

WESTMORELAND COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
March 26, 2025

MINUTES

The Board of Trustees of Westmoreland County Community College held a scheduled Board meeting on Wednesday, March 26, 2025 at the Student Achievement Center, Youngwood, PA and also via video conference. Attendance was taken following the Pledge of Allegiance. With a quorum present, Bridget Johnston, Chair called the meeting to order at 5:30 pm.

Present:

Julie Benson
Tom Ceraso
Ashley Frederick
Christina Gongaware
Shujuane Martin
Charles Nevins
Leia Kupris
Jim Smith
Jess Stairs
Ben Steinmeyer
John Wright

Absent:

Tyler Baum
Dr. William Kerr
Doug Weimer

Also, Present:

Dr. David Devier, Interim President
Daniel B. Pagliari, Solicitor
Cynthia Sexton Proctor, Interim VP/Academic Affairs
Dr. Anthony Underwood, VP/Enrollment Management
Janet Corrinne-Harvey, Executive Director/Marketing & Communications
Kimberly R. Robertson, Executive Director/Human Resources
Rocky Kremer, Executive Director/Information Technology
Megan Sheesley, Executive Director/Educational Foundation
Suzanne Barron, Recording Secretary
Faculty: Dr. Brian Dunst, Cheryl Miller, Stephanie Turin
Staff: Laura Santoro
Students: Jake Fazenbaker, SGA Executive Vice President, Charity Ohler, SGA Secretary

Approval of Minutes

Upon a motion duly made and seconded, the minutes of the January 22, 2025 Board meeting, and the February 10, 2025 Special Board meeting were approved as presented.

Chair Bridget Johnston announced the following Executive Sessions:

An Executive Session was held on January 28 to finalize a contract for the new president and to discuss the scheduling of a Special Board meeting.

An Executive Session was held on March 10 to discuss personnel matters.

Comments from the PublicOld BusinessNew BusinessAudit Committee

Upon a motion duly made by Christina Gongaware, seconded by John Wright, and unanimously carried by voice vote, it was: (56.67)

MOVED: That upon recommendation of the Interim President and the Audit Committee, the 2023-24 Fiscal Year Foundation Audit (990) is hereby accepted and adopted by the Board of Trustees.

Finance Committee

Upon a motion duly made by Jess Stairs, seconded by Tom Ceraso, and unanimously carried by voice vote, it was: (56.68)

MOVED: That the following cost for the Dell Virtual Hardware and Software Support (3 Year) contract is hereby approved by the Board of Trustees:

| <u>Vendor</u> | <u>Description</u> | <u>Term</u> | <u>Amount</u> |
|---------------------------|---------------------------------|------------------|-----------------|
| CDI-Corporate | Dell VX Rail | 36 months | \$445,550.64 or |
| Design and Integration | Hardware and System software | 3 Annual Payment | \$148,516.88 |

New York, NY maintenance and service

Upon a motion duly made by Shujuane Martin, seconded by Tom Ceraso, and unanimously carried by voice vote, it was: (56.69)

MOVED: That the college credit course lab fees for the 2025-26 fiscal year are hereby accepted by the Board of Trustees.

Upon a motion duly made by Julie Benson, seconded by Ashley Frederick, and unanimously carried by voice vote, it was: (56.70)

MOVED: That the revisions to the Prohibition of Credit Card Marketing Policy are hereby approved by the Board of Trustees.

Facilities Committee

Upon a motion duly made by Charles Nevins, seconded by Shujuane Martin, and unanimously carried by voice vote, it was: (56.71)

MOVED: That the following contract for the Public Safety Training Center Burn Building (Class B) expansion is hereby approved by the Board of Trustees.

| <u>Vendor</u> | <u>Description</u> | <u>Amount</u> | <u>RFP</u> |
|--------------------------------------|-------------------------------------|---------------|------------|
| Forge Fire and Company Albany, OH | Burn Building Addition Expansion | \$998,950.00 | 1035 |

Upon a motion duly made by Jess Stairs, seconded by Christina Gongaware, and unanimously carried by voice vote, it was: (56.72)

MOVED: That the following replacements of air handling units for the Business & Industry Center are hereby approved by the Board of Trustees.

| <u>Vendor</u> | <u>Description</u> | <u>Amount</u> | <u>RFP</u> |
|---------------------------------------|----------------------------------------------------------------|---------------|------------|
| SSM Industries Inc. Pittsburgh, PA | Air Handlers, Professional Services, Materials and Supplies | \$239,370.00 | 1041 |

Educational Affairs Committee

Upon a motion duly made by Shujuane Martin, seconded by Charles Nevins, and unanimously carried by voice vote, it was: (56.73)

MOVED: That the following new program is hereby approved by the Board of Trustees.

1. The creation of a Nurse Aide Certificate program including a new credit earning Nurse Aide course NAA 100 Nursing Assistant Skills I.

Upon a motion duly made by Julie Benson, seconded by Ashley Frederick, and unanimously carried by voice vote, it was: (56.74)

MOVED: That the revisions to the 3.3 Admissions Policy are hereby approved by the Board of Trustees.

Upon a motion duly made by John Wright, seconded by Charles Nevins, and unanimously carried by voice vote, it was: (56.75)

MOVED: That the revisions to the Withdrawal Policy are hereby approved by the Board of Trustees.

Personnel Committee

Upon a motion duly made by John Wright, seconded by Christina Gongaware, and unanimously carried by voice vote, it was: (56.76)

MOVED: That the candidate for faculty promotion, Stephanie R. Turin is hereby approved by the Board of Trustees.

Upon a motion duly made by Julie Benson, seconded by Jess Stairs, and unanimously carried by voice vote, it was: (56.77)

MOVED: That the following appointment is hereby approved by the Board of Trustees.

| <u>Candidate</u> | <u>Position</u> | <u>Amount</u> |
|------------------|---------------------------------|---------------|
| Dr. Matthew Reed | Vice President/Academic Affairs | \$145,000 |

Upon a motion duly made by Shujuane Martin, seconded by Tom Ceraso, and unanimously carried by voice vote, it was: (56.78)

MOVED: That the revisions to the 2.3.6 Part-Time Teaching by Administrative Employees Policy are hereby approved by the Board of Trustees.

Chair's Report

Adjournment

There being no further business, upon a motion duly made by Jess Stairs, seconded by Leia Kupris, and unanimously carried by voice vote, the meeting was adjourned at 6:15 p.m.

Respectfully submitted,



Tom Ceraso
Secretary



Suzanne Barron
Recording Secretary