

WESTMORELAND COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
January 22, 2025

MINUTES

The Board of Trustees of Westmoreland County Community College held a scheduled Board meeting on Wednesday, January 22, 2025 at the Student Achievement Center, Youngwood, PA and also via video conference. Attendance was taken following the Pledge of Allegiance. With a quorum present, Bridget Johnston, Chair called the meeting to order at 5:30 pm.

Present:

Tyler Baum  
Julie Benson  
Tom Ceraso  
Dr. William Kerr  
Shujuane Martin  
Charles Nevins  
Leia Shilobod  
Jim Smith  
Jess Stairs  
Ben Steinmeyer  
Doug Weimer  
John Wright

Absent:

Ashley Frederick  
Christina Gongaware

Also, Present:

Dr. Kristy A. Bishop, Interim President  
Dr. David Devier, candidate for Interim President  
Daniel B. Pagliari, Solicitor  
Cynthia Sexton Proctor, Interim VP/Academic Affairs  
Dr. Anthony Underwood, VP/Enrollment Management  
Janet Corrinne-Harvey, Executive Director/Marketing & Communications  
Kimberly R. Bush, Executive Director/Human Resources  
Rocky Kremer, Executive Director/Information Technology  
Megan Sheesley, Executive Director/Educational Foundation  
Suzanne Barron, Recording Secretary  
Faculty: Brian Dunst, Cheryl Miller, Stephanie Turin  
Staff: Joan Kasa

Students: Jake Fazenbaker, SGA Executive Vice President, Charity Ohler, SGA Secretary, Hadleigh Brown, SGA Campus Events Co-Coordinator

Guest: Patty Devier

Media: Quincey Reese, Tribune Review

### Approval of Minutes

Upon a motion duly made and seconded, the minutes of the December 11, 2024 meeting were approved as presented.

Chair Bridget Johnston announced that an Executive Session was held on January 18, 2025 to discuss the Presidential Search candidates.

### Comments from the Public

Dr. Brian Dunst – President of the Professional Association, Dr. Dunst wanted to thank Dr. Kristy Bishop for her service to the college. He personally thanked her for all the work and mentorship opportunities he had under her leadership. He noted that he believed he had grown from being part of her team. Dr. Dunst thanked her again for her work with the faculty.

Cheryl Miller – faculty, Ms. Miller expressed extreme concern regarding the need for a president. She noted that she believed we should have had a new president by now and staff are concerned. Ms. Miller also mentioned that the college is a precious gem and she urged the board to hire a new president.

### Old Business

### New Business

### Consent Agenda

Upon a motion duly made by Charles Nevins, seconded by Leia Shilobod, and unanimously carried by voice vote, the following Consent Agenda was approved:

Resolution 56.55 Approval of renewal of contract for rental of Billboard Route 119, Youngwood, Northbound

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
Lamar Advertising Pittsburgh, PA	Billboard Rental 119 Youngwood, Northbound 03/03/25 – 02/28/27	\$41,600.00 (\$1,734.00/month)

Resolution 56.56 Approval of renewal of contract for rental of Billboard Route 119, Youngwood, Southbound

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
Dail Digital Greensburg, PA	Billboard Rental 119 Youngwood, Southbound 05/01/25 – 04/30/27	\$39,216.00 (\$1,634/month)

### Audit Committee

Upon a motion duly made by Tom Ceraso, seconded by Doug Weimer, and unanimously carried by voice vote, it was: (56.57)

MOVED: That the upon recommendation of the President and Audit Committee, the 2023-24 Fiscal Year College Audits are hereby accepted and adopted by the Board of Trustees.

### Finance Committee

Upon a motion duly made by Charles Nevins, seconded by Tom Ceraso, and unanimously carried by voice vote, it was: (56.58)

MOVED: That a three (3) year contract covering the period July 1, 2024 through June 30, 2027 with Maher Duessel to include fees of \$115,600 for Year 1, \$121,380 for Year 2, and \$127,450 for Year 3, plus Out-of-Pocket expenses is hereby approved by the Board of Trustees.

