe	PA Landscaping	See attached per occurrence	RFP 1030
Murrysville	Silvis Group, Inc.	See attached per occurrence	RFP 1030
New Kensington	G&P Custom Service	See attached per occurrence	RFP 1030
Public Safety	Silvis Group, Inc.	See attached per occurrence	RFP 1030

Resolution 57.03 Approval of Contract for Charter Bus Services

Vendor	Description	Amount	Term	RFP
Budget Charter, Inc. Adah, PA	Charter Bus Services	See attached Tally Sheet for charges; Costs per trip will vary.	36 months	1051

Resolution 57.04 Ratification to enter into a three-year Adobe Creative Cloud Subscription

Vendor	Description	Amount
JourneyEd.com	Three-year agreement through AICUP consortium (To be billed in 3 annual payments of $37,447.46) Beginning 8/1/2025 – 8/1/2028	$112,342.38

Resolution 57.06 Approval of CampusWorks Technical Services Support Contract

Vendor	Description	Term	Amount
CampusWorks Bradenton, FL	Technical Services for System Administration and IT Security	September 1, 2025 – September 1, 2026	$181,992.00

Finance Committee

Upon a motion duly made by John Wright, seconded by Ashley Frederick, and carried by voice vote, Chuck Nevins abstained, it was: (57.05)

MOVED: That the Board of Trustees hereby ratifies the following 12-month electric generation supply contract which begins at the end of August 2025 and expires August 2026:

Vendor	Description	Amount
AEP Energy, Inc. Chicago, IL	Contract Rate	$0.06575/kWh (Contract Rate of $0.06987/kWh with Gross Receipts Tax)

Upon a motion duly made by Doug Weimer, seconded by Tyler Baum, and unanimously carried by voice vote, it was: (57.07)

MOVED: That the following contract is hereby approved by the Board of Trustees.

Vendor	Description	Amount	RFP
Howell Rescue Systems Charleroi, PA	Hydraulic Cutter, Spreader and Telescopic Ram. Battery operated with extra battery packs.	$37,428.00	1055

Upon a motion duly made by Shujuane Martin, seconded by John Wright, and unanimously carried by voice vote, it was: (57.08)

MOVED: That the following contract is hereby approved by the Board of Trustees.

Vendor	Description	Amount	RFP
Laerdal Wappingers Falls, NY	Nurse Anne Simulator, upgraded gender kit, software, technical support, laptop, and training.	$65,066.06	1046

Upon a motion duly made by Jim Smith, seconded by Dr. Kerr, and unanimously carried by voice vote, it was: (57.09)

MOVED: That the solicitor agreement with Scott Avolio is hereby approved by the Board of Trustees. **BE IT FURTHER RESOLVED,** that the Solicitor is authorized to engage Daniel B. Pagliari, Esquire, for consultation on labor and employment matters when in Solicitor's professional judgment such consultation is warranted.

Upon a motion duly made by Doug Weimer, seconded by John Wright, and unanimously carried by voice vote, it was: (57.10)

MOVED: That Pennsylvania Department of Education (DOE) requires that the College Board of Trustees change the signatory authority on DOE documents from Dr. Tuesday Stanley as President to Dr. Kristin Mallory. In addition, DOE requires College Board of Trustee authorization for the President to sign documents electronically. DOE has provided the College with the appropriate signatory resolution for the Board of Trustees' consideration. The DOE signatory resolution is hereby approved by the Board of Trustees.

Facilities Committee

Educational Affairs Committee

Personnel Committee

Upon a motion duly made by Shujuane Martin, seconded by Dr. Kerr, and unanimously carried by voice vote, it was: (57.11)

MOVED: That the hourly rate/salary for initial placement for fiscal year 2025-26 is hereby approved by the Board of Trustees.

Chair's Report

Adjournment

There being no further business, upon a motion duly made by John Wright, seconded by Dr. Kerr, and unanimously carried by voice vote, the meeting was adjourned at 6:30 p.m.

Respectfully submitted,

Doug Weimer
Secretary

Suzanne Barron
Recording Secretary