

WESTMORELAND COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
May 27, 2026

MINUTES

The Board of Trustees of Westmoreland County Community College held a scheduled Board meeting on Wednesday, May 27, 2026 at the Student Achievement Center, Youngwood, PA and also via video conference. Attendance was taken following the Pledge of Allegiance. With a quorum present, Tom Ceraso, Chair called the meeting to order at 5:30 pm.

Present:

Julie Benson
Ashley Frederick
Christina Gongaware
Bridget Johnston
Dr. William Kerr
Shujuane Martin
Charles Nevins
Jim Smith
Jess Stairs
Ben Steinmeyer
Doug Weimer

Absent:

Tyler Baum

Also, Present:

Dr. Kristin L. Mallory, President
Scott Avolio, Solicitor
Dr. Matthew Reed, VP/Academic Affairs
Dr. Anthony Underwood, VP/Student Affairs
Janet Corrinne-Harvey, Executive Director/Marketing & Communications
Rocky Kremer, Executive Director/Information Technology
Kimberly R. Robertson, Executive Director/Human Resources
Megan Sheesley, Executive Director/Advancement and Community Engagement
Suzanne Barron, Recording Secretary
Faculty: Dr. Stewart Silverberg
Staff: Amanda Gunther, Bill Seiler
Students: Krishna Lakkimsetty

Special Guests from the Community: Mr. Douglas Chew, Westmoreland County Commissioner

Approval of Minutes

Upon a motion duly made and seconded, the minutes of the April 15, 2026 meeting were approved as presented.

Comments from the Public

Krishna Lakkimsetty, Westmoreland Graduate. Ms. Lakkimsetty has now graduated from Westmoreland and this was her last attendance at a Board meeting as a representative of the Student Government Association (SGA). She wanted to thank the Board of Trustees for all they have shared and all she has learned by attending the meetings. The college and her experiences at Westmoreland have changed her life. She stated that she really can see that the college places students first. She felt that she had a voice and was respected. She loved her time at Westmoreland.

Dr. Stewart Silverberg, Faculty member and Professional Association President. Dr. Silverberg expressed his pleasure in having great relationships across the audience in the room and he looks forward to working with everyone as he moves forward in his position as President of the Professional Association.

Old Business

New Business

Consent Agenda

Upon a motion duly made by Ashley Frederick, seconded by Jess Stairs, and unanimously carried by voice vote, the following Consent Agenda was approved:

Resolution 57.102 Declaration of Salvage Material

The materials on the attached list are no longer used by the College. The College would like to declare these materials as salvage, prior to determining final disposition.

Resolution 57.103 Ratification of Contract for Natural Gas Supply Service

The natural gas supply service contract with Snyder Brothers, Inc. is hereby ratified by the Board of Trustees. The contract will allow the College the ability to lock in an eighteen-month rate for the term of June 1, 2027 through November 30, 2028.

Center Location	Fixed Rate
Youngwood, Public Safety, Murrysville, Latrobe	\$3.64 per Dth
New Kensington, Indiana	\$3.93 per Dth

Finance Committee

Upon a motion duly made by Ben Steinmeyer, seconded by Bridget Johnston, and unanimously carried by voice vote, it was: (57.104)

MOVED: That the Board of Trustees hereby approves for fiscal year 2026-2027, the attached proposed operating budget with revenues of \$38,539,388, expenditures of \$39,087,289, and reserve transfers of \$547,901 and the attached proposed capital fund budget with revenues of \$6,294,718 expenditures of \$7,465,109 and total transfers of \$1,170,391.

Upon a motion duly made by Jess Stairs, seconded by Julie Benson, and unanimously carried by voice vote, it was: (57.105)

MOVED: That a Subrecipient Agreement between Westmoreland County and Westmoreland County Community College for grant funding related to a feasibility study and predevelopment work associated with potential expansion space adjacent to the County’s Department of Human Services offices at Westmoreland County Community College is hereby approved by the Board of Trustees.

Upon a motion duly made by Christina Gongaware, seconded by Shujuane Martin, and unanimously carried by voice vote, it was: (57.106)

MOVED: That HM Life Insurance Company as the Medical Stop Loss insurance provider and the one-year increase of 40.11% is hereby approved by the Board of Trustees.

Per Subscriber Per Month (PSPM)	2024-25 Based on Highmark Projected Claims	*2025-26 Based on College Budgeted Claims	2026-27 Based on Highmark Projected Claims
Enrolled Employees	212	208	208
Administrative Fee	\$55.37	\$55.37	\$55.37
Pharmacy Rebates	(\$88.62)	(\$97.48)	(\$97.48)
Total Administrative Fee Costs	(\$33.25)	(\$42.11)	(\$42.11)
Variance from Prior Year	\$4.94	(\$8.86)	\$0.00
% Variance from Prior Year	12.94%	(26.65%)	0.00%
Stop Loss Rates			
Individual/Specific	\$213.62	\$229.83	\$324.07
Aggregate	\$6.54	\$6.54	\$7.11
Combined Stop Loss Rates	\$220.16	\$236.37	\$331.18
Variance from Prior Year	\$49.64	\$16.21	\$94.81
% Variance from Prior Year	29.11%	7.36%	40.11%
Total Fixed Costs	\$186.91	\$194.26	\$289.07
Variance from Prior Year	\$54.58	\$7.35	\$94.81
% Variance from Prior Year	41.25%	3.93%	48.81%
Projected Claims - Highmark	\$2,228.05	\$2,282.41	\$2,742.51
Variance from Prior Year	\$414.56	\$54.36	\$291.65
% Variance from Prior Year	22.86%	2.44%	11.90%
Budgeted Claims - Westmoreland		\$2,450.86	
Variance from Prior Year		\$222.81	
% Variance from Prior Year		10.00%	
Estimated Total - Fixed Costs and Claims	\$2,414.96	\$2,645.12	\$3,031.58
Variance from Prior Year	\$469.14	\$230.16	\$386.46
% Variance from Prior Year	24.11%	9.53%	14.61%

