

WESTMORELAND COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
March 22, 2023

MINUTES

The Board of Trustees of Westmoreland County Community College held a scheduled Board meeting on Wednesday, March 22, 2023 at the Student Achievement Center, Youngwood, PA and also via video conference. Attendance was taken following the Pledge of Allegiance. With a quorum present, Dr. William H. Kerr, Chair called the meeting to order at 5:30 pm.

Present:

Chad M. Amond
Tom Ceraso
Dr. Barbara Ferrier
Bridget Johnston
Larry J. Larese
Ron Ott
Leia Shilobod
Doug Weimer

Absent:

Ashley Frederick
Charles Nevins
Anthony Paletta
Jess Stairs
John D. Wright

Also, Present:

Dr. Tuesday L. Stanley, President
Daniel B. Pagliari, Solicitor
Dr. Sydney S. Beeler, VP/Enrollment Management
Dr. Kristy A. Bishop, VP/Academic Affairs
Janet Corrinne-Harvey, Executive Director Marketing & Communications
Kimberly Bush, Director/Human Resources
Sue Barron, Recording Secretary
Faculty: Mike Hricik, Stephanie Turin, Ron Douglas, Frank Lucente, Ralph Padgett,
Cheryl Miller, Jonathan Weilbruda Mayhew
Students: Jordan Baughman

Approval of Minutes

Upon a motion duly made and seconded, the minutes of the January 25, 2023 meeting were approved as presented.

Comments from the Public

Mike Hricik, Professor of English and President of the Professional Association opened his comments with congratulations to Dr. Kevin Kopper on being selected Faculty Member of the Year. He noted the overwhelming accolades for Dr. Kopper and echoed those comments. Mr. Hricik also mentioned he was pleased to continue in service to the Professional Association. He has served for 15+ years. He noted that the Association has contacted him about the new contract being posted and that he continues to work with them to cover requests and questions.

Jordan Baughman, TRIO student transferred from the University of Michigan. She is a TRIO member, student mentor and a First-Generation student. She has spent much of her time in the Murrsville Center and has greatly enjoyed her time at Westmoreland. She mentioned that the resources afforded to her at Westmoreland have enabled her to be successful. She felt that Westmoreland was very welcoming and her college experience was rewarding. She highlighted that there was room for improvement in the availability of more in-person classes and possible more promotion of the services available to First Generation students. Jordan also mentioned that an increase in diversity would benefit everyone at Westmoreland.

Ron Douglas, Faculty, Video Production and Photography presented a video created by student, Jacob Gardner. The video highlighted the planning that went into the launch of the Career Closet at Westmoreland and the college wide Fashion Show featuring faculty and students. Jacob documented the creation of the closet by professors Stephanie Turin, Social Work Program Director and Julie Zappone, Program Director of the Paralegal and Real Estate programs.

Old Business

New Business

Consent Agenda

Upon a motion duly made by Larry Larese, seconded by Tom Ceraso and unanimously carried by voice vote the following Consent Agenda was approved:

Resolution 54.85 Approval of Purchase of Stoves and Accessories

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>	<u>RFP</u>
Curran Taylor, Inc. Canonsburg, PA	Stove Package	\$35,958.00	988

Resolution 54.86 Approval of the selection of a lawn care provider – Youngwood Campus

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>	<u>RFP</u>
Dominics Landscaping Export, PA	Lawncare - Youngwood	\$18,500.00	973

Resolution 54.87 Approval of Contract for Blackbaud Award Management Software

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
Blackbaud Charleston, SC	Award Management Software 3-year agreement 5/12/2023 – 5/11/2026	\$43,122.56

Resolution 54.88 Declaration of Salvage Material

The materials on the attached list are no longer used by the College. The College would like to declare these materials as salvage, prior to determining final disposition.

Resolution 54.89 Approval of Purchase of D2L

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>	<u>Term</u>
D2L Towson, MD	Learning Management System	Year 1: \$93,679.07 Year 2: \$100,232.00 Year 3: \$107,276.00 Year 4: \$115,814.00 Year 5: <u>\$125,076.00</u> \$542,077.07	July 15, 2023 – July 14, 2024 July 15, 2024 – July 14, 2025 July 15, 2025 – July 14, 2026 July 15, 2026 – July 14, 2027 July 15, 2027 – July 14, 2028

Audit Committee

Upon a motion duly made by Bridget Johnston, seconded by Dr. Ferrier and unanimously carried by voice vote, it was: (54.90)

MOVED: That the 2021-22 Fiscal Year College and Foundation Audits are hereby accepted and adopted by the Board of Trustees.