### Facilities Committee

### Educational Affairs Committee

Upon a motion duly made by Shujuane Martin, seconded by Dr. William Kerr, and unanimously carried by voice vote, it was: (56.59)

MOVED: That the following changes to the academic programs listed below are hereby approved by the Board of Trustees.

1. The Creation of a new AAS Degree to act as a flexible holding major for students wanting to go into the college's selective admission programs. This degree will not replace the AS Degree. The new Degree will have embedded certificates and diplomas to give graduates a job-ready credential out of this program, should they not get into their preferred program.
2. Create an LPN Diploma program of study. In addition to the current foundational and general education courses offered at Westmoreland, three (3) new practical nursing courses would need to be developed.

NPN 101 Practical Nursing I: This course aims to prepare the beginning practical nursing student to meet the basic human needs of adult clients in a clinical setting. The focus is on the concepts fundamental to the nursing curriculum.

NPN 151 Practical Nursing II: The purpose of this course is to prepare the progressing practical nursing student to deliver care to clients in a variety of settings, including maternity clients and their newborn babies, pediatric clients, behavioral health clients, and clients with medical-surgical conditions requiring hospital and/or long-term care.

NPN 201 Practical Nursing III: The purpose of this nursing course is to prepare the practical nursing student to make the transition from the role of student to that of a graduate.

Once developed, the new Practical Nursing Program would need to be presented to the PA State Board of Nursing for approval. A director would need to be identified/hired/approved by the PA SBON and in place for at least 6 months prior to admitting the first class. The faculty would need to be in place 6 months prior to first class to develop coursework.

3. We propose creating a Biology, AS - Pharmacy Track with the basics of most pre-pharmacy programs and enough flexibility to meet the diverse needs of many different pharmacy schools.
4. Creation of a Nuclear Medicine Technician Program which would include a 74 Credit Hour AAS for students without prior training and a Diploma for students with credentials in Radiography, Radiation Therapy, or Nursing; or a Bachelor's degree in Science or Mathematics.

The new Programs would also include the creation of 12 Nuclear Medicine Technology (NMT) Courses:

1. NMT 100 Introduction to Nuclear Medicine
2. NMT 102 Applied Nuclear Medicine - PET Technology I
3. NMT 104 Nuclear Medicine - PET Instrumentation I
4. NMT 150 Nuclear Medicine - PET Physics



5. NMT 152 Applied Nuclear Medicine - PET Technology II
6. NMT 154 Nuclear Medicine - PET Instrumentation II
7. NMT 165 Clinical Nuclear Medicine I
8. NMT 175 Clinical Nuclear Medicine II
9. NMT 185 Clinical Nuclear Medicine III
10. NMT 202 Applied Nuclear Medicine - PET Technology III
11. NMT 215 Clinical Nuclear Medicine IV
12. NMT 265 Clinical Nuclear Medicine V

### Personnel Committee

Upon a motion duly made by Julie Benson, seconded by Shujuane Martin, and unanimously carried by voice vote, it was: (56.60)

**MOVED:** That the Policy on Political Campaign Activities is hereby approved by the Board of Trustees.

Upon a motion duly made by Ben Steinmeyer, seconded by Tyler Baum, and unanimously carried by voice vote, it was: (56.61)

**MOVED:** That the revision to the Smoking / Tobacco and Tobacco-Related Products-Free Policy is hereby approved by the Board of Trustees.

Upon a motion duly made by John Wright, seconded by Tom Ceraso, and unanimously carried by voice vote, it was: (56.62)

**MOVED:** That upon recommendation of the Executive Committee the appointment of Dr. David H. Devier as Interim President upon the terms and conditions previously approved by the Board of Trustees to hire an Interim President through the Registry at Resolution 56.54 is hereby approved by the Board of Trustees

### Chair's Report

### Adjournment

There being no further business, upon a motion duly made by Doug Weimer, seconded by Leia Shilobod, and unanimously carried by voice vote, the meeting was adjourned at 6:17 p.m.

Respectfully submitted,



Tom Ceraso  
Secretary



Suzanne Barron  
Recording Secretary