*For the 2025-26 fiscal year, Highmark provided a lower than anticipated projected claims increase, because of this the College used our budgeted claims increase to calculate the Estimated Total - Fixed Cost and Claims.

Upon a motion duly made by Charles Nevins, seconded by Christina Gongaware, and unanimously carried by voice vote, it was: (57.107)

MOVED: That Reliance Standard as the provider for Life/AD&D and Long-Term Disability (LTD) insurances with a one-year rate hold guarantee renewal for the 2026-27 fiscal year is hereby approved by the Board of Trustees.

Projected Annualized Costs		
Provider	In-Force 2025-26	Year 1 2026-27
Life/AD&D		
Reliance Standard Incumbent	\$95,405	\$95,405
Rate hold for current fiscal year 2025-26		

One-year rate hold for fiscal year 2026-27		
Long Term Disability Reliance Standard Incumbent Rate hold of current fiscal year 2025-26 One-year rate hold for fiscal year 2026-27	\$24,351	\$24,351
Life/AD&D and Long-Term Disability Total Fiscal Year Cost:	\$119,756	\$119,756
Variance from prior year		Rate Hold
% Variance from prior year		0%

Upon a motion duly made by Jess Stairs, seconded by Shujuane Martin, and unanimously carried by voice vote, it was: (57.108)

MOVED: MetLife as the provider for Dental insurance with a one-year rate increase of 4% for the 2026-27 fiscal year and a rate hold guarantee for the 2027-28 fiscal year is hereby approved by the Board of Trustees.

Projected Annualized Costs			
Provider	In-Force 2025-26	Year 1 2026-27	Year 2 2027-28
Dental MetLife Incumbent Rate hold for current fiscal year 2025-26 One-year 4% rate increase fiscal year 2026-27 Total Fiscal Year Cost:	\$158,621	\$164,966	\$164,966
Variance from prior year		\$6,345	Rate Hold
% Variance from prior year		4%	0%

Facilities Committee

Upon a motion duly made by Shujuane Martin, seconded by Bridget Johnston, and unanimously carried by voice vote, it was: (57.109)

MOVED: That a contract for the Auxiliary gym floor replacement is hereby approved by the Board of Trustees.

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>	<u>RFP</u>
Raimondo Construction Greensburg, PA	Removal of old auxiliary gym flooring, remove wall acoustic panels, paint all walls, purchase and install rubberized flooring, cleanup/debris disposal	\$47,203.00	1086

Educational Affairs Committee

Upon a motion duly made by Ben Steinmeyer, seconded by Christina Gongaware, and unanimously carried by voice vote, it was: (57.110)

MOVED: That the revision to the 3.5 Grading System Policy is hereby approved by the Board of Trustees.

Personnel Committee

Upon a motion duly made by Ashley Frederick, seconded by Bridget Johnston, and unanimously carried by voice vote, it was: (57.111)

MOVED: That upon recommendation of the Personnel Committee, the salary for Ms. Janet Corrinne-Harvey will be increased by \$1,500 per month for the temporary expansion of duties effective May 4, 2026, and is hereby ratified by the Board of Trustees.

Upon a motion duly made by Julie Benson, seconded by Dr. Kerr, and unanimously carried by voice vote, it was: (57.112)

MOVED: That the attached pay rates/salary ranges for fiscal year 2026-27 are hereby approved by the Board of Trustees.

Upon a motion duly made by Charles Nevins, seconded by Ashley Frederick, and unanimously carried by voice vote, Resolution 57.113 was amended to include an effective date of June 21, 2026.

Upon a motion duly made by Julie Benson, seconded by Charles Nevins, and unanimously carried by voice vote, it was: (57.113)

MOVED: That the following appointment is hereby approved by the Board of Trustees:

<u>Candidate</u>	<u>Position</u>	<u>Amount</u>
William Seiler, Effective date June 21, 2026	Vice President/Administrative Services	\$138,627

Chair's Report

Nominating Committee

Chairman Tom Ceraso called on the Nominating Committee for a report.

Ben Steinmeyer placed before the Board, per the College Bylaws and by unanimous declaration of the Nominating Committee, the following slate of officers to serve a one-year term on the Board of Trustees from July 1, 2026 – June 30, 2027:


Chair	Tom Ceraso
Vice Chair	Ashley Frederick
Secretary	Doug Weimer
Treasurer	Charles Nevins

Pursuant to the Bylaws, nominations will remain open until the actual voting at the June 24, 2026 Board of Trustees meeting.

Adjournment

There being no further business, upon a motion duly made by Jim Smith, seconded by Charles Nevins, and unanimously carried by voice vote, the meeting was adjourned at 6:30 p.m.

Respectfully submitted,


Doug Weimer
Secretary


Suzanne Barron
Recording Secretary