Finance Committee

Upon a motion duly made by Tom Ceraso, seconded by Larry Larese and unanimously carried by voice vote, it was: (54.91)

MOVED: That the College Credit Tuition and Fees and College in High School Tuition effective for the 2023-24 fiscal year are hereby approved by the Board of Trustees.

	2023-2024		2022-2023	
	Per Credit (12-18 credits)	Flat Tuition	Per Credit (12-18 credits)	Flat Tuition
<u>Tuition</u>				
In-County Residents	\$ 140	\$ 2,100	\$ 138	\$ 2,070
Out-of-County Residents	\$ 280	\$ 4,200	\$ 276	\$ 4,140
Out-of-State Residents	\$ 420	\$ 6,300	\$ 414	\$ 6,210
<u>General Fee</u>				
All Students	\$ 70		\$ 67	
<u>Capital Fee</u>				
Out-of-County Residents	\$ 6		\$ 6	
Out-of-State Residents	\$ 6		\$ 6	
College in High School	\$ 63		\$ 60	

Upon a motion duly made by Dr. Ferrier, seconded by Chad Amond and unanimously carried by voice vote, it was: (54.92)

MOVED: That the attached college credit course lab fees for the 2023-24 fiscal year are hereby accepted by the Board of Trustees.

Upon a motion duly made by Dr. Ferrier, seconded by Tom Ceraso and unanimously carried by voice vote, it was: (54.93)

MOVED: That the contract for Senior Financial Analyst Services with Robert Half, Inc. from April 1 – December 22, 2023 for a total fees and expenses not to exceed \$117,360.00 is hereby approved by the Board of Trustees.

Upon a motion duly made by Doug Weimer, seconded by Chad Amond and unanimously carried by voice vote, it was: (54.94)

MOVED: That the submission of the chemistry lab remodel at an estimated cost of \$1,312,938 with a 10% contingency and the rebuild of the Public Safety Training Center Burn building at an estimated cost of \$1,000,000 as a FY23 capital budget funding request to the PA Department of Education is hereby accepted by the Board of Trustees.

Facilities Committee

Upon a motion duly made by Tom Ceraso, seconded by Dr. Ferrier and unanimously carried by voice vote, it was: (54.95)

MOVED: That the Amendment to the Lease Agreement between Westmoreland County Community College and the Westmoreland-Fayette Workforce Investment Board, Inc. is hereby approved by the Board of Trustees.

Educational Affairs Committee

Upon a motion duly made by Dr. Ferrier, seconded by Bridget Johnston and unanimously carried by voice vote, it was: (54.96)

MOVED: That the following changes to the academic programs listed below are hereby approved by the Board of Trustees.

Remove Art Technology Certificate

Deactivate the Early Childhood Education Diploma

Require all students who are Early Childhood Education majors to complete ECE 155: Intro to ECE passed with a minimum grade of C as a prerequisite for ECE 166: Early Childhood Language & Literacy and ECE 255: Early Childhood Education Curriculum

Increase the total program credits from 17 to 20 for the Early Childhood Education Certificate

Change course prefixes for Forensics Classes BIO 110, BIO 130 BIO 160 change to FOR 110, FOR 130 FOR 160

Personnel Committee

Upon a motion duly made by Dr. Ferrier, seconded by Tom Ceraso and unanimously carried by voice vote, it was: (54.97)

MOVED: That the candidates for promotion, Amy Voytek and Patrick Pirilla are hereby approved by the Board of Trustees.

Upon a motion duly made by Ron Ott, seconded by Larry Larese and unanimously carried by voice vote, it was: (54.98)

MOVED: That the increase to \$12.00/hour for work study and student workers for fiscal year 2023-24 is hereby approved by the Board of Trustees.

Chair's Report

Adjournment

There being no further business, upon a motion duly made by Dr. Ferrier, seconded by Bridget Johnston and unanimously carried by voice vote, the meeting was adjourned at 6:45 p.m.

Respectfully submitted,



Bridget Johnston
Secretary



Suzanne C. Barron
Recording Secretary