



Board of Trustees Meeting

Westmoreland County Community College

Wednesday, June 26, 2024 at 5:30 PM EDT to Wednesday, June 26, 2024 at 7:00 PM EDT

Boardroom or by Zoom

Meeting Details: <https://westmoreland-edu.zoom.us/j/99425642945>, +1 719 359 4580

Meeting ID: 99425642945

Passcode: 9jFf#yN\$

Agenda

I. Call to Order

II. Pledge of Allegiance

III. Recording of Attendance

A. Communications will introduce our guests

IV. Approval of Minutes - May 22, 2024

V. Comments from the Public

VI. Old Business

VII. New Business

VIII. Finance/Facilities Committee Agenda

IX. Consent

A. 55.125 Approval of 2024-2025 Fiscal Year Liability and Workers' Compensation Insurance

B. 55.126 Approval of Fiscal Year 2024-2025 Quadient Postage Meter Postage Reimbursement Budget

C. 55.127 Approval of Fiscal Year 2024-2025 Electric Utility Budget

D. 55.128 Approval of Fiscal Year 2024-2025 Water and Sewage Budget

E. 55.129 Approval of Fiscal Year 2024-2025 Education Centers Security Services Budget

F. 55.130 Approval of Fiscal Year 2024-2025 Park Police Contract Budget

G. 55.131 Approval of Fiscal Year 2024-2025 Dark Fiber Services Budget - Youngwood, Fayette, Indiana, Public Safety Training Center and Murrysville

H. 55.132 Approval of Fiscal Year 2024-2025 Dark Fiber Services Budget - New Kensington, Advanced Technology Center and Latrobe

I. 55.133 Approval of Fiscal Year 2024-2025 Rent for the Fayette Education Center

J. 55.134 Approval of Fiscal Year 2024-2025 Fulfillment Center Equipment Lease Budget

K. 55.135 Approval of Fiscal Year 2024-2025 Fulfillment Center Equipment Copies Budget

L. 55.136 Approval of Fiscal Year 2024-2025 Utilities for the Indiana Education Center

M. 55.137 Approval of Fiscal Year 2024-2025 Budget for Food Services Agreement (AVI Foodsystems, Inc.) Management Fee (Dining Subsidy)

N. 55.138 Approval of Purchase of EBSCO Host Databases and EBSCO Discovery Services

O. 55.139 Approval of Renewal of Microsoft Campus Agreement

X. Finance Agenda

A. 55.140 Adoption of Operating and Capital Budgets - Fiscal Year 2024-2025

B. 55.141 Approval to transfer funds to Educational Foundation Endowment Account

C. 55.142 Approval of Highmark's 3-Year rate guarantee for Medical Insurance Administrative Fees, Pharmacy Rebate & Loyalty Credit and the 2024-25 Medical Stop Loss Renewal Rate

D. 55.143 Approval of Provider and Rates for LIFE/AD&D and Long-Term Disability Insurance

XI. Financials

XII. Healthcare Reserve Report - July 1, 2023 - May 31, 2024

XIII. Facilities Agenda

XIV. Educational Affairs/Personnel Agenda

XV. Educational Affairs Agenda

A. 55.144 Approval of the Westmoreland County Community College 2024-2027 Strategic Plan

B. 55.145 Approval of Revision to Graduation Requirements Policy

C. 55.146 Approval of Revision to Additional Degrees Policy

1. First Read

a. Title IX Policy and Complaint Procedure Policy

XVI. Personnel Agenda

A. 55.147 Approval of revisions to Data Handling Policy

B. 55.148 Approval of revisions to Regular Part-Time Employees Policy

C. 55.149 Approval of Status of Emeritus - Larry J. Larese

D. 55.150 Appointment of Interim President - Dr. Kristy A. Bishop

E. 55.151 Appointment of Interim Vice President of Academic Affairs - Cynthia Proctor

F. 55.152 Approval of President Temporary Employment/Consulting Contract

XVII. New Hire Summary Report

XVIII. Vacancy Report

XIX. Workforce Development Committee

XX. Legislative Committee

XXI. Governance Committee

XXII. Reports

A. President

B. Vice Presidents

- 1. Dr. Kristy A. Bishop, VP/Academic Affairs**

C. Staff

- 1. Janet Corrinne-Harvey, Executive Director/Marketing & Communications**
- 2. Rocky Kremer, Executive Director/Information Technology**
- 3. Megan Sheesley, Executive Director/Educational Foundation**

XXIII. Chair

A. Elections

XXIV. Board of Trustees

XXV. Solicitor

XXVI. Adjournment